

CITY OF MILFORD
REGULAR MEETING
AUGUST 6, 2013
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Library Building in said City on the 6th day of August 2013 at 7:30 pm. Present were: Mayor Dean Bruha; Council members: Jeff Baker, Rick Fortune, Jeff Heckman, Dan Kral; Attorney Robert Blevens; Maintenance Supt. Mark Frey; Chief of Police Forrest Siebken and Deputy Clerk Tracy Yeackley. Absent: City Clerk Jeanne Hoggins. Also present: Elaine Plessel, Lyle Neal with SCC, Matt Rogue with JEO and Logan Tuttle with the press.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Dean Bruha called the meeting to order at 7:30 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall of the Webermeier Library Meeting Room.

MINUTES: A motion was made by Fortune and seconded by Heckman to approve the minutes of the July 2, 2013 meeting. Roll call vote: Fortune yes, Heckman yes, Baker yes, Kral yes. Motion carried.

A motion was made by Baker and seconded by Kral to approve the minutes of the July 23, 2013 meeting. Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman yes. Motion carried.

PAYMENT OF BILLS: A motion was made by Kral and seconded by Heckman that the following bills in the amount of \$93,133.68 and payroll in the amount of \$37,122.95 totaling \$130,256.63 approved by the Auditing Committee be approved for payment. Roll call vote: Kral yes, Heckman yes, Baker yes, Fortune yes. Motion carried.

SALARIES:

55647	Mark Frey	1501.89
55648	Forrest Siebken	1334.60
55649	Mavis Ferris	66.15

55650	Jeanne Hoggins	1289.32
55651	Gary TeSelle	749.54
55652	Robert Hull	1836.35
55653	David Dahle	1074.78
55654	George Matzen	696.01
55655	Tracy Yeackley	767.88
55656	Jenna Filbert	261.81
55657	Benjamin Rediger	1367.95
55658	Jessica Young	430.71
55659	Jason Meyer	1574.54
55660	Caleb Dahle	244.04
55661	Trevor Hartgerink	402.20
55662	Rebecca Anderson	166.23
55663	Tiffany Blair	348.62
55664	Sean Stahly	154.94
55665	Stacey Rediger	272.84
55666	Lisa Aschoff	522.93
55667	Erica Pallas	263.80
55668	Timothy Long	80.30
55669	Ian Rempel	254.56
55670	Sean Fredericksen	202.53
55671	Hunter Jensen	451.94
55672	Coleman Dahle	267.81
55673	Joshua Dalton	385.09
55674	Alexa Stauffer	555.75
55675	Cole Hartgerink	122.19
55728	Mark Frey	1548.18
55729	Forrest Siebken	1334.60
55730	Mavis Ferris	69.64
55731	Jeanne Hoggins	1332.04
55732	Gary TeSelle	1034.88
55733	Robert Hull	1744.55
55734	David Dahle	1394.90
55735	George Matzen	789.68
55736	Tracy Yeackley	815.50
55737	Jenna Filbert	356.48
55738	Benjamin Rediger	1029.67
55739	Jessica Young	522.78
55740	Jason Meyer	1609.01
55741	Caleb Dahle	357.34
55742	Trevor Hartgerink	383.18

55743	Rebecca Anderson	108.97
55744	Tiffany Blair	381.74
55745	Sean Stahly	200.20
55746	Stacey Rediger	322.57
55747	Lisa Aschoff	457.95
55748	Erica Pallas	315.46
55749	Timothy Long	68.34
55750	Ian Rempel	307.52
55751	Sean Fredericksen	329.74
55752	Hunter Jensen	502.16
55753	Coleman Dahle	267.81
55754	Joshua Dalton	422.70
55755	Alexa Stauffer	548.70
55756	Cole Hartgerink	180.58
55759	Ricky Fortune	138.52
55760	Dean Bruha	184.70
55761	Jeffery Baker	138.52
55762	Jeff Heckman	138.52
55762	Dan Kral	138.52

GENERAL FUND:

55635	Bernice Girmus- WA/SW Deposit Refund	74.27
55636	David Houdek- WA/ SW Deposit Refund	35.40
55637	Jared Jenkins- WA/SW Deposit Refund	59.85
55638	David Kram- WA/SW Deposit Refund	27.52
55639	Melvin Mavis- WA/SW Deposit Refund	14.38
55640	Dustin Metzner- WA/SW Deposit Refund	44.64
55641	Austin Shanle- WA/SW Deposit Refund	62.06
55642	Michael Sukraw- WA/SW Deposit Refund	16.68
55643	Gabriell Tindall- WA/SW Deposit Refund	54.38
55644	Chelsey Urbanski- WA/SW Depsit Refund	53.05
55676	Ameritas Group- Pension	1562.23
55677	Union Bank- HSA	815.00
55678	Aramark- Pants & Rags	912.14
55679	Assured Fire Protection- Service on Fire Extin.	75.00
55680	AT&T- Long Distance	9.98
55681	Berry- Directory Assistance	16.75
55682	Black Hills Energy- Service for June	673.00
55683	Bonsall Pool Co.- Ladder Bumpers, Acid	278.05
55684	Canon Financial- Copies, Maint Base	81.63
55685	Coventry Health Care- Health Ins Aug. 2013	8516.12
55686	Diode Communications- Service for June	55.22

55687	Eakes Office Plus- Floor mat, Correction Tape	332.13
55688	Farmers Co-op- Gas/Diesel for June	663.49
55689	G&P Landfill- Tournament Trash	63.49
55690	Hawkins- Valve, Pump, Liquiform, Fluorfilm	3930.75
55691	JR Welding- Repair Hitch, Pliers, Welding Tip	99.15
55692	Kelly Supply Co.- Materials	94.21
55693	Kremer's Inc.,- Pool Project	1400.00
55694	Matheson Tri-Gas- Oxygen/C-air rental	77.40
55695	Midwest Refuse- Service for June	114.24
55696	Milford Fire & Rescue- EMS Conference	1050.00
55697	Milford Valu-Rite Pharmacy- Test Strips, Glucose	126.33
55698	Municipal Supply, Inc.- Valve, Freight	107.41
55699	Nebraska Motor Parts- Bolts, Paint	88.88
55700	NPPD- Service for June 2013	7064.74
55701	One Call Concepts- Locates	16.95
55702	Pac-N-Save- Dog food, Broom, Food	38.23
55703	Pizza Kitchen- Catered Meals	405.00
55704	Recyclelink- Recycle Services	36.00
55705	Rediger Automotive- Replace left Brake Light	16.83
55706	Roxanne Roth- Cleaning Services	50.00
55707	Sack Lumber Co.- Concrete, Siding Removal Tool	36.22
55708	Sam's Club- Garbage Bags, Pool Candy	497.37
55709	Seward Appliances- Refrigerator Repair	103.25
55710	SPPD- Wells 1& 2	601.01
55711	Seward County Independent- Notices, Ads, Mtg Notice	215.93
55712	Shell Fleet Plus- Gas	128.16
55713	Subway Motors- Replace Radiator, Freeze	229.51
55714	Sunrise Country Manor- Meals June	661.50
55715	TooFast Supply- Sealant	273.00
55716	Tracy Yeackley- Mileage to Office Depot	26.64
55717	Uribe- Garbage Pick-up	133.00
55718	Verizon Wireless- Cell Phones	92.90
55719	Verizon Wireless- Air Card Charges	80.02
55720	Verizon Wireless- Cell Phone	102.58
55721	Walmart- Cleaning Supplies, Hose, Gloves, Movies	227.67
55722	Windstream- Service for June	677.35
55723	US Postmaster- Postage for Water Restrictions	288.81
55724	AFLAC- Dix, Cancer, Suppl	513.56
55725	American Buildig Inspectors- Inspectons & Fees	500.00
55726	Fort Dearborn- Life Ins. July & August	213.28
55727	Mutual of Omaha- Disability	30.24

55757	Ameritas Group- Pension	1562.23
55758	Union Bank- HSA	815.00
55768	Adamson Industries- Lower Grill for'13 P.I.	134.95
55769	All Pro Landscaping- B St. Sprinkler, Sprinkler Repair	555.50
55770	Aloha Roth- Birthday Cake	35.00
55771	American Fence- Fence for New Wading Pool	9020.00
55772	American Patriot Pictures- DVD	19.99
55773	AmericInn- NEMSA Hotels	1200.00
55774	Baker & Taylor- Books	53.97
55775	Bleven's Law Office- Legal Services for Aug	350.00
55776	Canon Financial- Contract Charges	254.00
55777	Card Services Center- Cell Phone Replacement	220.60
55778	City of Milford- (Petty Cash) - Light bulbs, Postage	42.38
55779	Companion Life- Dental Insurance	595.52
55780	Companion Life Insurance- Vision Insurance	23.39
55781	Concrete Works- Pour Back Baby Pool	2125.00
55782	Culligan Water Conditioning- Drinking Water, Rent	124.60
55783	Dan Pickerill- Reimburse Incorrect SW Charge	3378.41
55784	VOID	0.00
55785	George Matzen- Books, Movies, Computers	2629.35
55786	Gerhold Concrete- Limestone for Old Baby Pool	404.84
55787	GreatAmerica Leasing- Meter Rent	80.00
55788	Hawkins- Hydrochloric Acid, Deldrm	157.70
55789	Holiday Inn- Sewer Meeting	85.95
55790	Jack Downs- Entertainment	100.00
55791	JEO Consulting- Service for Pool, Blight Study	4435.00
55792	JR Welding- Labor on Water Truck	30.00
55793	Kremer's Inc.- Removed Umbrella, Move Light	900.00
55794	Mark Frey- Mileage, Food	140.69
55795	Matt Parrott- Utility Bills	609.34
55796	Milford Fire & Rescue- 34 Membership/ NFCA	837.18
55797	Milford Plumbing- Ball Valve, Nipple	24.40
55798	Milford School Dist- Parking Tickets	50.00
55799	Municipal Supply- Warranty Update	1975.36
55800	NE Crime Commission- Criminal Justice Directory	7.50
55801	NE Dept Of Agriculture- Animal Shelter Lic Renewal	150.00
55802	NE Public Health- Coliform, Nitrate	70.00
55803	Office Depot- Binders, Batteries, Pen Refills	163.39
55804	Reader Service- Books	12.99
55805	Roxanne Roth- Cleaning Services	50.00
55806	Sack Lumber Co.- Tape	58.74

55807	Shell Fleet Plus- Fuel Expense	663.42
55808	Shell Fleet Plus- Car Gas	38.64
55809	SLS League- Medals & Plaques for 12U Tourn.	92.00
55810	Union Bank- G TeSelle Acct, Medicare Part D	431.50
55811	Verizon Wireless- Well Control Monitor	40.12
55812	Voss Lighting- Light Bulbs	108.79
55813	Wal-Mart- Tape, DVD's, Snow Cone, Napkins, Coffee	123.49
55814	Wergin's Lawn Services- Grub Control	175.75
55815	Windstream- Service for July	155.88

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received were Milford Housing Authority minutes for July 11, 2013; Recreation Board minutes for July 31, 2013; Planning and Zoning Commission minutes for July 18, 2013; Police Dept. activity report for July, 2013; MVFD Rescue NARSIS and Fire Report for July 2013. Fortune – received word from Larry Jantze that he will be in town the end of the month would like to discuss plans for developing ground north of Linden Village. Heckman – received an official letter from DHHS that a final inspection has been conducted and the pool has been approved by the State. The Friends of the Library have reorganized and are pursuing additional memberships. The pool will be closing this coming weekend. Chief Siebken - Kile Jackson has accepted the position of police officer and will be graduating from the Academy September 6, 2013 and will begin work here on September 9, 2013. Baker – reported that the Strategic Planning Survey is still live and as of August 1, 2013 111 surveys have been completed. Councilman Fortune will be soliciting surveys on Saturday morning during Fun Days. Also the council members will be selling wristbands on Friday night during Fun Days from 5:15pm – 7:15pm. Seward County Economic Development will be at Advanced Association Management on August 19, 2013 at 4:30 pm for an Open House regarding the Housing Study for Seward County. Baker also attended the Seward Regional YMCA funding potential meeting, hosted by a firm hired by the City of Seward. They are looking to make it a regional YMCA and want to solicit opinions from other communities. Attended the Seward County Housing Study meeting and Baker will distribute surveys at a later date.

COMMUNICATIONS: *Sales tax received for the month of May 2013 in the amount of \$15,704.91. *P&Z will be having a Public Hearing on August 20, 2013 at 7:00pm for reviewing the General Redevelopment Plan. *Uribe Refuse Services will be sending a letter out to customers requesting them to move their trash receptacles out to the curb starting September 4th.

PUBLIC HEARINGS:

Zoning Change Request – Southeast Community College from R-2 to C-1: Mayor Bruha opened the Public Hearing at 7:41pm. Mayor Bruha shared purpose of this zoning change is for future development by SCC for some programs that they offer, and with the current zoning that is in place it does not allow them to be able to install the infrastructure that they need. Campus Director Lyle Neal shared that they would be installing a grain bin for the students to practice the climbing techniques using the harnesses and safety equipment. With no further comments Mayor Bruha closed the Public Hearing at 7:44pm.

Blight and Substandard Study: Mayor Bruha opened the Public Hearing at 7:45pm. Matt Rogue with JEO stated that the P&Z has recommended to the Council the approval of the Blight and Substandard Study. The purpose of Blight Study is for the City to be able to use the Tax Increment Financing Funds to help redevelop the blighted areas in the City. With no further comments Mayor Bruha closed the Public Hearing at 7:47pm.

NEW BUSINESS:

Action on Blight and Substandard Study: Councilmember Baker introduced the following resolution seconded by Kral.

RESOLUTION NO. 486

WHEREAS, the City of Milford, Nebraska has developed a Blight and Substandard Study of the City of Milford, Nebraska and has received recommendation for adoption of said study by the Planning Commission of the City of Milford, following public hearing; and

WHEREAS the Mayor and Council of the City has also held a public hearing upon said Blight and Substandard Study, and received no negative comments thereon;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Milford, Nebraska, that the Blight and Substandard Study of the City of Milford, Nebraska is in all respects adopted and approved by the City, and is hereby declared to be the official Blight and Substandard Study of the City.

Passed and approved on August 6, 2013.

Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman yes. Motion carried.

CITY OF MILFORD, NEBRASKA

Attest: _____
City Clerk

Mayor

Introduction and Adoption of Ordinance – Rezone Southeast Community College Tax Lot 22,30,59,54 and a portion of Tax Lot 55 from R-2 to C-1: A motion was made by Fortune and seconded by Kral to introduce the following ordinance:

ORDINANCE NO. 875

AN ORDINANCE TO CHANGE THE ZONING OF CERTAIN REAL ESTATE FROM R2 TO C1; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PRESCRIBING THE TIME THIS ORDINANCE SHALL BE IN FULL FORCE AND TAKE EFFECT. (See Ordinance Record)

Approve Initial Order – Webermeier Scholarships: A motion was made by Baker and seconded by Heckman to approve payment of 23 Webermeier Scholarships at \$347.80 per student for the 1st Semester of the 2013-2014 school year totaling \$8000.00. Roll call vote: Baker yes, Heckman yes, Fortune yes, Kral yes. Motion carried.

Award Bid - Sr. Center Meals: A motion was made by Baker and seconded by Kral to award the meal bid for the Sr. Center to Sunrise Country Manor in the amount of \$5.75 per meal. Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman yes. Motion carried.

Appointments: A motion was made by Baker and seconded by Heckman to approve the Mayor's recommendation to appoint Glenda Maury to the Citizen Advisory Review Committee, term ending at the first meeting of 12/2015 and Roger Wittrock and Darla Armstrong to the Citizen Advisory Review Committee, terms ending at the first meeting of 12/2016. Roll call vote: Baker yes, Heckman yes, Fortune yes, Kral yes. Motion carried.

Donations of Library PC's: Heckman stated that George Matzen advertised old PC's for sale from the Library and received no response. Matzen would like to donate these PC's to the Friends of the Library and if they are sold the money would go to the Friends of the Library fund to be used on the Library. A motion was made by Heckman and seconded by Kral to donate the PC's to the Friends of the Library. Roll Call Vote: Heckman yes, Kral yes, Baker yes, Fortune yes. Motion carried.

Discuss/Action Auditing: Heckman expressed concern due to the fact that he and Kral are auditing the Accounts Payable as well as signing the Accounts Payable checks. It was noted to ask our auditors about the checks and balances with this procedure.

Introduction and Adoption of Ordinance – Amend Ordinance #840, Building Permit Fees: After discussion regarding billing procedures it was decided to table this item.

Discuss/Action Employee Health Insurance: A motion was made by Kral and seconded by Fortune to table discussion on health insurance and salaries due to lack of information at this time. Roll call vote: Kral yes, Fortune yes, Baker yes, Heckman yes. Motion carried.

Discuss/Action Salaries 2013-2014 Fiscal Year: Item Tabled

Residential Health & Safety Concern: It has been brought to the City's attention that there is a serious cockroach infestation in a home here in Milford. The City of Milford's Health Committee met with the property owner to address this issue and it was suggested by Orkin to tent and fumigate the home for 3 days. Unfortunately there isn't a company in this area that does this type of treatment. The homeowners are going to continue to be aggressive with treatment. The Health Board will continue to work with the property owners to resolve this problem.

Executive Session – Personnel: Item not needed.

ADJOURNMENT: A motion was made by Kral and seconded by Fortune to adjourn the meeting. Roll call vote: Kral yes, Fortune yes, Baker yes, Heckman yes. Motion carried and meeting adjourned at 8:17 pm.

Jeanne Hoggins, City Clerk

Dean A. Bruha, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on August 6, 2013 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk