

CITY OF MILFORD
REGULAR MEETING
JANUARY 7, 2002
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Community Room in said City on the 7th day of January 2002 at 7:30 pm. Present were: Mayor J. Elaine Plessel; Council members Scott Burroughs, Gary Cooper, Rick Fortune, Lyle Neal; Attorney Robert Blevens; Chief of Police Forrest Siebken and City Clerk Jeanne Hoggins. Also present: Donna Havener, Dennis Jeppson with J.E.O., Dean Bruha and Rob Hightshoe with the press.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of this meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Plessel called the meeting to order at 7:30 pm.

MINUTES: A motion was made by Burroughs and seconded by Fortune to approve the minutes of the December 4, 2001 meeting. Roll call vote: Burroughs yes, Fortune yes, Cooper yes, Neal yes. Motion carried.

A motion was made by Fortune and seconded by Neal to approve the minutes of the December 20, 2001 meeting. Roll call vote: Fortune yes, Neal yes, Burroughs yes, Cooper yes. Motion carried.

PAYMENT OF BILLS: A motion was made by Neal and seconded by Cooper that the following bills in the amount of \$69,747.50 approved by the Auditing Committee be approved for payment. Roll call vote: Neal yes, Cooper yes, Burroughs yes, Fortune yes. Motion carried.

SALARIES:

34218	Mark Frey	1043.98
34219	Forrest K. Siebken	1004.08
34220	Mavis Lynn Ferris	22.49
34221	Jeanne M. Hoggins	880.24
34222	Gary Lee TeSelle	633.28
34223	Scott Dean Fosler	822.89
34224	Robert L. Hull	756.83
34225	Beverly J. Wehrs	401.27

34226	Edna A. Riedl	397.77
34227	David R. Dahle	779.19
34228	Louis J. Bialas	734.94
34229	Pamela J. Slama	258.10
34230	Arlene F. Sieck	522.17
34231	Lucy B. Honig	324.95
34232	Chad A. Craghead	646.36
34233	Zachary D. Eden	118.64
34236	Mark Frey	1065.90
34237	Forrest K. Siebken	1004.08
34238	Mavis Lynn Ferris	19.99
34239	Jeanne M. Hoggins	880.24
34240	Gary Lee TeSelle	824.56
34241	Scott Dean Fosler	962.92
34242	Robert L. Hull	736.74
34243	Beverly J. Wehrs	322.97
34244	Edna A. Riedl	231.16
34245	David R. Dahle	726.17
34246	Louis J. Bialas	710.75
34247	Pamela J. Slama	209.30
34248	Arlene F. Sieck	531.87
34249	Lucy B. Honig	194.77
34250	Chad A. Craghead	803.53
34251	Zachary D. Eden	123.03
34253	Gary W. Cooper	138.52
34254	Roger L. Kness	123.14
34255	Joyce Elaine Plessel	184.70
34256	Ricky Gene Fortune	138.52
34257	Scott C. Burroughs	138.52
34258	Emerson L. Neal	138.52
GENERAL FUND:		
34167	Ackerman Rock & Gravel	2252.03
34168	AFLAC – Supplemental Cancer, Acc, Disability	152.90
34169	American Water Works Assoc – Dues	50.00
34170	Alltel – Local, Internet, Pay Phones for November	221.55
34171	Alltel – November Pager & Cell	51.29
34172	Alltel – Long Distance for November	1.77
34173	Best Buy Co Inc – UPS Backup	89.99
34174	Blue Valley Contracting – Curb Grinding	208.00
34175	Butch’s Welding & Repair – Materials & Labor	100.88

34176	Central Community College – Wastewater Class-Gary	80.00
34177	Clint’s Service Shop – Sharpen Blades	8.90
34178	Culligan Water Conditioning – Soft Water for Nov	17.00
34179	Dorchester Coop – Gas/Oil for Nov, Tires & Repairs	824.21
34180	Data Technologies Inc – Acctng Release 4.1.08 Update	14.00
34181	Eakes Office Plus – Ribbon, Phone-Kleen, Offc Supp	168.52
34182	Ford Credit – ‘01/’02 Lease Purchase Payment	7322.11
34183	The Garbage Company – Garbage Pickup for Nov	87.00
34184	Gene’s Electric – Pool Lights	4212.50
34185	Great Plains-One Call Serv – Locate Request Surcharge	20.66
34186	Marcy Grace – LaDonna/Troy FFI Books	109.27
34187	Lesco Inc – Sander for Pickup	1095.00
34188	Linweld – Oxygen	172.10
34189	Master Cleaners – Cleaning Charges	11.00
34190	Menard’s – Re-Issue Check for 8” Ramp End	17.94
34191	The Milford Times – Notices, Mtg Minutes, B-Ball Ad	174.48
34192	Midwest Laboratories Inc – Lab Tests	360.00
34193	Midwest Service & Sales Co–Culverts, Bands, Elbows	659.76
34194	Miller-Monroe Co – Increase Value of Contents	42.00
34195	Mutual of Omaha Co – Health Insurance Adjustment	187.12
34196	Nebraskland Conf of Bldg Officials – Ann Member Fee	15.00
34197	NE Dept of Revenue – Sales Tax for November	1438.76
34198	NE Health Laboratory – Nitrite/Nitrate, Coliform Tests	129.00
34199	NE Motor Parts – Antifreeze, funnel, Rad Cap, Oil	62.70
34200	NE Public Power District – Service for November	3715.48
34201	NE Tech & Telecomm Inc – Service for November	453.54
34202	Pegler-Sysco Food Serv – Place Mats, Paper Products	111.70
34203	Peoples Natural Gas – Service for November	237.02
34204	Purchase Power – Mailing/Shipping Supplies	29.74
34205	Roxanne Roth – Clean City Offices, Fire Hall, Library	220.00
34206	Mrs. Wayne Roth – 2 Birthday Cakes	28.00
34207	Schlegel’s Groceries – Groceries for November	29.59
34208	Seward Co Rural Public Power – Wells 4 & 5	324.32
34209	Seward Co Ford – Oil Change Special ’98	22.95
34210	Sister Act – Alley Claim	4000.00
34211	Sunrise Country Manor – 290 Meals for November	870.00
34212	Monty Troyer – Reimburse for Volleyball	47.91
34213	U.S. Bank – Admin Fees	258.75
34214	Uniservice Inc – Pants & Rags for November	147.57
34215	Beverly Wehrs – Napkins, Paper Towels, Gloves	40.83

34216	Ryan Gilland – Water & Sewer Deposit Refund	28.33
34217	Scott & Karen Guthrie – Vacate Alley Easement	500.00
34234	Ameritas Life Insurance Corp – Retirement	1165.96
34235	United Healthcare – Nov, Dec, Jan Group Health	17518.68
34252	Ameritas Life Insurance Corp – Retirement	1165.96
34259	U.S. Postmaster – Utility Billing Postage	120.63
34260	ACCO – Ferrule, ¼”	8.16
34261	Ameritas Life Insurance – Retirement Plan Restate	200.00
34262	Alltel–Directory Advertising, Wide Area, Local Paging	25.90
34263	Alltel – Mobile Phone	20.67
34264	Blevens Law Office – Legal Services for December	350.00
34265	Century Labs Inc – Liners	206.14
34266	City of Milford – Petty Cash	30.00
34267	Dixie EMS Supply – Latex Gloves	20.89
34268	Don’s Pioneer Uniforms – Uniform Pants (41)	126.90
34269	Emergency Medical Products – Supplies	201.91
34270	Farmers & Merchants Agency – Slama Bond Renewal	175.00
37271	Galaxy Cablevision – 9 Mo Internet (Jan – Sept)	494.56
34272	Gaylord Bros – Loose Leaf Borrowers Register	17.80
34273	Jeanne Hoggins – Mileage to Sam’s for supplies	15.50
34274	IACP – 2002 Membership	100.00
34275	impact Solutions – Training Videos	149.00
34276	Ingram Library Services – 49 Books	381.15
34277	JEO Consulting Group – Consulting for Lead/Copper	3000.00
34278	Lincoln Journal Star – 1 year Subscription	83.20
34279	Kirkham Michael – Storm Sewer Project	1500.00
34280	Lesco Inc – Fert & Seed, Ice Melt	962.50
34281	The Library Store – Office Supplies	53.95
34282	Memorial Health Care Systems – Flu Shots	130.00
34283	MARC – Veg-a-kill	155.87
34284	Menard’s – Camprmt, Jigsaw Blade, Acrylic	34.27
34285	Milford A/C & Appliance – Repair Furnace	154.00
34286	Milford Plumbing Inc – Work on Water Heater	68.50
34287	Milford School Dist #5 – Fines for Dec, Tobacco Lic	65.00
34288	Midwest Service & Sales Co – Culbert Bands	14.66
34289	MOCIC – Annual Membership	100.00
34290	Municipal Clerk’s School – Academy Registration	180.00
34291	Mutual of Omaha Companies – Disability	69.23
34292	National Geographic Society – 1 Slipcase	17.20
34293	NE Crime Commission – Criminal Justice Film Catalog	7.00

34294	NE Rural Water Assoc – Annual Dues	150.00
34295	Olsson Associates – Water Tower, Lift Station, Alley	4909.62
34296	Omaha Life Insurance Company – Life Insurance	73.10
34297	Omaha World-Herald – 1 year Subscription	65.00
34298	Oxford University Press – 3 Books	174.00
34299	Pavers Inc – Work on Alley behind Redigers	1300.00
34300	Pizza Kitchen – 30 November Dinners	105.00
34301	Quill Corporation – Office Supplies	126.74
34302	Edna Riedl – Mileage to meetings, Parking	48.28
34303	Roxanne Roth – Clean City Offices, Fire Hall, Library	255.00
34304	Seward County Ford – Oil change on '98	22.95
34305	Subway Motors Co – Wheel Alignment	58.25
34306	Technical Maintenance & Service – By Pass Switch	731.96
34307	The Grand Island Independent – Employment Notice	198.15
34308	Union Bank – Gary TeSelle Account	300.00
34309	Wal-Mart – Tacks, Screws, Vacuum & Bags, Book	160.06
34310	Randall Williams – Install Router	96.70
34311	ZEP Manufacturing – Sewer Aid	204.36
34312	Business Radio Licensing – Repeater License Renewal	85.00
34313	Ron Green – Water & Sewer Deposit Refund	40.98
34314	Craig Nickels – Water & Sewer Deposit Refund	5.59

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received were Planning & Zoning minutes for December 13, 2001; Police Dept. Activity Report for December 2001. Chief Siebken reported 848 total calls for service for the month of December. The Police Dept. has applied for a grant through the NE Crime Commission in the amount of \$1,100.00 and will need to match a minimum of 10% of funds. Chief Siebken is still searching for 2 police officers and will be interviewing on January 26, 2002.

COMMUNICATIONS: Sales tax received for the month of October 2001 was \$10,921.11. UtiliCorp United (Peoples Natural Gas) will be crediting customers in Milford due to annual cost adjustments and one time tax refund from pipeline suppliers. The average residential credit is approximately \$55.25.

NEW BUSINESS:

One & Six Year Road Plan – Dennis Jeppson: Mr. Jeppson explained how the Highway Trust is funded. (See attachment titled – Distribution of Highway User Revenue) The program was started in 1969 as a 20-year program and has grown to a point where it will probably remain. The City of Milford will see an increase in funds from \$117,000 to 127,745.00. The

City will need to match 25% with local funds. Allocation of funds is distributed based on the following: 50% - population, 30% - motor vehicle registration and 20% - lane miles. No road projects are listed on the report for the City of Milford but if something would come up we can still revise the program if needed.

Set date for Public Hearing – One & Six Year Plan: Mayor Plessel set the Public Hearing date for the One & Six Year Plan for February 5, 2002.

Approve 2002 Committee List: A motion was made by Burroughs and seconded by Cooper to approve the 2002 committee list with the exception of striking Don Kasparek from the Housing Authority and Wilma Phelps from the Milford Aging Services Commission. Both parties had resigned. Roll call vote: Burroughs yes, Cooper yes, Fortune yes, Neal yes. Motion carried.

“B” Street Improvements – Kiwanis: Donna Havener noted the “B” St. median plants were part of a memorial for the Lukow boys during their service to the country. The Kiwanis group would like to solicit donations to update these plants as a service project for their club. After discussion with both Mark Frey and Gary Cooper a low maintenance plant was decided upon. If granted approval the Kiwanis group would try to have this project completed by Memorial Day. A motion was made by Fortune and seconded by Burroughs to allow the Kiwanis group to spruce up the “B” Street median. Roll call vote: Fortune yes, Burroughs yes, Cooper yes, Neal yes. Motion carried.

Approve Payments – Olsson Associates:

Valley View Lift Station – A motion was made by Fortune and seconded by Cooper to approve payment of invoice #50175 for construction services in the amount of \$550.00. Roll call vote: Fortune yes, Cooper yes, Burroughs yes, Neal yes. Motion carried.

New Water Storage Tank – A motion was made by Fortune and seconded by Neal to approve payment of invoice #50166 for pre-design letter report in the amount of \$553.60. Roll call vote: Fortune yes, Neal yes, Burroughs yes, Cooper yes. Motion carried.

Alley Evaluation “A” to Walnut – A motion was made by Cooper and seconded by Burroughs to approve payment of invoice #50299 for compiling survey data and analysis in the amount of \$1,927.45. Roll call vote: Cooper yes, Burroughs yes, Fortune yes, Neal yes. Motion carried.

Alley Approach & Inlet – A motion was made by Cooper and seconded by Fortune to approve payment of invoice #50298 for compiling survey data, design of alley and prep of drawing for bid purposes in the

amount of \$1,878.57. Roll call vote: Cooper yes, Fortune yes, Burroughs yes, Neal yes. Motion carried.

Approve Payments – Kirkham Michael:

Flood Mitigation – A motion was made by Burroughs and seconded by Cooper to approve payment of invoice #48289 in the amount of \$5,344.00. Roll call vote: Burroughs yes, Cooper yes, Fortune yes, Neal yes. Motion carried and a request was made for an update report on the project.

Storm Sewer Repairs – A motion was made by Cooper and seconded by Burroughs to approve the final payment of invoice #48678 in the amount of \$1,500.00. Roll call vote: Cooper yes, Burroughs yes, Fortune yes, Neal yes. Motion carried.

Introduction and Adoption of Ordinance – Parking, Loading & Unloading Zones: Amending ordinance No. 586 to change section 1 from 5-515 to 5-517.

ORDINANCE NO. 721

AN ORDINANCE TO REGULATE PARKING OF VEHICLES IN DESIGNATED LOADING OR UNLOADING ZONES, TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH, AND TO PRESCRIBE THE TIME THIS ORDINANCE SHALL BE IN FORCE AND TAKE EFFECT.
(See Ordinance Record)

Approve Payment – General Excavating, Lift Station: A motion was made by Fortune and seconded by Cooper to approve payment of certificate no. 1 in the amount of \$31,500.00. Roll call vote: Fortune yes, Cooper yes, Burroughs yes, Neal yes. Motion carried.

Authorize Signature-Maintenance Agreement, State Dept. of Roads: A motion was made by Cooper and seconded by Burroughs to authorize the Mayor to sign the maintenance agreement with the Dept. of Roads. Roll call vote: Cooper yes, Burroughs yes, Fortune yes, Neal yes. Motion carried noting a change in the lane miles.

Report from LAAA – Property Cleanup: Trudy Kubicek with LAAA, met with Hoggins to discuss her visit with Harry & Dorothy Bachman. It was noted that the Bachman's would like to meet with the Council on a more personal level as they felt they did not hear all that was discussed at the meetings held at the Webermeier Bldg. They are both willing to clean up the property if some volunteer help can be found. Harry has noted that most of the items on his property have some kind of value to him. It was brought to their attention that the amount of pallets being stored on the property is a fire hazard. Fortune noted that the Council could meet with the Bachman's and give them an amount of time to make some significant progress or the

Council would need to proceed with the terms that were discussed at the last meeting. Fortune noted a great concern for the age of these individuals. It was decided to make a plan of action for cleanup and present it to the Bachman's. If the plan were not followed, the Council would have no choice but to proceed with civil action.

Discussion on Water Tower land: Blevens noted that he had received the packet from the Game & Parks Commission. Mayor Plessel mailed the letters to John Welch and LeRoy & Lorraine Smith on Friday, January 4, 2002. Fortune requested a survey of the property from Olsson Assoc. for a legal description. More information should be gathered by the February meeting.

Authorize to go out for bids – Bunker Gear & Air Paks: Burroughs informed the Council of receiving \$109,000.00 from a FEMA Grant. The Fire Dept. would like to purchase 42 sets of bunker gear, 15 full sets of SCBA and 15 reserve bottles. A motion was made by Fortune and seconded by Burroughs to authorize to go out for bids for the bunker gear, SCBA and extra bottles. Roll call vote: Fortune yes, Burroughs yes, Cooper yes, Neal yes. Motion carried.

Approve Payment-Corrosion Control Study, J.E.O.: A motion was made by Fortune and seconded by Cooper to approve payment of invoice #23769 in the amount of \$3,000.00 to J.E.O. for the corrosion control study. Roll call vote: Fortune yes, Cooper yes, Burroughs yes, Neal yes. Motion carried.

Executive Session – Litigation: A motion was made by Burroughs and seconded by Neal to go into Executive Session. Roll call vote: Burroughs yes, Neal yes, cooper yes, Fortune yes. Motion carried and Council adjourned from regular session at 8:07 pm. A motion was made by Burroughs and seconded by Fortune to return to regular session. Roll call vote: Burroughs yes, Fortune yes, Cooper yes, Neal yes. Motion carried and Council returned to regular session at 8:12 pm.

Water Damage – Bruce Rediger: A motion was made by Fortune and seconded by Cooper to table this agenda item indefinitely. Roll call vote: Fortune yes, Cooper yes, Burroughs yes, Neal yes. Motion carried.

ADJOURNMENT: A motion was made by Neal and seconded by Burroughs to adjourn the meeting. Roll call vote: Neal yes, Burroughs yes, Cooper yes, Fortune yes. Motion carried and meeting adjourned at 8:13 pm.

City Clerk

Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council of January 7, 2002 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk