

CITY OF MILFORD
REGULAR MEETING
MAY 4, 2010
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Library Building in said City on the 4th day of May 2010 at 7:30 pm. Present were: Mayor Dean Bruha; Council members: Jeff Baker, Rick Fortune, Jeff Heckman, Dan Kral; Attorney Robert Blevens and City Clerk Jeanne Hoggins. Also present: Gerry Dunlap. Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Bruha called the meeting to order at 7:30 p.m. Mayor Bruha publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall of the Webermeier Community Meeting Room.

MINUTES: A motion was made by Baker and seconded by Kral to approve the minutes of the April 6, 2010 meeting. Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman yes. Motion carried.

A motion was made by Fortune and seconded by Heckman to approve the minutes of the April 16, 2010 meeting. Roll call vote: Fortune yes, Heckman yes, Baker yes, Kral yes. Motion carried.

PAYMENT OF BILLS: A motion was made by Heckman and seconded by Kral that the following bills in the amount of \$72,576.08 and payroll in the amount of \$27,135.88 approved by the Auditing Committee be approved for payment. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune yes. Motion carried.

SALARIES:

49483	Mark Frey	1463.05
49484	Forrest K Siebken	1379.08
49485	Mavis Lynn Ferris	40.17
49486	Jeanne M Hoggins	1359.30
49487	Gary Lee TeSelle	890.82
49488	Robert L Hull	906.17

49489	Beverly J Wehrs	605.01
49490	David R Dahle	1081.63
49491	Philip Winkelmann	1006.91
49492	George A Matzen	596.18
49493	Tracy L Yeackley	691.94
49494	Courtney L Bashore	100.43
49495	Anna E Tremmel	73.65
49496	Tiffany Fougeron	292.48
49497	Benjamin L Rediger	777.77
49498	Joshua James Urbanec	573.47
49499	Craig A Corder	1036.87
49500	Sheri A Rohrer	403.26
49561	Mark Frey	1463.05
49562	Forrest K Siebken	1379.08
49563	Mavis Lynn Ferris	30.14
49564	Jeanne M Hoggins	1359.30
49565	Gary Lee TeSelle	858.46
49566	Robert L Hull	906.17
49567	Beverly J Wehrs	593.09
49568	David R Dahle	1029.16
49569	Philip Winkelmann	1006.91
49570	George A Matzen	596.17
49571	Tracy L Yeackley	661.39
49572	Courtney L Bashore	113.82
49573	Anna E Tremmel	113.82
49574	Tiffany Fougeron	290.74
49575	Benjamin L Rediger	806.58
49576	Joshua James Urbanec	573.47
49577	Craig A Corder	1071.60
49578	Sheri A Rohrer	265.96
49581	Ricky G Fortune	138.52
49582	Dean A Bruha	184.70
49583	Jeffrey M Baker	138.52
49584	Jeff L Heckman	138.52
49585	Dan V Kral	138.52
GENERAL FUND:		
49447	Dean Cross – WA/SW Deposit Refund	15.92
49448	Adam Gordon – WA/SW Deposit Refund	53.70
49449	Larry Matheisen – WA/SW Deposit Refund	50.00
49450	Tosha Neihardt – WA/SW Deposit Refund	36.30
49451	Chris Shaw – WA/SW Deposit Refund	40.24

48452	VOIDED	
49454	US Postmaster – Utility Billing Postage	165.38
49501	Ameritas Group – Pension, Pension X	1563.78
49502	Ackerman Rock & Gravel – Road Gravel	930.75
49503	American Chemicals – Asphalt	1308.08
49504	Ameritas Group – Dental & Vision	956.60
49505	Aramark Uniform – Pants & Rags	453.46
49506	Beverly Wehrs – Paper Supplies	31.77
49507	Black Hills Utility Holdings – Service for March	389.93
49508	Bob’s Automotive – Gasket Kit, Labor	150.00
49509	Constellation NewEnergy – Service for March	853.15
49510	Constructors, Inc. – Asphalt	416.90
49511	Crestview Care Center – March Meals	752.50
49512	Culligan Water Conditioning – Soft Water	57.00
49513	Danko Emergency Equipment – Entry Tool, Baton	365.08
49514	Deep Rock – Drinking Water	37.55
49515	Diode Communications – Service for March	54.16
49516	Eakes Office Supplies – Ribbons, PO Books, Paper	363.97
49517	Ed M. Feld Equipment – Bunker Gear, Freight	945.00
49518	Electronic Engineering – Balance to Uninstall Unit	3178.90
49519	Farmers Cooperative – Gas/Diesel for March, Tires	1150.43
49520	Gall’s – Equipment/Radio Console	319.98
49521	Great Plains-One Call – Locate Requests	15.62
49522	Husker Auto Group – Keys for Patrol Unit	29.03
49523	Ikon Office Solutions – Lease Rental	555.66
49524	InsureNebraska – Bond Renewal	200.00
49525	Kelly Supply Company – Ball Valve, Elbow	186.56
49526	Kremer Electric – Pump, Material, Well 3, Labor	3395.77
49527	Lee’s Refrigeration – Used Ice Machine	550.00
49528	Linweld – Comp Air, Haz Mat, Delivery	605.95
49529	Meyer Ford – Oil Change	49.90
49530	Meyer Laboratory – Trash bags, Tissue, Tube, Paint	2626.12
49531	Milford A/C & Appliance – Service Air Conditioner	75.74
49532	Milford VFD – Fire School Registration	480.00
49533	Municipal Supply – ¾ Meters	2248.00
49534	Mutual of Omaha – Disability	30.24
49535	NE Dept of Revenue – Sales Tax for March	1964.08
49536	NE Workforce Development – Unemployment	636.00
49537	Nebraska Environmental Products – Broom, Plug	151.37
49538	Nebraska Motor Parts – Filters, Clamp, Spark Plugs	239.27
49539	NPPD – Service for March	4887.32

