

CITY OF MILFORD
REGULAR MEETING
MAY 3, 2004
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Community Room in said City on the 3rd day of May 2004 at 7:30 pm. Present were: Mayor J. Elaine Plessel; Council members: Dean Bruha, Rick Fortune, Lyle Neal; City Clerk Jeanne Hoggins; Attorney Robert Blevens; Chief of Police Forrest Siebken. Absent: Council member Robert Anderson.

Notice of the meeting was given in advance thereof by posting in three public places; a designated method for giving notice, as shown by the Certification of Posting attached to these minutes. Notice of this meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Plessel called the meeting to order at 7:30 p.m.

MINUTES: A motion was made by Neal and seconded by Bruha to approve the minutes of the April 6, 2004 meeting. Roll call vote: Neal yes, Bruha yes, Anderson absent, Fortune abstain. Motion carried.

PAYMENT OF BILLS, BOND PRINCIPAL AND INTEREST: A motion was made by Neal and seconded by Bruha that the following bills in the amount of \$43,206.86 approved by the Auditing Committee be approved for payment. Roll call vote: Neal yes, Bruha yes, Anderson absent, Fortune yes. Motion carried.

SALARIES:

38571	Mark Frey	1141.92
38572	Forrest K Siebken	1099.92
38573	Mavis Lynn Ferris	26.55
38574	Jeanne M. Hoggins	970.87
38575	Gary Lee TeSelle	698.46
38576	Scott Dean Fosler	1048.49
38577	Robert L Hull	754.44
38578	Beverly J Wehrs	441.30
38579	Edna A Riedl	318.96
38580	David R Dahle	818.17
38581	Louis J Bialas	800.82
38582	Pam Slama	256.99

38583	Bryce C Johnson	730.12
38584	Philip Winkelmann	730.12
38585	Lindsey S. Troyer	583.05
38586	Regan Beranek	170.51
38587	George A. Matzen	191.44
38589	Mark Frey	1141.92
38590	Forrest K Siebken	1099.92
38591	Mavis Lynn Ferris	29.21
38592	Jeanne M. Hoggins	970.87
38593	Gary Lee TeSelle	667.06
38594	Scott Dean Fosler	894.06
38595	Robert L Hull	722.84
38596	Beverly J Wehrs	479.68
38597	Edna A Riedl	372.67
38598	David R Dahle	837.06
38599	Louis J Bialas	796.15
38600	Pamela J. Slama	305.97
38601	Bryce C Johnson	777.05
38602	Philip Winkelmann	730.12
38603	Lindsey S. Troyer	561.92
38604	Regan Beranek	154.53
38605	George A. Matzen	238.77
38607	Roger L Kness	317.08
38608	Joyce Elaine Plessel	184.70
38609	Ricky Gene Fortune	138.52
38610	Dean Alan Bruha	138.52
38611	Emerson L. Neal	138.52
38612	Robert E. Anderson	138.52

GENERAL FUND:

38528	John Alden – Group Health	7912.59
38529	Alltel – Pager, Cellular, Internet	325.81
38530	Scott Burroughs – Meals	295.79
38531	Blue River Implement – Coil., Cour Assy, Brkt	86.41
38532	Centaur Enterprises – Bandit Rolls, Buckles	210.75
38533	Colin Electric – Work on lift pump	2572.55
38534	Culligan Water Conditioning – Soft Water	18.00
38535	Farmers Coop – Gas/Diesel for March	975.93
38536	Deep Rock – Drinking Water	30.39
38537	Eakes Office Plus – 3 Liquid Paper, Sharp Copier	1000.01
38538	Emergency Medical Products – Stethoscope	150.64
38539	Garbage Co. – Garbage Service for March	90.50
38540	Gene’s Electric – Labor, Supplies for work done	1146.80

38541	Golden Rule Contractors – Maintenance on building	506.00
38542	Great Plains One Call – Locate Request	14.00
38543	Guarantee Oil of NE – 55 Gal. Drum Oil	221.65
38544	Meyer – Century Labs – Tissue, Pool Paint	1150.17
38545	Memorial Health Care Systems – Fireman Vaccinate	233.00
38546	Midwest Heating & Air – Service furnaces & A/C	84.00
38547	Milford Plumbing – Repair Toilet	29.95
38548	The Milford Times – Notices, Min., Help Wanted Ad	435.78
38549	Milford Vol. Fire Dept – NE Fire School	65.00
38550	Municipal Supply – Valve, Pro Read Meter	4348.37
38551	NE Dept of Revenue – Sales Tax for March	1663.72
38552	Nebraska Motor Parts – Ratchet, Battery	71.51
38553	Nebraska Public Power – Service for March	4098.43
38554	NE Tech & Telecomm – Service for March	481.66
38555	Omaha Truck Center – Supplies	112.82
38556	Aquila – Service for March	768.47
38557	Pizza Kitchen – Thurs. Meal, Ministers lunch	238.75
38558	Roxanne Roth – Cleaning Services	250.00
38559	Mrs. Wayne Roth – Birthday Cakes	28.00
38560	Schlegel’s Groceries – Supplies, Milk	68.65
38561	Schmader Electric – Repaired Siren Receiver	625.88
38562	Seward Co Public Power Dist. – Wells 1 & 2	371.17
38563	Sports Express – Rec Uniforms	2481.20
38564	Subway Motors – Tire Repair	13.85
38565	Sunrise Country Manor – 303 Meals for Feb.	1015.05
38566	Tee’s Plus – Dare Awards	10.00
38567	Lindsey Troyer – Travel Miles to Meetings	19.84
38568	Uniservice – Pants & Rags	181.88
38569	Utility Equipment – RCDL 25 Rom	434.08
38570	Ken TeSelle – Water/Sewer Deposit Refund	50.00
38588	Ameritas – Retirement Plan	1292.47
38606	Ameritas – Retirement Plan	1292.47
38613	Aflac – Acc,Cancer,Dis,Supp’l	295.16
38614	American Plus – Boots	122.10
38615	Alltel – Directory Advertising	29.05
38616	Blevens Law Office – Legal Services for April	350.00
38617	Sport Supply Group – Equipment, Shin Guards	227.95
38618	City of Milford – Petty Cash, Supplies	87.55
38619	Christian Book Dist. – 4 Books	50.96
38620	Creative Consultants – PC Service Call, Antivirus	194.50
38621	Don’s Pioneer Uniforms – 4 Shorts, Cuff Case	173.65
38622	Eakes Office Plus – Copies	188.98

38623	EMP – Safety Glass	9.90
38624	Fort Dearborn – Group Life	103.20
38625	Gall’s – Bicycle Helmets	61.95
38626	Gerhold Concrete – ¾ Yard Concrete	48.38
38627	Terry Good – 5 Batting Helmets	50.00
38628	Heartsong Presents – 8 Books	21.98
38629	Hawkins Water Treatment – Instrument Kit, Chemicals	1182.56
38630	Ingram Library Services – 28 Books	376.53
38631	Lesco – Fertilizer	636.00
38632	Milford A/C & Appliance – Replaced Filters	109.00
38633	Milford Plumbing – Tank Trip Lever, Copper & Fitting	81.48
38634	Milford School Dist. – Parking Fines, Liquor Licenses	445.00
38635	Municipal Supply – Wire Gauge	174.54
38636	Mutual of Omaha – Disability Insurance	75.55
38637	National Geographic Society – One Book	15.90
38638	Nebraska Health Lab – Lead & Copper Test	541.00
38639	NWOD – 2 Yr. Membership	40.00
38640	Orschelns – Brush Kill, Barbed Fitting	42.62
38641	Reimers Kaufmann – Marble Dust	240.00
38642	Edna Riedl – Mileage to Meetings	31.31
38643	Roxanne Roth – Cleaning Services	305.00
38644	Sack Lumber Co. – 20 Bags of Premix	59.80
38645	Wayne Stohlmann – Meeting Room Charges	115.84
38646	US Postmaster – Mailing Annual Fee	150.00
38647	Union Bank – Gary TeSelle Acct	300.00
38648	Vermeer Equipment – Shop Supplies	614.90
38649	Walmart – Tapes, Telephone, Supplies	197.72
38650	Philip Winkelmann – Meals @ D-T	28.16
38651	Prestige Sign & Graphics – 2 Colon Job Site	220.00
38652	Janice Weber – Water Deposit Refund	6.66
38653	Tommy Sivils – Water/Sewer Deposit Refund	50.00
38654	Swanson Corp. – 43- Meals @ NLETC for D-T	19.27
38655	Caleb Roberts – Water/Sewer Deposit Refund	11.84
38656	Pioneer Overhead Door – Fix and Adjust Door	90.00

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received were Planning & Zoning minutes for April 8, 2004; Milford Aging Services Commission minutes for April 20, 2004; and Police Dept. Activity Report for April 2004.

Fortune – a notice of restriction for water usage may be placed on the next water bills if we do not get some rain soon. Bruha has been working on the bid specs for the First Street sidewalk and curb project. Intersections at 3rd & “B” and 4th & Walnut have been reviewed by Bruha and Frey and repairs

will need to be made soon. Chief Siebken reviewed the activity report for the month of April 2004. Officer Winkelman has recently been certified as a Defensive Tactics Instructor. Siebken and Winkelman attended a Taser Training Class. All officers with the Milford P.D. will be trained to use the Taser gun. Plessel reported the Recycling Trailer (that will remain in Milford) is ready to be picked up.

COMMUNICATIONS: *Sales tax received for the month of February 2004 was \$10,672.96. * Notice of Public Meetings for NE Dept. of Economic Development was presented to all Council members.

UNFINISHED BUSINESS: Cemetery By-Laws: A motion was made by Bruha and seconded by Neal to approve the Cemetery By-Laws as presented. Roll call vote: Bruha yes, Neal yes, Anderson absent, Fortune yes. Motion carried.

NEW BUSINESS: TeSelle Minor Subdivision: A motion was made by Fortune and seconded by Neal to approve the TeSelle Minor Subdivision as approved by the Planning and Zoning Commission. Roll call vote: Fortune yes, Neal yes, Anderson absent, Bruha yes. Motion carried.

Webermeier Scholarships: Neal noted that 7 new scholars had been chosen from the 2004 graduating class. The 20 returning scholars have met all the requirements placed upon them. The Webermeier Scholarship recipients will receive \$413.00 for the fall semester 2004. A motion was made by Neal and seconded by Fortune to approve the 27 Webermeier Scholarship recipients. Roll call vote: Neal yes, Fortune yes, Anderson absent, Bruha yes. Motion carried.

Hire Part-time maintenance summer employees & set wages: A motion was made by Fortune and seconded by Bruha to approve the following individuals and wages for part-time summer maintenance employees as recommended by Maintenance Supt. Mark Frey: Bryce Roth - \$6.90 hrly; Kendra Hoggins - \$6.45 hrly; Aaron Miller - \$6.15 hrly. Roll call vote: Fortune yes, Bruha yes, Anderson absent, Neal yes. Motion carried.

City Hall Building: Discussion was held regarding the repair of the front of the building and the structural position of the building. Items discussed were: new windows, tuck pointing of the mortar as needed and the deteriorating foundation. Chief Siebken mentioned getting a "Needs Assessment" for both departments working out of City Hall. Work space and storage space is limited and we are not ADA compliant when holding meetings at City Hall. Fortune noted that the building has probably out lived its usefulness. A new building isn't something we can just jump into. Fortune mentioned taking care of the necessary repairs for now. It was the Council's consensus to repair or take care of what is a necessary and look to the future for possible new construction of City Hall. Different sites were

discussed and the availability of City Hall and the Police Dept. within the community. This is an item to prepare for in the near future.

Building Inspector, Roger Kness – Comments: Roger was not present, no comments made.

Introduction and Adoption of Ordinance – Recreation Board: Council member Bruha introduced the following ordinance:

ORDINANCE NO. 756

AN ORDINANCE FOR THE CREATION OF A RECREATION BOARD; TO PROVIDE TERMS OF OFFICE AND APPOINTMENT THEREOF; TO PROVIDE FOR ADOPTION OF RULES AND PROCEDURES OF SAID BOARD; AND FOR REPORTS AND RECOMMENDATIONS TO THE MUNICIPAL COUNCIL. (See Ordinance Record)

Clarification of Board of Adjustment members: Attorney Blevens read several different areas of state statute which reflect who makes up different boards. Blevens will check with the League of NE Municipalities to confirm what is determining board members. This item will be placed on next months agenda.

Extend employment Temporary Asst. Librarian: Mayor Plessel reported that the Asst. Librarian has had additional surgery and the Library Board would like to extend the time of the temporary position to Sept. 1, 2004. A motion was made by Bruha and seconded by Neal to allow the extension of the temporary Asst. Librarian to Sept. 1, 2004. Roll call vote: Bruha yes, Neal yes, Anderson absent, Fortune yes. Motion carried.

Approve Temporary Part-time Library Clerk: Library Clerk Regan Burianek will be given the opportunity to go overseas to Japan this summer with an educational group. The Library Board would like to get the approval to hire a temporary part-time Library Clerk to replace Regan for an (8) eight week period. They would hire this individual at a rate of \$5.60 per hour. This will benefit the summer reading program as this is a busy time. A motion was made by Fortune and seconded by Neal to approve the hiring of a temporary part-time Library Clerk for an 8 week period while Regan is gone. Roll call vote: Fortune yes, Neal yes, Anderson absent, Bruha yes. Motion carried.

Firework Permit: A motion was made by Fortune and seconded by Bruha to approve the Permit to sell fireworks at 410 S. State Hwy. (Mini Mart) to Rich Ludvik, dba ½ Price Fireworks. Roll call vote: Fortune yes, Bruha yes, Anderson absent, Neal yes. Motion carried.

A motion was made by Bruha and seconded by Neal to add to the agenda executive session for the nature of personnel. The Mayor and Council went into Executive Session at 8:46 pm. Roll call vote: Bruha yes, Neal yes, Anderson absent, Fortune yes. Motion carried.

A motion was made by Bruha and seconded by Fortune to return to regular session. Roll call vote: Bruha yes, Fortune yes, Anderson absent, Neal yes. Motion carried and Council returned to regular session at 9:08 pm.

ADJOURNMENT: A motion was made by Fortune and seconded by Bruha to adjourn the meeting. Roll call vote: Fortune yes, Bruha yes, Anderson absent, Neal yes. Motion carried and meeting adjourned at 9:08 pm.

Jeanne Hoggins, City Clerk

J. Elaine Plessel, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council of May 3, 2004 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk