

CITY OF MILFORD  
REGULAR MEETING  
OCTOBER 5, 2004  
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Community Room in said City on the 5<sup>th</sup> day of October 2004 at 7:30 pm. Present were: Mayor J. Elaine Plessel; Council members: Dean Bruha, Rick Fortune, Terry Good, Lyle Neal; City Clerk Jeanne Hoggins and Attorney Robert Blevens. Also present: Roger Kness, Mark Frey, Bill Abst with Ameritas and Nancy McGill with the press.

Notice of the meeting was given in advance thereof by posting in three public places; a designated method for giving notice, as shown by the Certificate of Posting attached to these minutes. Notice of this meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

**CALL TO ORDER:** Mayor Plessel called the meeting to order at 7:30 p.m.

**MINUTES:** A motion was made by Fortune and seconded by Bruha to approve the minutes of the September 7, 2004 meeting. Roll call vote: Fortune yes, Bruha yes, Good yes, Neal yes. Motion carried.

**PAYMENT OF BILLS, BOND INTEREST AND PRINCIPAL:** A motion was made by Bruha and seconded by Neal that the following bills in the amount of \$113,349.55, bond principal in the amount of \$35,000.00 and bond interest in the amount of \$27,075.00, totaling \$175,424.55 approved by the Auditing Committee be approved for payment. Roll call vote: Bruha yes, Neal yes, Fortune yes, Good yes. Motion carried.

**SALARIES:**

39254	Mark Frey	1141.92
39255	Forrest K Siebken	1099.92
39256	Mavis Lynn Ferris	29.21
39257	Jeanne M Hoggins	970.87
39258	Gary Lee TeSelle	656.60
39259	Scott Dean Fosler	980.22
39260	Robert L Hull	778.14
39261	Beverly J Wehrs	424.03
39262	Edna A Riedl	219.11
39263	David R Dahle	808.73
39264	Louis J Bialas	800.82

39265	Bryce C Johnson	750.23
39266	Philip Winkelmann	803.86
39267	Kendra M Hoggins	268.04
39268	Regan Beranek	95.91
39269	George A. Matzen	219.88
39270	Tracy L. Yeackley	555.98
39271	Barbara Shurtleff	304.06
39248	Roger Kness	289.37
39249	Joyce Elaine Plessel	184.70
39250	Ricky Jean Fortune	138.52
39251	Dean Alan Bruha	138.52
39252	Emerson L. Neal	138.52
39253	David Terry Good	138.52
39389	Mark Frey	1141.92
39390	Forrest K. Siebken	1099.92
39391	Mavis Lynn Ferris	27.34
39392	Jeanne M. Hoggins	970.87
39393	Gary Lee TeSelle	651.37
39394	Scott Dean Fosler	985.97
39395	Robert L Hull	811.04
39396	Beverly J Wehrs	420.20
39397	Edna A Riedl	136.32
39398	David R. Dahle	804.01
39399	Louis J Bialas	800.82
39400	Bryce C. Johnson	841.71
39401	Philip Winkelmann	783.76
39402	Kendra M. Hoggins	142.96
39403	Regan Beranek	154.53
39404	George A Matzen	199.17
39405	Tracy L. Yeackley	555.98
39406	Barbara L. Shurtleff	278.74
39424	Mark Frey	1148.38
39425	Forrest K. Siebken	1110.83
39426	Mavis Lynn Ferris	29.74
39427	Jeanne M. Hoggins	981.74
39428	Gary Lee TeSelle	681.45
39429	Scott Dean Fosler	904.85
39430	Robert L Hull	722.84

39431	Beverly J Wehrs	442.41
39432	Edna A Riedl	301.26
39433	David R Dahle	826.81
39434	Louis J Bialas	790.73
39435	Bryce C Johnson	750.23
39436	Philip Winkelman	742.43
39437	Regam Beranek	106.58
39438	George A. Matzen	231.70
39439	Tracy L Yeackley	552.53
39440	Barbara L Shurtleff	283.91
39442	Roger Kness	197.02
39443	Joyce Elaine Plessel	184.70
39444	Ricky Gene Fortune	138.52
39445	Dean Alan Bruha	138.52
39446	Emerson L. Neal	138.52
39447	David Terry Good	138.52

**GENERAL FUND:**

39272	Ameritas Life Ins. – Pension	1314.10
39339	U.S. Postmaster – Utility Billing Postage	231.96
39340	VOID	
39341	Alltel – Directory Ad; pager & cell phones, pay phone	299.44
39342	Alltel Long Distance – Long Dist. For July & Aug	.82
39343	Aramark Uniform – Pants & Rags	154.32
39344	Creative Consultants – Reinstall tape drive	210.00
39345	Culligan Water – Soft water	56.50
39346	Farmers Cooperative – Gas & Diesel for August	1407.67
39347	Deep Rock – Drinking Water	36.39
39348	Eakes Office Plus – office supplies	128.14
39349	Elmo Data Supply – ink ribbons	131.88
39350	Farm Plan – Control	35.99
39351	Garbage Company – pickup for Aug.	107.75
39352	Gene’s Electric – cable, 2 pole plug	3431.25
39353	Great Plains One Call – locate request	23.83
39354	Heiman Fire Equipment – 16” saw	1432.35
39355	Marvin Jewell & Co. – 2004-05 Budget	6100.00
39356	League of NE Municipalities – Section Dues	410.00
39357	Linweld – Oxygen	123.30
39358	Memorial Health Care – Hepitias B Vaccination	82.00
39359	Milford A/C & Appliance – Check Air Conditioners	38.15
39360	Milford Times – Printing & Publications	614.32
39361	Milford Volunteer Fire Dept.	266.00

39362	Municipal Supply, Inc. – Wrench;megalug;valve box	1430.94
39363	Mutual of Omaha Co. – Disability Insurance	75.55
39364	National Geographic – book	15.90
39365	NE Dept. of Revenue – August Sales Tax	1889.44
39366	NE Motor Parts – Flexclaw;circuit breaker;battery	104.02
39367	NPPD – August Services	6254.90
39368	NE Tech & Telephone – August Services	488.42
39369	Newsweek – subscription	41.12
39370	Northern Pump & Irrigation – Wheels & tube	98.99
39371	Aquila – August Services	1305.54
39372	Poolmart – filter clean, scum lime cleaner	744.00
39373	Roxanne Roth – cleaning services	250.00
39374	Mrs. Wayne Roth – birthday cakes	32.00
39375	Schlegel’s Groceries – light bulbs, cat food	28.08
39376	Sam’s Club – toilet paper, paper towels	90.26
39377	SPPD – Wells 1 & 2	578.38
39378	Seward County Ford – Repair on 2001	176.49
39379	Stutzman Concrete – 4 <sup>th</sup> & Walnut, Hwy 6 & B St.	13362.25
39380	Special Occasions – sympathy plant	16.00
39381	Sunrise Country Manor – August Meals	1159.10
39382	Troyer Concrete – Work @ 3 <sup>rd</sup> & B St.	8593.50
39383	Tvrdy’s Lock & Key – Replace Deadbolt	90.00
39384	Water Products – Curb Stops; couplings	189.34
39385	Array Environmental – monitor well abandonment	617.40
39386	Husker Auto Group – New Dump Truck	50382.00
39387	Med-Tech Resources – Disposable Blankets	78.69
39388	Cameron Warnke – WA deposit refund	5.33
39407	Ameritas Life Ins. – Retirement	1314.10
39408	Ameritas Life Ins. – Refunding Bonds Annual Fee	100.00
39409	Gall’s Ins. – Flashlight battery	70.96
39410	Hornady – 2 cases (1,000 rounds)	187.35
39411	Milford School Dist. – Parking Fines for April	445.00
39412	Nebraska Health Laboratory – Blood Analysis	75.00
39413	Forrest Siebken – Car Rental reimbursement	213.62
39414	Wal-Mart Community – film developing	4.93
39415	Keith Bernasek – WA/SW deposit refund	19.59
39416	Andy Dishman – WA/SW deposit refund	39.15
39417	Joshua Fischer – SW Deposit refund	3.61
39418	Jeremy Glidden – WA/SW deposit refund	58.17
39419	Helmink Printing – business cards	156.00
39420	Bret Hixson – WA/SW deposit refund	50.00

39421	Bruce Nickeson – WA/SW deposit refund	25.87
39422	David Soderling – WA/SW deposit refund	22.25
39423	Clint Vandenberg – WA/SW deposit refund	31.19
39441	Ameritas Life Ins – Pension	1314.10
39448	AFLAC – Dis, cancer, acc, supp'l	353.36
39449	Alltel – Directory Ad., paging wide area & local	29.44
39450	Better Homes & Gardens – subscription	24.00
39451	Blevens Law Office – September legal services	350.00
39452	Central States – 4 gallon of Ind. 157	326.22
39453	City of Milford – petty cash for postage, liens, etc	47.59
39454	Christian Book Distributors – 12 books	176.99
39455	Eakes Office Plus – binders, desk calendars, markers	228.61
39456	EMP – hot packs, utility shears	401.54
39457	Farmers & Merchants Agency – Tracy, Barb, city bond	472.00
39458	Fort Dearborn Life Ins. – Group Life Insurance	106.64
39459	Great American Leasing – meter rental	121.00
39460	Hawkins Water Treatment – phosphate, sodium hypo	1677.17
39461	JEO Consulting – comprehensive plan	510.00
39462	Milford School Dist. #5 – parking fines	55.00
39463	NE Library Commission – basic library skills	35.00
39464	Nebraska Health Laboratory – VOC's, Haloacetic acid	1074.00
39465	Rieman Publications – subscription	19.97
39466	Roxanne Roth – cleaning services	250.00
39467	Seward Co PPD – Wells 1 & 2	694.53
39468	Subway Motors – lawn mower repair, battery	221.97
39469	Union Bank – Gary TeSelle Acct #5562939	300.00
39470	Zep Manufacturing – sewer aid	173.80
39471	Comfort Inn – motel rooms for 2004 Extrication Class	383.16
39472	National Waterworks – repair clamps	178.47
39473	Riley Electric – add outlets in Fire Barn	116.70

**REPORTS OF OFFICERS, BOARDS AND COMMITTEES:** Written reports received were Milford Aging Services Commission minutes for September 22, 2004; Library Board minutes for September 23, 2004; Planning & Zoning minutes from September 9, 2004 and Police Dept. Activity Report for September 2004.

Bruha reported about the intersections that are being repaired and the one that we are still waiting to have done. Repair work will also take place at 5<sup>th</sup> & “B” Streets. The monthly Police report for September 2004 was presented to the Mayor and Council. Mayor Plessel reported 995 total calls for service in September. Bruha also noted that Chief Siebken had recently returned from Baltimore, Maryland after attending a class. The class was funded by a grant.

**COMMUNICATIONS:** \*Sales tax received for the month of July 2004 was \$12,675.50.

**PUBLIC HEARING: Citizens Advisory Committee:** Mayor Plessel opened the Public Hearing at 7:38 pm. Bruha informed the public of the funding assistance made available to CY Manufacturing, a business which is establishing itself in the old Coop building on Walnut Street. Bruha met with NPPD representative and they are looking at additional funding for CY Manufacturing. With no further comments from the public Mayor Plessel closed the Public Hearing at 7:40 pm.

**UNFINISHED BUSINESS: Introduction and Adoption of Ordinance – Special Use Permits:** Attorney Blevens reviewed the Ordinance he had presented to the Mayor, Council and Building Inspector. Bruha questioned the ability of the P & Z to recommend an engineering firm if a project would affect water drainage onto another piece of property. Neal noted that item #7 would reference this issue. The P & Z or the City Council could request additional studies if needed. Good asked Building Inspector Kness if the Ordinance presented covered all issues of concern that the P & Z may have had. Kness noted that Blevens did a good job of capturing the information needed within the Ordinance. Council member Fortune introduced the following ordinance seconded by Neal.

**ORDINANCE NO. 761**

AN ORDINANCE TO AMEND SECTION 5.03 R-1 SINGLE FAMILY RESIDENTIAL TO ADD PERMITTED SPECIAL USE OF TWO, THREE AND FOUR DWELLING UNITS THEREIN OF THE ZONING REGULATIONS OF THE CITY OF MILFORD, NEBRASKA; TO AMEND SECTION 5.04, R-2 MEDIUM DENSITY RESIDENTIAL REGULATIONS OF THE ZONING REGULATIONS OF THE CITY OF MILFORD, NEBRASKA, TO ADD PERMITTED SPECIAL USE OF MULTI-FAMILY DWELLINGS EXCEEDING FOUR UNITS; TO PROVIDE FOR IMPOSITION OF CONDITIONS UPON ISSUANCE OF SAID SPECIAL USE PERMITS; TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH AND TO PRESCRIBE THE TIME THIS ORDINANCE SHALL BE IN FORCE AND TAKE EFFECT. (See Ordinance Record)

**NEW BUSINESS:**

**Appointment – Library Board:** A motion was made by Bruha and seconded by Good to approve the Mayor's recommendation to appointment Mary Hanneman to the Library Board for her first term. Roll call vote: Bruha yes, Good yes, Fortune yes, Neal yes. Motion carried. Mary will replace Glenda Maury.

**Reappointment – Library Board:** A motion was made by Good and seconded by Bruha to approve the Mayor's recommendation to reappoint Chrissie Matzen to the Library Board for her 2<sup>nd</sup> term. Roll call vote: Good yes, Bruha yes, Fortune yes, Neal yes. Motion carried.

**Approve Fire Dept. membership roster:** A motion was made by Fortune seconded by Bruha to approve the Fire Dept. membership roster with the following changes: Phil Winkelmann off the Dept. and Don Yeackley on the Dept. Roll call vote: Fortune yes, Bruha yes, Good yes, Neal yes. Motion carried.

**Introduction and Adoption of Resolution – Rural Apprehension Program:** A motion was made by Bruha and seconded by Good to approve the following resolution.

RESOLUTION NO. 403

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF MILFORD, NEBRASKA:

WHEREAS, law enforcement agencies with the following counties: Butler, Clay, Fillmore, Hamilton, Jefferson, Merrick, Nuckolls, Saunders, Seward, Thayer, Webster, and York desire to enter into a cooperative law enforcement effort; and

WHEREAS, the above agencies have submitted a grant application known as the RURAL APPREHENSION PROGRAM (hereafter RAP 15); AND

WHEREAS, the RAP project has been funded by the Nebraska Crime Commission; and

WHEREAS, the various counties, communities and agencies within those jurisdictions desire to make the most efficient use of their power by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner pursuant to forms of governmental organization that will accord best with geographic, economic, population, and other factors; and

WHEREAS, an interlocal agreement, consistent with Nebraska Revised Statutes 13-801 through 23-2207 et seq, would be in the best interest of all participating agencies; and

WHEREAS, the agencies desire to enter into a written interlocal agreement for the purpose of carrying out the RAP objectives and grant requirement of the Nebraska Crime Commission.

BE IT RESOLVED THAT:

The City of Milford authorizes the Chief of Police, Forrest Siebken to enter City of Milford into an interlocal agreement for joint and cooperative action pursuant to the provisions of Section 13-801 through 13-807 of Nebraska Revised Statutes. The interlocal agreement shall be for the strict administration of the RAP project and all funds allocated by the Nebraska Crime Commission, and Match dollars allocated by the RAP members. Further, this interlocal agreement shall not establish a separate legal entity, rather as a joint and cooperative undertaking between public agencies i.e. county, city and village. (Nebraska Revised Statute 13-801)

Amount of match dollars allocated by the City of Milford for the 2004 - 2005 grant period (RAP 15) will be \$943.00.

Upon roll call vote as follows: Bruha yes, Good yes, Fortune yes, Neal yes.  
Motion carried.

Dated this 5<sup>th</sup> day of October 2004.

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J. Elaine Plessel, Mayor

Attest: \_\_\_\_\_  
Jeanne Hoggins, City Clerk  
(Seal)

**Ameritas Refunding Bonds:** Bill Abst with Ameritas presented new interest rates and savings for the City of Milford to refund the paving and sewer bonds. Documents were provided to pay off the Fire Station Bond.

**Introduction and Adoption of Resolution – Calling Bonds:**

A motion was made by Bruha and seconded by Neal to approve the following resolution:

RESOLUTION NO. 404

BE IT RESOLVED AND ENACTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MILFORD, NEBRASKA, as follows:

Section 1. That the following bonds, in accordance with their option provisions, are hereby called for payment of November 8, 2004, after which date interest on the bonds will cease:

Refunding Bonds, dated June 15, 1997, Bonds Nos. 36 to 42 inclusive, in the total outstanding principal amount of \$110,000 issued for the purpose of refunding the City's Fire Station Bonds, dated March 15, 1992, in the principal amounts, maturing and bearing CUSIP numbers as follows:

<u>Bond No.</u>	<u>Principal Amount</u>	<u>Maturity Date</u>	<u>CUSIP Number</u>
36-42	\$35,000	March 15, 2005	599556 BC0
43-49	35,000	March 15, 2006	599556 BD8
50-57	40,000	March 15, 2007	599556 BE6

Section 2. These bonds are to be paid at the office of the City Treasurer in Milford, Nebraska, as Paying Agent and Registrar for said bonds.

Section 3. A true copy of this Resolution shall be filed by the City Clerk with the Paying Agent at least thirty (30) days prior to call date and said Paying



Agent is hereby instructed to take appropriate action to mail notice to registered owners at least thirty (30) days prior to the call date.

PASSED AND APPROVED this 5<sup>th</sup> day of October, 2004.

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Mayor

ATTEST:

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City Clerk

(SEAL)

A motion was made by Fortune and seconded by Bruha to approve the following resolution:

**RESOLUTION NO. 405**

**BE IT RESOLVED AND ENACTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MILFORD, NEBRASKA, as follows:**

Section 1. That the following bonds in accordance with their option provisions, are hereby called for payment on November 8, 2004, after which date interest on the bonds will cease:

Sewer Bonds, dated January 9, 1996, Bonds Nos. 19 to 45 inclusive, in the total outstanding principal amount of \$135,000 issued for the purpose of paying the costs of constructing sewer improvements within the City, in the principal amounts, maturing and bearing CUSIP numbers as follows:

<u>Bond No.</u>	<u>Principal Amount</u>	<u>Maturity Date</u>	<u>CUSIP Number</u>
19 – 21	\$15,000	March 15, 2005	599556 AJ6
22 – 24	15,000	March 15, 2006	599556 K3
25 – 27	15,000	March 15, 2007	599556 AL1
28 – 31	20,000	March 15, 2008	599556 M9
32 – 35	20,000	March 15, 2009	599556 N7
36 – 40	25,000	March 15, 2010	599556 AP2
41 – 45	25,000	March 15, 2011	599556AQ0

Section 2. These bonds are to be paid at the office of the City Treasurer in Milford, Nebraska, as Paying Agent and Registrar for said bonds.

Section 3. A true copy of this Resolution shall be filed by the City Clerk with the Paying Agent at least thirty (30) days prior to call date and said Paying Agent is hereby instructed to take appropriate action to mail notice to registered owners at least thirty (30) days prior to the call date.

PASSED AND APPROVED this 5<sup>th</sup> day of October, 2004.

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Mayor

ATTEST:

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City Clerk

(SEAL)

A motion was made by Neal seconded by Good to approve the following resolution:

RESOLUTION NO. 406

BE IT RESOLVED AND ENACTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MILFORD, NEBRASKA, as follows:

Section 1. That the following bonds, in accordance with their option provisions, are hereby called for payment on November 8, 2004, after which date interest on the bonds will cease:

Various Purpose Bonds, 1999 Series, dated October 8, 1999, maturing October 1, 2005 through October 1, 2014 inclusive, in the total outstanding principal amount of \$130,000, numbered as they are shown on the books and records of the Paying Agent and Registrar, issued for the purpose of paying the costs of constructing paving improvements within the City, in the Principal amounts, maturing and bearing CUSIP numbers as follows:

<u>Principal Amount</u>	<u>Maturity Date</u>	<u>CUSIP Number</u>
\$10,000	October 1, 2005	599556 CJ4
10,000	October 1, 2006	599556 CK1

10,000	October 1, 2007	599556 CL9
10,000	October 1, 2008	599556 CM7
10,000	October 1, 2009	599556 CN5
10,000	October 1, 2010	599556 CP0
15,000	October 1, 2011	599556 CQ8
15,000	October 1, 2012	599556 CR6
20,000	October 1, 2013	599556 CS4
20,000	October 1, 2014	599556 CT2

Section 2. These bonds are to be paid at the principal corporate trust office of The Fremont National Bank and Trust Company (formerly known as Nebraska Trust Company) in Fremont, Nebraska, as Paying Agent and Registrar for said bonds.

Section 3. A true copy of this Resolution shall be filed by the City Clerk with the Paying Agent at least thirty (30) days prior to call date and said Paying Agent is hereby instructed to take appropriate action to mail notice to registered owners at least thirty (30) days prior to the call date.

PASSED AND APPROVED THIS 5<sup>th</sup> day of October, 2004.

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Mayor

ATTEST:

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City Clerk

(SEAL)

**Introduction and Adoption of Ordinance – Refunding Bonds:** Council member Good introduced the following ordinance seconded by Bruha:

**ORDINANCE NO. 762**

AN ORDINANCE AUTHORIZING THE ISSUANCE OF REFUNDING BONDS OF THE CITY OF MILFORD, NEBRASKA IN THE PRINCIPAL AMOUNT OF TWO HUNDRED SEVENTY THOUSAND DOLLARS (\$270,000); PRESCRIBING THE FORM OF SAID BONDS; PROVIDING FOR A SINKING FUND AND FOR THE LEVY AND COLLECTION OF TAXES TO

PAY SAID BONDS; PROVIDING FOR THE SALE OF THE BONDS; AUTHORIZING THE DELIVERY OF THE BONDS TO THE PURCHASER; PROVIDING FOR THE DISPOSITION OF THE BOND PROCEEDS AND ORDERING THE ORDINANCE PUBLISHED IN PAMPHLET FORM. (See Ordinance Record)

**Discussion of 409 2<sup>nd</sup> Street – Demolition:** Bruha brought to the Council’s attention no progress had been made regarding demolition of the property at 409 2<sup>nd</sup> Street, property owned by Mike Moore. There has been no response from Mike after the letter from Roger Kness was sent other than he was trying to get the Fire Dept. to burn the house down. Fire Chief John Melena had indicated his concern to Bruha that the homes surrounding this property are extremely close for a burn. Melena had apparently informed Moore that if he got permission from all the neighbors then they may consider burning the house. Bruha contacted a local contractor to get a cost estimate on tearing the house down and hauling it away. The contractor had not responded at the time of the Council meeting. Bruha stated the house is in “sad shape”. Blevens noted that the Council could declare the house a dangerous building. Blevens offered to write a letter to Mike Moore and Bruha indicated that a sunset date should be included. A letter will be drafted by Attorney Blevens.

**Change Parking from angle to parallel – “A” Street between 1<sup>st</sup> & 2<sup>nd</sup>:** Bruha and Chief Siebken had discussed the parking problem on the west side of “A” Street between 1<sup>st</sup> St. and the alley. The parking stalls are not deep enough and when larger vehicles are parked in this area they protrude out into the street. It was suggested to consider parallel parking in this area. This would allow visibility when turning the corner. There was concern about the number of parking spaces being removed from this area. Neal suggested leaving the angle parking but taking away one or two stalls at the north end, which would allow more visibility as people where turning the corner. It was suggested to table this item until Chief Siebken was in attendance to discuss some of the other options presented.

**ADJOURNMENT:** A motion was made by Fortune and seconded by Neal to adjourn the meeting. Roll call vote: Fortune yes, Neal yes, Bruha yes, Good yes. Motion carried and meeting adjourned at 8:33 pm.

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Jeanne Hoggins, City Clerk

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J. Elaine Plessel, Mayor

## CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council of October 5, 2004 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

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Jeanne Hoggins, City Clerk