

CITY OF MILFORD
REGULAR MEETING
JULY 5, 2005
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Community Room in said City on the 5th day of July 2005 at 7:30 pm. Present were: Mayor J. Elaine Plessel; Council members: Rick Fortune, Terry Good, Lyle Neal; Attorney Robert Blevens; City Clerk Jeanne Hoggins; Chief of Police Forrest Siebken; Maintenance Supt. Mark Frey. Absent: Dean Bruha. Also present: Nancy Jantze, Scott Geiger, Rick & Karla Bell.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of this meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Plessel called the meeting to order at 7:30 p.m.

MINUTES: A motion was made by Fortune and seconded by Good to approve the minutes of the June 7, 2005 meeting. Roll call vote: Fortune yes, Good yes, Bruha absent, Neal yes. Motion carried.

PAYMENT OF BILLS: A motion was made by Neal and seconded by Good that the following bills in the amount of \$55,576.35 approved by the Auditing Committee be approved for payment. Roll call vote: Neal yes, Good yes, Bruha absent, Fortune yes. Motion carried.

SALARIES:

40593	Mark Frey	1219.03
40594	Forrest K Siebken	1174.64
40595	Mavis Lynn Ferris	50.20
40596	Jeanne M Hoggins	1072.83
40597	Gary Lee TeSelle	927.35
40598	Scott Dean Fosler	950.96
40599	Robert L Hull	848.13
40600	Beverly J Wehrs	422.52
40601	Edna A Riedl	315.41
40602	David R Dahle	832.70
40603	Louis J Bialas	898.52

40604	Arlene F Sieck	286.04
40605	Marcus A Siebken	184.34
40606	Amanda R Fitchner	538.70
40607	Dustin R Lindgren	154.75
40608	Bryce C Johnson	1117.55
40609	Philip Winkelmann	776.84
40610	Regan Beranek	151.11
40611	Whitney Page	418.69
40612	Daniel A Dejong	384.31
40613	George A Matzen	216.92
40614	Micaela Daley	388.31
40615	Aaron L Miller	371.15
40616	Britney S Schweitzer	382.08
40617	Brooke A Schweitzer	95.90
40618	Tracy L Yeackley	555.98
40619	Todd A LaVelle	727.13
40620	Darrin D Velder	360.22
40682	Mark Frey	1219.03
40683	Forrest K Siebken	1174.64
40684	Mavis Lynn Ferris	27.89
40685	Jeanne M Hoggins	1072.83
40686	Gary Lee TeSelle	785.70
40687	Scott Dean Fosler	1021.54
40688	Robert L Hull	776.30
40689	Beverly J Wehrs	440.62
40690	Edna A Riedl	367.71
40691	David R Dahle	1188.27
40692	Louis J Bialas	839.69
40693	Arlene F Sieck	297.49
40694	Marcus A Siebken	218.95
40695	Amanda R Fitchner	538.70
40696	Dustin R Lindgren	221.02
40697	Bryce C Johnson	776.84
40698	Philip Winkelmann	776.84
40699	Regan Beranek	162.29
40700	Whitney Page	437.65
40701	Daniel A Dejong	536.13
40702	George A Matzen	219.88
40703	Micaela Daley	460.85
40704	Aaron L Miller	139.41
40705	Britney S Schweitzer	199.55
40706	Brooke A Schweitzer	389.81

40707	Tracy L Yeackley	555.98
40708	Todd A LaVelle	727.13
40709	Darrin D Velder	280.12
40710	Brittany J Roth	39.32
40712	Roger L Kness	72.35
40713	Joyce Elaine Plessel	184.70
40714	Ricky Fortune	138.52
40715	Dean Alan Bruha	138.52
40716	Emerson L Neal	138.52
40717	David Terry Good	138.52

GENERAL FUND:

40621	Ameritas Life Insurance Corp – Pension	1413.15
40622	Adolph Kiefer & Assoc. – Lifeguard Shorts	40.57
40623	Alltel – Dir. Advertising, cellular, internet	437.45
40624	Alltel- Long Distance	4.72
40625	Awards Unlimited – Medals for Pee Wee League	164.25
40626	Butch’s Welding – Labor, plastic pipe, service call	318.61
40627	Central States – Ground Stem	523.95
40628	City of Milford – League Gate Money	100.00
40629	Colin Electric – ½ HP Pump	308.83
40630	Culligan Water – Soft Water	19.00
40631	Farmers Cooperative – Gas/Diesel for May	1880.84
40632	Deep Rock – Drinking Water	33.39
40633	Eakes Office Plus – copy paper, binders	155.54
40634	Ed M. Feld Equip. – Organ Vapor Cartridge	40.00
40635	G & P Development – Solid Waste	46.00
40636	Garbage Co. – Garbage Pickup	115.14
40637	Gerhold – 30 Limestone	690.00
40638	Great Plains – One-Calls	15.52
40639	Hawkins Water Treatment – Phosphate, Hypochlorite	1672.64
40640	Holiday Inn – LECC Conf	134.29
40641	Crestview Care – 15 Meals	45.00
40642	Lou’s Sporting Goods – Helmet Masks	309.58
40643	Milford Plumbing – Service Call, PVC	47.31
40644	Milford Times – Notices, Meeting, Minutes	164.66
40645	Midwest Radar – Radar Certificates	60.00
40646	Brett Muller – 3 Games	60.00
40647	Mutual of Omaha – Disability Ins.	79.33
40648	NE Dept of Labor – Elevator Inspection	75.00
40649	NE Dept of Revenue – May Sales Tax	201.15
40650	NE Motor Parts – Cable Ties, Steering Wheel Grip	87.89
40651	NPPD – Service for May	4539.19

40652	Nebraska Office of Hwy Safety – PreTest	48.00
40653	NE Tech & Telecomm – Service for May	488.61
40654	NE DOL/Boiler Inspect. – Pool Inspection	75.00
40655	Roger O’Hara – Blacktop repairs	4270.00
40656	Pac-N-Save – Candy	200.82
40657	Aquila – Service for May	1169.54
40658	Pizza Kitchen – Catered Meal	81.50
40659	Poolmart, Inc. – Pool Chairs, Calcium, Reagent	1967.65
40660	Racom Corporation – Data Adapter Cable	122.00
40661	Rediger Chevrolet – Alignment on 2001	71.09
40662	Regency Inn – Fire School	792.00
40663	Brandon Roth – Umpiring	100.00
40664	Brock Roth – Umpiring	40.00
40665	Bryce Roth – Umpiring	120.00
40666	Randy Roth – Umpiring	120.00
40667	Roxanne Roth – Cleaning Services	250.00
40668	Mrs. Wayne Roth – Birthday Cake	16.00
40669	Schlegels Groceries – Hand soap, buns, hotdogs	40.00
40670	SPPD – Wells 1 & 2	389.91
40671	Seward Lumber – Hairpins, dowels, 4” Brush	121.56
40672	Robert Smejkal – Emerg. Generator	536.42
40673	Sports Express – Uniforms	230.55
40674	Stutzman Concrete – B Street Intersection	1055.63
40675	Super Spray Car Wash – Tokens	100.00
40676	Sunrise Country Manor – May Meals	1036.80
40677	Wergin’s Lawn Service – Fertilize Sr. Center & B ST	40.00
40678	Beverly Wehrs – Memorial Lamp (M. Hostetler)	110.00
40679	Galaxy Cable – Return Franchise Fee Check	318.22
40680	Utica Ball Organization – Tourn. Entry Fee	80.00
40681	City of Milford – Gate Money	200.00
40711	Ameritas – Pension	1413.15
40718	AFLAC – Dis, Cancer, Acc, Supp’l	295.16
40719	All Pro Landscaping – Labor, sprinkler, 1” pipe	619.66
40720	Aramark – Pants & Rags	183.53
40721	Accurint – Investigative Tool	50.00
40722	Anderson Ford – Repair 2001	335.25
40723	Nick Bernasek – Umpiring	60.00
40724	Blevens Law Office – Legal Service for June	350.00
40725	Scott Burroughs – Reimburse Expenses	490.00
40726	Brodart – 1 chair	195.88
40727	City of Milford – Petty Cash	50.00
40728	Colin Electric – Check Pool Pump	52.00

40729	Drummond American Corp – Powerhouse disinfectant	308.53
40730	Ed M Feld Equip – SCBA Bottle Hydrotest	150.00
40731	EMP – masks, pillows, sheets	346.45
40732	INSURENEBRASKA – Bond- Tracy Renewal	175.00
40733	Fort Dearborn Life – Life Insurance	113.52
40734	Fortis Benefits – Health Ins.	7747.88
40735	Great American Leasing – Meter Rental (3 months)	285.00
40736	Heartsong Presents – Books	10.99
40737	Hawkins Water Treatment – Hydrochloric Acid	652.38
40738	Hornady – Ammunition	95.10
40739	Ingram Library – Books	170.48
40740	JEO Consulting – One & Six Year Plan	774.00
40741	JMJ Outdoor Power – knob, spool, cover, push mower	767.17
40742	Todd LaVelle – Umpiring	100.00
40743	LESCO – Fertilizer	314.75
40744	Lou’s Sporting Goods – pitchers plate, bases	725.76
40745	Meyer-Century Labs – Traffic paint, thinner	111.20
40746	George Matzen – Books	12.50
40747	Milford A/C – Washer	799.95
40748	Milford Plumbing – Hose bib, water heater, valve	674.06
40749	Milford Public School – parking tickets	15.00
40750	MVFD – EMS Conference, NSVFA Membership	1106.00
40751	Brett Muller – Umpiring	40.00
40752	Nebraska Health Lab – coliform test	30.00
40753	Orschelns – materials for pool	38.11
40754	Pleasant Dale Fire Dept. – EMS training	35.75
40755	Quill Corp – Office Supplies	54.42
40756	Reimers Kaufman – marble dust	204.80
40757	Reiman Publications – subscription 20 months	19.98
40758	RI TEC Industrial – Asphalt Patch	912.00
40759	Brandon Roth – Umpiring	40.00
40760	Brock Roth – Umpiring	60.00
40761	Bryce Roth – Umpiring	60.00
40762	Randy Roth – Umpiring	120.00
40763	Roxanne Roth – Cleaning Services	250.00
40764	Sean Rowland – Umpiring	40.00
40765	Marty Rowland – Umpiring	125.00
40766	Schmader Electric – Siren Repair	2450.00
40767	SPPD – Wells 1 & 2	496.09
40768	Stutzman Digging	1062.50
40769	The Tool House – Power-Bolt Hex	112.19
40770	Union Bank – TeSelle Account	300.00

40771	Utility Equip – Insert Adapter, Saddle	340.92
40772	Vermeer Equip – Belt, Element, Oil	50.87
40773	Walmart Community – Phone, tape, pens, soap, gloves	140.44
40774	Dustin Andresen – WA Deposit Refund	4.84
40775	Tyson Atwood – WA/SW Deposit Refund	50.00
40776	Colt Bowhay – WA/SW Deposit Refund	29.50
40777	Kyle Broderick – Umpiring	150.00
40778	Kerry Butzke – Umpiring	30.00
40779	Gaylene Franzen – Beach Towel Reimburse.	11.00
40780	Lacey Kock – Umpiring	30.00
40781	Robbin Mills – Umpiring	40.00
40782	Bo Morgan – WA/SW Deposit Refund	16.29
40783	Alyssa Mueller – Umpiring	30.00
40784	Kevin Pulec – Umpiring	60.00
40785	Grant Rolfsmeier – Umpiring	370.00
40786	Kyle Roth – Refund Shirt	20.00
40787	Zack Royuk – WA/SW Deposit Refund	50.00
40788	Brett Ruhl – Umpiring	80.00
40789	Scott Scdoris – Refund Lessons	17.00
40790	Liz Schutte – Umpiring	30.00
40791	Kevin Settles – WA/SW Deposit Refund	50.00

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received were Planning & Zoning Commission minutes for June 9, 2005; Milford Aging Services Commission minutes from June 21, 2005; and Police Dept. Activity Report for June 2005. Good – Letter of resignation received from Sr. Center Board member Lewis Miller. Fortune - Fire Dept. report presented. We've had some bad test results on the wells but we will be retesting. Siebken reviewed activity report for June 2005. 2003 Homeland security grant funds will be used to purchase a radio console, which will be used with the Emergency Management for paging and activating sirens. Frey reported on the nitrate levels of wells 1 & 2 and blending with well #3 at Welch Park. The nitrate levels of wells 1 & 2 are high but when blended with well 3 meet required safety levels. Nitrate levels on well 3 jumped to an unusual high, which caused some concern. DEQ questioned the extreme jump and therefore retesting will be allowed to make sure we didn't receive a bad sample. Wayne Stohlman arrived at 7:38 pm. Discussion was held last month about drilling a deep test well. More discussion will be held regarding this matter after additional testing is completed. Water levels were discussed and Frey reported 16 to 20 hours a day are used for pumping water. It was mentioned to notify the public to cut back on watering.

COMMUNICATIONS: *Sales tax received for the month of April 2005 was \$12,156.92.

UNFINISHED BUSINESS:

Employee Handbook: Siebken presented a change stating any employee that works an actual holiday would be paid time and a half for actual hours worked plus the 8 hours of regular holiday pay. Fortune noted that after due consideration of the situation that it would be best to leave the policy as is. The employee handbook will remain as earlier approved.

Introduction and Adoption of Ordinance – Water/Sewer Disconnect:

Fortune reviewed with the Council the safety concern of having the maintenance dept. enter into an apartment or living unit to shut off water for delinquent billings. Since the City has allowed dwellings to be built with only one shut off access to multiple units consideration should be taken to possibly grandfather these units since the expense to meter each unit would be very costly. Fortune asked Blevens if an ordinance could be established stating all multiple units from this point would have to have separate curb stops for each living unit. Merle David's arrived at 7:50 pm. It was suggested to inform the landlords, with a letter, explaining the City's situation on this matter. It was suggested to have a Police officer go with the maintenance dept. to insure the safety and well being of everyone involved. Blevens will present an ordinance at next months meeting regarding curb stops per living units.

Introduction and Adoption of Ordinance- 2003 International Codes and 2003 International Energy Conservation Codes:

Council member Neal introduced the following Ordinance seconded by Fortune.

ORDINANCE NO. 765

AN ORDINANCE TO ADOPT THE INTERNATIONAL ENERGY CONSERVATION CODE, REGULATING AND GOVERNING ENERGY EFFICIENT BUILDING ENVELOPES AND INSTALLATION OF ENERGY EFFICIENT MECHANICAL, LIGHTING AND POWER SYSTEMS IN THE CITY OF MILFORD, NEBRASKA, AND ITS ZONING JURISDICTION; PROVIDING FOR THE ISSUANCE OF PERMITS AND COLLECTION OF FEES THEREFOR; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH. (See Ordinance Record)

Council member Neal introduced the following ordinance seconded by Good.

ORDINANCE NO. 766

AN ORDINANCE TO ADOPT THE INTERNATIONAL EXISTING BUILDING CODE, REGULATING AND GOVERNING THE REPAIR ALTERATION, CHANGE OF OCCUPANCY, ADDITION, AND RELOCATION OF EXISTING BUILDINGS, INCLUDING HISTORIC BUILDINGS, IN THE CITY OF MILFORD, NEBRASKA AND ITS ZONING JURISDICTION; PROVIDING FOR THE ISSUANCE OF PERMITS AND COLLECTION OF FEES THEREFOR; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH. (See Ordinance Record)

Council member Good introduced the following Ordinance seconded by Fortune.

ORDINANCE NO. 767

AN ORDINANCE TO ADOPT THE INTERNATIONAL BUILDING CODE, REGULATING AND GOVERNING THE CONDITION AND MAINTENANCE OF ALL PROPERTY, BUILDINGS AND STRUCTURES; BY PROVIDING STANDARDS FOR SUPPLIED UTILITIES AND FACILITIES AND OTHER PHYSICAL THINGS AND CONDITIONS ESSENTIAL TO ENSURE THAT STRUCTURES ARE SAFE, SANITARY AND FIT FOR OCCUPATION AND USE; AND THE CONDEMNATION OF BUILDINGS AND STRUCTURES UNFIT FOR HUMAN OCCUPANCY AND USE AND THE DEMOLITION OF SUCH STRUCTURES IN THE CITY OF MILFORD, NEBRASKA AND ITS ZONING JURISDICTION; PROVIDING FOR THE ISSUANCE OF PERMITS AND COLLECTION OF FEES THEREFOR; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH INCLUDING SECTIONS 9-301 THROUGH 9-340. (See Ordinance Record)

Council member Fortune introduced the following Ordinance seconded by Good.

ORDINANCE NO. 768

AN ORDINANCE TO ADOPT THE INTERNATIONAL RESIDENTIAL CODE, REGULATING AND GOVERNING CONSTRUCTION, ALTERATION, MOVEMENT, ENLARGEMENT, REPLACEMENT, REPAIR, EQUIPMENT, LOCATION, REMOVAL AND DEMOLITION OF DETACHED ONE AND TWO FAMILY DWELLINGS AND MULTIPLE SINGLE FAMILY DWELLINGS (TOWNHOUSES) NOR MORE THAN 3 STORIES IN HEIGHT WITH SEPARATE MEANS OF EGRESS IN THE MUNICIPAL ZONING JURISDICTION; PROVIDING FOR THE ISSUANCE OF PERMITS AND COLLECTION OF FEES; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND PRESCRIBING THE TIME THIS ORDINANCE SHALL BE IN FORCE AND TAKE EFFECT. (See Ordinance Record)

Council member Neal introduced the following Ordinance seconded by Good.

ORDINANCE NO. 769

AN ORDINANCE TO ADOPT THE INTERNATIONAL PLUMBING CODE, REGULATING AND GOVERNING THE DESIGN, CONSTRUCTION, QUALITY OF MATERIALS, ERECTION, INSTALLATION, ALTERATION, REPAIR, LOCATION, RELOCATION, REPLACEMENT, ADDITION TO, USE OR MAINTENANCE OF PLUMBING SYSTEMS IN THE CITY OF MILFORD AND ITS ZONING JURISDICTION; PROVIDING FOR THE ISSUANCE OF PERMITS AND COLLECTION OF FEES THEREFORE; REPEALING ARTICLE 4, SECTION 4-101 AND 4-102 OF THE MUNICIPAL CODE; AND ALL OTHER PROVISIONS IN CONFLICT HEREWITH, AND PRESCRIBING THE TIME THIS ORDINANCE SHALL BE IN FORCE AND TAKE EFFECT. (See Ordinance Record)

Council member Neal introduced the following Ordinance seconded by Good.

ORDINANCE NO. 770

AN ORDINANCE TO ADOPT THE INTERNATIONAL MECHANICAL CODE, REGULATING AND GOVERNING THE DESIGN, CONSTRUCTION, QUALITY OF MATERIALS, ERECTION, INSTALLATION, ALTERATION, REPAIR, LOCATION, RELOCATION, REPLACEMENT, ADDITION TO, USE OR MAINTENANCE OF MECHANICAL SYSTEMS IN THE CITY OF MILFORD AND ITS ZONING

JURISDICTION; PROVIDING FOR THE ISSUANCE OF PERMITS AND COLLECTION OF FEES THEREFORE; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH, AND PRESCRIBING THE TIME THIS ORDINANCE SHALL BE IN FORCE AND TAKE EFFECT. (See Ordinance Record)

Concession Stand/Restroom Update: Item tabled.

NEW BUSINESS:

Introduction and Adoption of Resolution – Homeland Security Grant:

RESOLUTION NO. 413

Council member Fortune offers the following resolution and moves it adoption, seconded by Council member Neal. Roll call vote: Fortune yes, Neal yes, Bruha absent, Good yes. Motion carried.

RESOLVE: That in order to provide for a coordinated grant application on behalf of the 1st responders in Seward County, the City of Milford City Council has reviewed the grant process and application and has approve the Seward County submittal to the State of Nebraska for 2005 Grant funding.

PASSED AND APPROVED THIS 5TH DAY OF JULY, 2005

Mayor, City of Milford

ATTEST: _____

City Clerk

Friends of the Library, 2nd Street Closing, July 18th: Nancy Jantze asked the Council’s permission to close 2nd Street between “B” &”C” from 4:00 pm to 9:00 pm for the Friends of the Library Book Fair. A motion was made by Neal and seconded by Good to allow 2nd Street to be closed. Roll call vote: Neal yes, Good yes, Bruha absent, Fortune yes. Motion carried.

Set date Budget Work Night: Thursday, July 21, 2005 at 6:00 pm.

Sewer Jet – possible bid letting: A motion was made by Fortune and seconded by Neal to proceed with the bid process for a new sewer jet. Roll call vote: Fortune yes, Neal yes, Bruha absent, Good yes. Motion carried.

Appointments: A motion was made by Fortune and seconded by Good to approve the Mayor’s recommendation to appoint Gene Waring to the Milford Aging Service Commission term ending January 2007. Roll call vote: Fortune yes, Good yes, Bruha absent, Neal yes. Motion carried.

A motion was made by Good and seconded by Fortune to approve the Mayor’s recommendation to re-appoint Glenda Maury and Susan Trabert to the Milford Aging Services Commission for their 2nd term, ending January 2007. Roll call vote: Good yes, Fortune yes, Bruha absent, Neal yes. Motion carried.

Beer Garden – Merle David’s, Fun Days: A motion was made by Fortune and seconded by Good to allow Sheri’s Grill & Bar at 121 Hwy 6 to have a

beer garden on August 20, 2005 from 10:00 am to 1:00 am. Roll call vote: Fortune yes, Good yes, Bruha absent, Neal yes. Motion carried.

Economic Development Aid Proposal: Dragonfly Desserts by Randy & Cheryl Brown are occupying the building at 518 1st Street. The new business entails cakes and an espresso coffee shop. The Economic Development Committee has offered a \$5,000 grant and a \$10,000 0% interest loan to be paid back in 7 ½ years beginning payment in 18 months. Fortune asked if the requirements had been met. Dragonfly Desserts will create 5 employment positions. Neal noted that the Economic Development funds are to be used as seed money to help businesses get started and yet some of the funds will be paid back. A motion was made by Neal and seconded by Good to allow the disbursement of funds to Dragonfly Desserts including a \$5,000.00 grant and a \$10,000.00 0% interest loan to be paid back in 7 ½ years starting payment in 18 months after review and approval of the contract by Attorney Blevens. Roll call vote: Neal yes, Good yes, Bruha absent, Fortune yes. Motion carried.

Circle Drive Concerns: Rick Bell presented a concern with the street at Park Ave. and “E” Streets, established as “Circle Drive”. The street is a one way and is very narrow, only 18’ 10”. Parking is allowed on Circle Drive, which makes it more difficult to pass thru. There is also a drainage problem where water from Park Avenue, North “E” and Circle Drive meet. Snow removal is difficult and the curbing is deteriorating in areas. Bell presented 2 options to correct the problems. 1) Remove the grassy area, tree and curbing and replace with paving, creating a cul-de-sac. 2) Leave the tree and a small portion of the grassy area and widen the existing lane to standard street width. The Council agreed that an engineer will need to look at the streets to determine a solution and address the drainage issue. This will be an item to consider during budget prep. Mayor Plessel and the Council thanked Rick Bell for presenting his concern.

ADJOURNMENT: A motion was made by Fortune and seconded by Neal to adjourn the meeting. Roll call vote: Fortune yes, Neal yes, Bruha absent, Good yes. Motion carried and meeting adjourned at 8:32 pm.

Jeanne Hoggins, City Clerk

J. Elaine Plessel, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on July 5, 2005 that all of the subjects included in the foregoing proceedings were contained in the agenda for the

meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk