

CITY OF MILFORD
REGULAR MEETING
MAY 6, 1998
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Fire Station in said City on the 6th day of May 1998 at 7:30 P.M. Present were: Mayor Dean Bruha; Councilmembers Dorothy Bockoven, Rick Fortune, Charles Rich, Steve Sauer; City Clerk J. Elaine Plessel, Attorney Robert Blevens. Also present: Chief of Police Dave Smith, Maintenance Supt. Mark Frey, Deputy City Clerk Jeanne Hoggins, Jeff Peterson with U S bancorp, Todd Neeley with the Milford Times and Lori Schriner with the Seward Independent.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of publication attached to these minutes. Notice of this meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: The meeting was called to order by Mayor Dean Bruha at 7:35 P.M.

MINUTES: A motion was made by Fortune and seconded by Sauer to approve the minutes of the April 7, 1998 Council Meeting. Roll call vote: Fortune yes, Sauer yes, Bockoven yes, Rich yes. Motion carried.

PAYMENT OF BILLS: A motion was made by Bockoven and seconded by Rich to pay the bills approved by the Auditing Committee. Roll call vote: Bockoven yes, Rich yes, Fortune yes, Sauer yes. Motion carried.

SALARIES:

27229	Mark Frey	931.59
27230	Joyce Elaine Plessel	717.66
27231	Forrest K. Siebken	972.59
27232	Kendall Arthur Hoggins	739.39
27233	Mavis Lynn Ferris	40.45
27234	Jeanne M. Hoggins	638.37
27235	Gary Lee TeSelle	571.02
27236	David Lee Smith	852.35
27237	Scott Dean Fosler	687.40

27238	Robert L. Hull	568.58
27239	Beverly J. Wehrs	342.87
27240	Edna A. Riedl	263.78
27241	Mandy J. Hain	107.02
27242	David R. Dahle	593.86
27243	Ann M. Miller	203.45
27279	Mark Frey	931.59
27280	Joyce Elaine Plessel	717.66
27281	Forrest K. Siebken	1,014.90
27282	Kendall Arthur Hoggins	818.36
27283	Mavis Lynn Ferris	40.45
27284	Jeanne M. Hoggins	492.09
27285	Gary Lee TeSelle	656.11
27286	David Lee Smith	852.35
27287	Scott Dean Fosler	700.49
27288	Robert L. Hull	714.56
27289	Beverly J. Wehrs	319.18
27290	Edna A. Riedl	307.81
27291	Mandy J. Hain	104.64
27292	David R. Dahle	574.94
27293	Ann M. Miller	233.11
27296	Roger L. Kness	233.96
27297	Charles Earnest Rich	138.52
27298	Ricky Gene Fortune	138.52
27299	Dean Alan Bruha	184.70
27300	Steven John Sauer	138.52
27301	Dorothy J. Bockoven	138.52

GENERAL FUND:

27176	U S Post Office – Utility Billing Postage	121.16
27244	Ameritas Life Insurance - Retirement	992.15
27245	Aliant Communications – Serv. To 4/1/98	651.33
27246	Butch’s Welding & Repair – Supplies, Labor	365.13
27247	Culligan Water Conditioning – Soft Water	16.00
27248	Judy Davenport – Tournament Winner	78.00
27249	Days Inn – Rooms Fire Conf.	261.30
27250	Deremer’s TV – Clip Holder	11.94
27251	Sylvia Cecelia Dimas – Cleaning	405.00
27252	Eakes Office Products – Paper	80.66
27253	Farmers & Merchants Bank – Loan Payment	1,125.42
27254	The Garbage Co. – Serv. For March	65.50

27255	Gene's Electric – Lamp for Entrance Light, Parts	313.85
27256	Great Plains-One Call Serv. – Locate Requests	11.07
27257	HIS at Milford – Meals	1,347.00
27258	Johnson, Erickson, O'Brien – One & Six Year Plan	321.65
27259	MCI – Long Distance	29.38
27260	Master Cleaners – Cleaning	13.55
27261	Milford Mini Mart – Gas-Dumptruck, Batteries	46.12
27262	Milford Plbg. & Htng. – Copper Adapt.	9.28
27263	Milford Times – Ads, Proceedings	201.17
27264	NE Dept. of Revenue – March Sales Tax, State W/H	2,045.72
27265	NE Motor Parts – Supplies	296.37
27266	NE Public Power District – Serv. To 3/20/98	3,890.83
27267	New World Inn – Rooms Fire Conf.	355.77
27268	Peoples Natural Gas – Serv. To 3/31	726.16
27269	Elaine Plessel – Insurance	115.89
27270	Schlegel's Groceries – Supplies	117.45
27271	Seward Animal Hospital – Euthanasia & Disp.	25.00
27272	Seward County Rural Public Power – Wells 4 & 5	211.92
27273	Seward County Ford L/M – Oil Change	682.04
27274	Sioux Sales Co. – Uniform Pants	161.05
27275	Subway Motors – Tool Box, Lens	372.50
27276	Uniservice, Inc. – Pants & Rags	76.92
27277	Wal-Mart Store #885 – Endust, Copy Paper	15.15
27278	Seward County Treasurer – Title, Pumper/Trailer	30.00
27294	Ameritas Life Insurance – Retirement	992.15
27302	Ackerman Rock & Gravel – 1 load 5/8" chips	516.91
27303	Adams Automotive Serv. – Auto Feed Head	32.95
27304	B & S Industries Inc. – Traffic Cones, Hood	389.26
27305	Beacon Ballfields- Line Marker	117.60
27306	Blevens Law Office – Legal Service	350.00
27307	Century Labs/Pro Clean – Pool Paint	1,292.48
27308	City of Milford – Petty Cash	62.14
27309	Countryside Co-op – Supplies	193.67
27310	Countryside Co-op – Gas	717.39
27311	Decorative Woodcrafts – 1 yr. Subscription	22.97
27312	Dugdale Glass – Screen Repair, Labor	5.70
27313	Eakes Office Products – Computer Paper	28.50
27314	Ehlers TV – Fix Hand Held	17.00
27315	Farm Plan – Parts for mowers	22.32
27316	Graves Underground Sprinklers – Repairs	87.00

27317	Health Care Federal – TeSelle Acct. #8035	200.00
27318	Heartsong Presents – Books	9.97
27319	Ingram Library Services – 1 book	12.90
27320	James W. Bell Co. – Temp. NC Oliv	48.88
27321	The Library Store – Bar Code Prot., Supplies	86.50
27322	MARC – Chain Lub.	98.40
27323	Marshall Cavendish Corp. – Celebrate the State	109.45
27324	Milford School Dist. – Fines, Liq. License	130.00
27325	Midwest Seamless Gutters – Repair Gutter	58.00
27326	Milford Times – Subscription	18.00
27327	Midwest Radar & Equipment – Radar Cert.	90.00
27328	Municipal Supply – Check Valve	455.54
27329	Mutual of Omaha – Disability Ins.	256.30
27330	Nantkes Plumbing & Mech. – Underground sprink.	24.50
27331	Nebraska Health Laboratory - Blood Test	46.90
27332	NE Public Power Dist. – Harness	144.40
27333	Office Max – copier	946.88
27334	Omaha Life Ins. – Fire Dept. Ins.	56.00
27335	Oxmoor House – Home Sweet Home	29.45
27336	Pizza Kitchen – Meals/B-Day Cert.	189.45
27337	Quiltmaker – 1 yr. Subscription	19.95
27338	Edna Riedl – Mlg. Summer Workshop	9.60
27339	Sack Lumber Co. – Drywall screws, Lumber	60.06
27340	Seward County Communications – Communications	300.00
27341	Speedometer Tech. – Repair Speedometer	60.00
27342	Ulverscroft Large Print Books – Books	92.00
27343	United Healthcare – Insurance 598	2,923.00
27344	Universal Lighting Co. – Urinal Pad and Stand	42.92
27345	U S Postmaster – Mailing Fee	85.00
27346	Utility Equipment – Meters, Remotes	946.55
27347	Vermeer Equipment of NE – Sharpen Knives	40.00
27348	Western Athletic Supply – Ball Equipment	666.77
27349	Ryan LaVigne – Deposit Refund	29.80
27350	John Stuhr – Deposit Refund	30.18
27351	Russ Wissing – Deposit Refund	50.00
27352	Troy Reinke – Deposit Refund	50.00
27353	Louis Roth – Deposit Refund	50.00
27354	Bill Anderson – Deposit Refund	50.00
27355	Craig Bontrager – Deposit Refund	50.00
27356	Robert Ficke – Deposit Refund	50.00

27357	Janelle Gerlach – Deposit Refund	50.00
27358	Darlene Gerner – Deposit Refund	50.00
27359	Lee Jacobsen – Deposit Refund	50.00
27360	Lyle Kremer – Deposit Refund	50.00
27361	Eugene Persons – Deposit Refund	50.00
27362	Milford Police Grant Fund – Matching Funds Camera	144.03
27363	Mike Stinson – Basketball Program	108.00

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received: Housing Authority minutes for April 13, 1998 meeting and notice of the May 11, 1998 meeting; Planning and Zoning minutes of April 20, 1998 meeting; Aging Services Commission minutes for April 22, 1998. Fortune advised Council of agreement received from Olsson Assoc. on copper and lead testing. No action taken on this matter at this time. Bockoven reported of a wall at the Library pulling away. Original hot water heater has been replaced.

Sauer noted that a letter was sent to Ken Cook with Havco Pool to see if they felt the company with the low bid was a good company. A letter will be sent to the low bidder to see if they will still honor bid. Sr. Center Elevator will hopefully be here and installed around 6/1/98. Hauled dirt to the vacant uptown lots and will bring them to grade level to prevent drainage into sidewalk.

COMMUNICATIONS: Bruha reported on letter received from Mayor of Hastings regarding copper testing. Fortune commented on fax received from Hagel concerning regulations of copper testing and standards. Galaxy Cable will be expanding their fiber optic lines through the community and a scheduled upgrade for Milford will be July 8 – 16. A letter was received from E.S.U. Administrator Larry Lindquist noting that as of 9/1/98 they will no longer be able to provide Internet Access to the Library. Jim Kohtz has resigned from the Planning & Zoning Commission effective 4/20/98.

UNFINISHED BUSINESS: Personnel Manual Bruha and Bockoven met and made some changes to the existing manual. Bruha opened floor for discussion of Councilmembers: Fortune noted Jury Duty section was missing information regarding mileage compensation that would be kept by employee. Blevens commented on harassment issues and conduct unfavorable for employees. Sauer commented on employees consuming alcohol in uniform. He felt issue had been settled last meeting and item would not be present in manual. Item had been moved to a section of manual called progressive action of discipline, which meant Council, could follow up on a situation but not grounds for immediate dismissal.

Councilmember Rich introduced the following ordinance:

ORDINANCE NO. 683

AN ORDINANCE TO ADOPT A REVISED AND RESTATED EMPLOYEE MANUAL TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith, AND TO PRESCRIBE THE TIME THIS ORDINANCE SHALL BE IN FORCE AND TAKE EFFECT. (See Ordinance Record)

NEW BUSINESS: Webermeier Scholarships There are 28 recipients to receive the 1998 Webermeier Scholarships. A motion was made by Bockoven to approve the list of recipients to be awarded scholarships, seconded by Rich. Roll call vote: Bockoven yes, Rich yes, Fortune yes, Sauer yes. Motion carried.

Lagoon Financing Jeff Peterson with US bancorp Investments presented information to the Council regarding long term financing for the lagoon system. After presentation from Peterson, it was the consensus of the Council to have US bancorp Inv. have documents prepared for a 20 year plan and present it to them at the June meeting. It was felt that the 15-year plan would be difficult to meet yearly payments.

Hire Summer Maintenance Help Sauer suggested hiring 3 part-time employees to allow full time staff to concentrate on street repairs and other more important issues. A motion was made by Bockoven and seconded by Fortune to hire Zach Schlegel, Andrew Sauer and Jonathan Roth at \$4.75 an hour for part-time summer help. Roll call vote: Bockoven yes, Fortune yes, Rich yes, Sauer abstain. Motion carried.

Frey was given authority to hire additional morning mowing employment at \$4.75 an hour until summer help is available.

Scoreboards Tabled to next month.

Approve Payments – Olsson Associates A motion was made by Fortune and seconded by Sauer to approve payment to Olsson Assoc. for Hwy 6 Sewer Replacement I the amount of \$1,628.44. Roll call vote: Fortune yes, Sauer yes, Bockoven yes, Rich yes. Motion carried.

A motion was made by Fortune and seconded by Rich to approve payment to Olsson Assoc. for W.W.T.F. in the amount of \$1,147.20. Roll call vote: Fortune yes, Rich yes, Bockoven yes, Sauer yes. Motion carried.

Executive Session – Personnel A motion was made by Bockoven and seconded by Rich to adjourn to Executive Session. Roll call vote: Bockoven yes, Rich yes, Fortune yes, Sauer yes. Motion carried and Council went into Executive Session at 8:42 P.M.

A motion was made by Bockoven and seconded by Sauer to leave Executive Session and return to regular session. Roll call vote: Bockoven yes, Sauer

yes, Fortune yes, Rich yes. Council returned to Regular Session at 10:40 P.M.

ADJOURNMENT: A motion was made by Bockoven and seconded by Sauer to adjourn meeting. Roll call vote: Bockoven yes, Sauer yes, Fortune yes, Rich yes. Motion carried and meeting adjourned at 10:41 P.M.

Dean A. Bruha, Mayor

J. Elaine Plessel, City Clerk

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on May 6, 1998 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

J. Elaine Plessel, City Clerk