49540	Nebraska Tech & Telecomm – March Service	438.47
49541	Pizza Kitchen – Catered Meals	122.50
49542	Powerplan – Parts to Repair 210 C Loader	282.00
49543	Roxanne Roth – Cleaning Services	250.00
49544	Seward County Independent – Minutes, Ads, Ord.	429.03
49545	Shell Fleet Plus – Gas '08 Pickup	76.44
49546	Shell Fleet Plus – Car Gas	38.03
49547	Sleep Inn & Suites Hotel – NEMSA Hotel Rooms	1119.86
49548	Sport Supply Group – Plate, Chest Protectors	220.77
49549	The Crete News – Help Wanted Ad (Life Guard)	21.00
49550	The Garbage Company – Service for March	130.24
49551	Travis Yeackley – Food @ EMT Convention, Mileage	277.32
49552	U.S. Postmaster – Permit Renewal Fee	185.00
49553	Verizon Wireless – Cell Phone	90.33
49554	Verizon Wireless – Cell Phone	100.59
49555	Watchguard Video – Upgrade on in-car Video	249.00
49556	Westover Rock & Gravel – Agri-Lime	5266.49
49557	Windstream Nebraska – Local, Internet, Civil Def.	263.08
49558	Coventry Health Care of NE – Health Insurance	9469.82
49559	Fort Dearborn – Life Insurance	113.52
49560	Shell Fleet Plus – Fuel Expense	782.89
49579	Ameritas Group – Pension, Pension X	1563.78
49580	Aflac – Dis, Cancer, Acc, Suppl	463.96
49586	Atco International – Devour	1309.50
49587	Baker & Taylor – Books	581.15
49588	Berry – Directory Advertising	15.20
49589	Best Way, Inc. – 14” D Handle, Freight	26.76
49590	Bleven’s Law Service – Legal Services for April	350.00
49591	City of Milford – Postage	10.93
49592	Great America Leasing – Meter Rent	80.00
49593	Heartland Auto Body – Cruiser Repair, Graphics	427.17
49594	Heartsong Presents – Books	10.99
49595	I-80 Pony League – League Fees	20.00
49596	Kelly Supply – Bushing, Valve, Switch	320.37
49597	Kremer’s Electric – Hookup for New Pump	358.61
49598	LABUA – Umpiring Fees, Membership Fee	2863.00
49599	Layne Christensen – New Pump & Pipe for Well	6536.11
49600	Martin Excavating – Clay Dirt	200.00
49601	Milford A/C & Appliance – Service A/C	194.00
49602	Milford Mini Mart – Dog Food	7.44
49603	Milford Plumbing – Aerator Kit, Cartridge Flush	128.25

49604	Milford School Dist. – Parking Fines, Liquor License	895.00
49605	Municipal Supply – Spuds for Meters, Adapter	464.30
49606	NE Rural Water Association – Dues	200.00
49607	NE Public Health – Coliform Test, Water Test	128.00
49608	NE Wastewater Oper. Division – Memberships	40.00
49609	Reiman Publications – Magazine Subscription	16.98
49610	Reimers Kaufman – Marble Dust	333.00
49611	Roxie Roth – Cleaning Services	305.00
49612	Sack Lumber – Lumber	10.05
49613	Gary TeSelle – Mileage and Meal	43.59
49614	Toyne – Nipple, Hose, Shipping	75.17
49615	Union Bank – Gary TeSelle Account	447.20
49616	Upstart – Summer Reading Supplies	173.75
49617	Vermeer High Plains – Valve Ring, Labor	101.92
49618	Voss Lighting – Light Bulbs (Scoreboard)	30.00
49619	Walmart – Cat Food, Binders, Labels	63.54
49620	Wergin’s Lawn Service – Spray & Fertilize	223.00

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received were Housing Authority minutes for April 8, 2010; Library Board Minutes for April 15, 2010; Milford Aging Services Board minutes for April 27, 2010; Milford Fire Dept. minutes for March 9, 2010; Police Dept. activity report for April 2010; Milford Rescue NARSIS and Fire report for April 2010. Fortune - put in a new submersible well pump in well #2. Heckman – Assistant Director Sheri Rohrer has resigned from the Library as her husband has taken a new position in Iowa. Anna Tremmel has also resigned as she is graduating from High School and will be starting college. Library has advertised for positions and will hold a special meeting mid May. Energy Efficiency Grants will be announced in June instead of May. Heckman reported that Marysville, Kansas was reimbursed by Kansas Dept of Transportation after putting in their wayside horn system. He will research this option with the NDOT. Heckman still has not come up with a firm answer as to when the double tracking will come thru Milford. Heckman also reported that Wal-Mart met matching funds of \$1,000.00 towards the Pool Equipment Fund Raiser. Baker has attended FEMA meetings and they didn’t quite turn out as planned. City of Milford met their \$1,000.00 threshold and will receive some money back on the winter (Christmas) storm. Park Equipment for Welch Park will be installed soon. Arbor Day was honored with a proclamation read by Mayor Bruha and 3 trees planted in the Uptown City Park. We have met the requirements to become a “Tree City USA”. Fortune questioned Baker regarding the funding for a new generator and stated that if there are stipulations on where

and how the generator is used then it would be more beneficial for the City to just purchase one. The new Police Officer, Nathen Gortemaker started Monday (5/3/10). Webermeier Scholarship presentation went well.

COMMUNICATIONS: *Sales tax received for the month of February 2010 was \$9,043.38. *Letter of resignation received from Library employee Anna Tremmel. *Mayor Bruha – we are in a holding pattern on Dan Troyer’s Building and Bruha talked to Keith Kohill with the Dept. of Roads and determined that the State right-of-way varies so much in this area (49.2’ to 98.42’) that he suggested a survey to determine the property line. Sean Kremer has purchased 20 acres north of Oak Ave. and has started moving dirt to make a driveway and filled in the natural waterway. He was asked to clean out the waterway until the culvert dimensions and slope were determined and the culvert is received. NRD assisted with the recommendations.

NEW BUSINESS:

Authorize Mayor to sign NE Community Development Assistant Act Application: Gerry Dunlap presented the application documentation and reviewed the sources of funding and benefits of the program. Discussion was held regarding filling out the city’s portion of the application, breaking the project into phases and the program deadline. Council member Heckman will work towards getting the information to present with the application document.

Present Dividend Check – Becky Haufle, INSPRO: Becky presented a dividend check on behalf of EMC (Employers Mutual Co.) The loss history for the City of Milford allows the City to receive a dividend check and this year the amount equals \$4,147.82.

Approve Fire Dept. Membership Roster: Item not needed

Hire Part-time Maintenance Employee & Set Wage: Baker presented 2 names for hire, recommended by Frey. A motion was made by Baker and seconded by Fortune to hire Brady Slepicka and Haley Yeackley as part-time summer maintenance employees at \$7.25 per hour. Roll call vote: Baker yes, Fortune yes, Heckman yes, Kral yes. Motion carried.

Award bid for Welch Park Concession Stand: No bid received. Council tried to come up with solutions on running the stand. Baker will look into some ideas and get back to the Council.

Hire Lifeguard: A motion was made by Heckman and seconded by Kral to approve hiring Justin Larsen contingent on passing the required classes at \$7.25 per hour. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune yes. Motion carried.

Discuss Budget Preparation: Baker wanted to bounce some ideas off the Council. He would like to start the budget process earlier and get the

numbers to review and have more of an opportunity to discuss the budget. Fortune agreed that there should be a better way to present the budget and have ample time to revisit it if needed. We have the responsibility to present a reasonable budget. Budget worksheets will go out ASAP and our first initial overview of the budget will be held middle of June. Council agreed.

Discuss establishing a yard waste disposal area: Baker brought up the idea of offering the lagoon area as a yard waste dump site open to the public. He does not want to spend any money to operate the site. He suggested deer cameras to photograph vehicles entering to observe if illegal items are being dumped. Items allowed would be grass, leaves and branches. Grass and leaves could be composted and the branches would be burned. Attorney Blevens questioned requirements with DEQ. Fortune suggested gating the premises, having designated hours and employing someone to oversee the deliveries. We don't want junk brought out that the City will have to dispose of. Kral questioned talking to the landfill to see if they would designate an area for the Milford area residents to bring such waste. Item will be looked into further.

City wide clean-up nuisance properties: Mayor Bruha noted 4 individuals that will be notified to start the process of cleaning up their properties. Dennis Stapelman, Bob Robotham, Harold Bacon and Dennis/Sean Kremer will be notified by Chief Siebken and given a certain amount of time to make progress.

ADJOURNMENT: A motion was made by Kral and seconded by Fortune to adjourn the meeting. Roll call vote: Kral yes, Fortune yes, Baker yes, Heckman no. Motion carried and meeting adjourned at 9:12 pm.

Jeanne Hoggins, City Clerk

Dean A. Bruha, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on May 4, 2010 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the

said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk