

CITY OF MILFORD  
REGULAR MEETING  
JANUARY 6, 2015  
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Library Building in said City on the 6<sup>th</sup> day of January at 7:30 pm. Present were: Mayor Dean A. Bruha; Council members: Jeff Baker, Rick Fortune, Jeff Heckman, Dan Kral; Attorney Robert Blevens; Chief of Police Forrest Siebken; Maintenance Supt. Gary TeSelle; Library Director George Matzen and City Clerk Jeanne Hoggins. Also present: Jeff Ray, Phil Luebbert & Troy Johnston with JEO; Joe Troyer, Marian Eicher, Susan Hackbart, Josie Stauffer, Jonathan Jank, Kendall Hoggins and Emily Hemphill with the press.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

**CALL TO ORDER:** Mayor Dean Bruha called the meeting to order at 7:35 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall of the Webermeier Library Meeting Room.

**MINUTES:** A motion was made by Baker and seconded by Fortune to approve the minutes of the December 2, 2014 meeting. Roll call vote: Baker yes, Fortune yes, Heckman yes, Kral abstain. Motion carried.

A motion was made by Fortune and seconded by Baker to approve the minutes of the January 4, 2015 meeting. Roll call vote: Fortune yes, Baker yes, Heckman yes, Kral abstain. Motion carried.

**PAYMENT OF BILLS:** A motion was made by Kral and seconded by Heckman that the following accounts payable bills in the amount of \$106,951.54 and payroll in the amount of \$25,166.06 totaling \$132,117.60 approved by the Auditing Committee be approved for payment. Roll call vote: Kral, yes, Heckman yes, Baker yes, Fortune yes. Motion carried.

**SALARIES:**

58261	Mark Frey	149.15
58262	Forrest Siebken	1394.89

58263	Kendall Hoggins	1172.99
58264	Mavis Ferris	72.40
58265	Jeanne Hoggins	1412.94
58266	Gary TeSelle	801.28
58267	Rob Hull	954.29
58268	George Matzen	774.83
58269	Jenna Filbert	322.06
58270	Ben Rediger	1100.88
58271	Craig Corder	184.70
58272	Erica Pallas	774.01
58273	Kile Jackson	1111.26
58274	Scott McNeil	845.35
58275	Sarah Long	102.51
58276	Craig Carritt	18.41
58277	Jessica Wang	127.21
58278	Robin Kremer	147.88
58279	Jeff Troyer	826.22
58280	Sarah Heliker	291.43
58346	Forrest Siebken	1394.89
58347	Kendall Hoggins	1068.39
58348	Mavis Ferris	54.30
58349	Jeanne Hoggins	1412.94
58350	Gary TeSelle	1151.28
58351	Rob Hull	1054.60
58352	George Matzen	774.83
58353	Jenna Filbert	270.93
58354	Ben Rediger	993.57
58355	Erica Pallas	738.01
58356	Kile Jackson	982.80
58357	Scott McNeil	1021.90
58358	Sarah Long	95.68
58359	Jessica Wang	60.25
58360	Jeff Troyer	828.63
58361	Sarah Heliker	216.63
58365	Rick Fortune	138.52
58366	Dean Bruha	184.70
58367	Jeff Baker	138.52
<b>GENERAL FUND:</b>		
58253	Lincoln Journal Star- Newspaper Subscription	243.50
58254	Omaha World Herald- Newspaper Subscription	124.80
58255	Reader Service- Books	12.99

58256	Taste of Home- Cookbook	31.98
58257	Daniel Havens- Deposit Refund	75.00
58258	Virgil Kremer-Deposit Refund	75.00
58259	Marcia Maxson-Deposit Refund	75.00
58260	US Postmaster-Utility Billing Postage	207.16
58281	Retirement Plans Division-Pension	1607.76
58282	Kansas Payment Center- Child Support	230.31
58283	Union Bank-HSA	405.00
58284	Aloha Roth-Birthday Cake	40.00
58285	Aramark- Pants and Rags	779.78
58286	AT&T- Library Long Distance	26.58
58287	Baker & Taylor- Books	54.52
58288	Bill Hord- Entertainment	60.00
58289	Black Hills Energy- Service for November	742.22
58290	Brad Havener Construction- Stairs at Welch Park	690.00
58291	BSN Sports Inc.- 2 Scoreboards @ Welch Park	6750.16
58292	Canon Solutions America- Maint Base and Copies	73.75
58293	Cash-WA Distributing- Supplies and Food	101.43
58294	Petty Cash- Printer Paper and Food	35.21
58295	Co Op Health- Health Ins. January 2015	6256.60
58296	Culligan Water Conditioning- H2O and Cooler Rent	107.00
58297	Diode Communications- Internet	55.22
58298	Eakes Office Solutions- Paper and Receipts	389.84
58299	Lifetime Benefit Solutions- Vision Ins. Dec. 2014	91.09
58300	Electronic Engineering- Latch for Radio Tray Unit #2	24.85
58301	Enerspect Medical Solutions- ELI Shipping	25.00
58302	Farmers Cooperative- Fuel for Nov.	2767.33
58303	JEO Consulting Group, Inc.- Energy Element	130.00
58304	John Deere Financial- Mower Repair&New Shredder	3056.39
58305	JR Welding- Range Targets for Qualification	399.35
58306	Junior Library Guild- Book Subscription	765.00
58307	Kremer's Inc.- Sprinkler System Wiring	90.38
58308	Matheson Tri-Gas, Inc.- O2 & Air Bottle Rental	93.60
58309	Matthew Bender & Co., Inc.- 2 Criminal Traffic Books	117.13
58310	Memorial Health Care Systems- Flu Shots	450.00
58311	Milford Art Club- Window Paint	25.00
58312	Milford Community Chamber- 2015 Memberships	75.00
58313	Milford Fire & Rescue- Clia Lab. LIC&Field Bridge	400.00
58314	Municipal Supply, Inc. of NE- Meter for Thornridge	1862.87
58315	Mutual of Omaha- Medicare Supplement (TeSelle)	1055.73
58316	Nebraska Environmental Prod.- Sweeper Repairs	3193.10

58317	Nebraska Motor Parts Co.- Truck Parts, Xmas Lights	151.57
58318	Nebraska Public Power District- Service for Nov	5913.08
58319	NMC Exchange LLC- 2000 GMC Service	2.80
58320	One Call Concepts- Locates	38.35
58321	Pac-N-Save Milford- Office Supplies	13.43
58322	Penworthy- Children's Books	1106.15
58323	Police Chiefs Assoc of NE- Memberships	60.00
58324	Police Officers' Assoc of NE- 4 Assc. Memberships	60.00
58325	Rediger Automotive - Oil Changes	82.34
58326	Rick Heyen- Labor- New Stairs	150.00
58327	Roxanne Roth- Cleaning Services	100.00
58328	RR Donnelley- 2- U.C.C. Books	103.56
58329	Sack Lumber Company- Building Roof	354.63
58330	Sam's Club- Paper Towel, Bath Tissue, Spray	169.95
58331	Servi-Tech Inc.- Lagoon Tests	96.70
58332	Seward Co Public Power District- Wells 1 & 2	442.39
58333	Seward County Independent- Envelopes	288.98
58334	Seward Lumber- Adhesive for Basement Stairs	22.99
58335	Sunrise Country Manor- Meals	483.00
58336	Verizon Wireless- Cell Phones/Data	146.71
58337	Verizon Wireless-P- Dept. Cellular	104.95
58338	Waste Connections of NE- Trash Services	118.14
58339	Wergin's Lawn Service- Winterizer & Fertilizer	819.00
58340	Windstream NE Inc.- Service for Nov.	780.28
58341	Zito Media- HD TV	5.47
58342	Aflac- Dis, Cancer, Suppl, Acc.	380.83
58343	Dearborn National Life Ins. Co.- Life Insurance	120.40
58344	Diversified Chemical- Ice Melt & Freight	798.75
58345	Ricoh USA, Inc. - Copier Buy-Out	440.52
58368	Aloha Roth- 2- Sheet Cakes	40.00
58369	Baker & Taylor- Books	871.39
58370	Black Hills Energy- Service for December	254.56
58371	Blevens Law Office- Legal Services for December	350.00
58372	Blue Cross & Blue Shield- Dec. ADJ, Dental Jan.	596.43
58373	Canon Financial Services- Contract Charge	254.00
58374	Card Service Center- Postage, Toner Cartridge	567.26
58375	Petty Cash- Postage, Christmas Decorations	66.65
58376	Culligan Water Conditioning- Bottled Water, Cooler	95.10
58377	Data Technologies, Inc. - New Clerk Training	706.88
58378	Electric Pump- Muffin Monster, New Motor	16543.71
58379	George Matzen- Chairs, Hangers, CPU Fans	437.42

58380	Hawkins Inc. - Azone 15 & Freight	278.50
58381	Heartland Auto Body- Drivers Seat Rebuild, '13 Fix	280.43
58382	JEO Consulting Group, Inc.- 2014 Road Program	2400.00
58383	JR Welding- Safety Gate @ Pit	155.92
58384	JUST US- Entertainment	50.00
58385	Kelly Supply Company- Water Service Repairs	67.28
58386	Layne Christensen Co.- Well #3 Replacement	15549.71
58387	Menards-Lincoln North- Hand Tools, Walk-in Door	422.45
58388	Milford A/C & App., Inc.- Service Furnace	402.82
58389	Milford School District #5- Parking Fines	75.00
58390	Municipal Supply, Inc. of NE- ¾" & 1" Meters	7213.62
58391	Nebraska Environmental Prod.- Dirt Shoe Runners	84.11
58392	Nebraska Notary Assoc.-Notary Stamp-Jeanne	28.25
58393	Nebraska Public Health- Lab Tests	16.00
58394	Nebraska Public Power District- Service for Dec.	1665.56
58395	Office Depot- Battery Back-Up	79.99
58396	Card Services- Tree Spray for Stumps & Sprayer	95.37
58397	Pac-N-Save Milford- Food	120.93
58398	Pavers Inc.- Asphalt, HWY 6 Repairs	907.01
58399	Pizza Kitchen- Catered Meals	243.84
58400	Plains Power & Equip., Inc.- Pole Saw Repairs	109.48
58401	Reader Service- Books	12.99
58402	Roxanne Roth- Cleaning Services	50.00
58403	Sack Lumber Company- 8 bags of Concrete, Door Rep.	90.88
58404	Servi-Tech Inc.- Lagoon Tests	96.70
58405	Shell Fleet Plus- Car- Gas	685.74
58406	Shell Fleet Plus- Fuel Expense	69.59
58407	Storey Kenworthy/Matt Parrott- Disconnect Notices	251.11
58408	Stutzman Digging- 8" Main Repair	1426.00
58409	Tvrdy's Lock & Key- Lock & Key Lagoons	42.86
58410	Gary TeSelle- Medicare Part D- Acct #5562939	400.50
58411	Union Bank & Trust Company- Quarter 4 HSA Fee	15.00
58412	Verizon Wireless- Well Control Monitor	40.01
58413	Walmart Community BRC- Cleaning Supplies, Food	164.17
58414	Windstream- Service for Dec.	180.51
58415	Zito Media- HD-TV	10.95
58362	Retirement Plans Division-Pension	1607.76
58363	Kansas Payment Center-Child Support	230.31
58364	Union Bank-HSA	405.00

**REPORTS OF OFFICERS, BOARDS AND COMMITTEES:** Written reports received were Milford Housing Authority minutes for December 11,

2014; Milford Aging Services Committee minutes for December 15, 2014 and December 23, 2014; Planning & Zoning minutes for December 17, 2014; Police Dept. activity report for October, 2014. Matzen reported 132 Overdrive checkouts and 1119 circulation checkouts. Kral – no fire calls in December. Chief Siebken - Officer McNeil is attending the Police Academy and will be back in April. The Dept. received funding for a state wide radio system which will be installed in the 2013 car. Body cameras are being wore by all Officers and the 1<sup>st</sup> view system will be installed tomorrow. 30 vehicles were chalked for parking violations and snow removal after the last two snowfalls. TeSelle – snow removal is going well with the new crew. Well #3 is back on line after some problems. The new grinder at the sewer plant has been installed. Baker reported that there is an opening at the Sr. Center for a new Director. Advertising has already started and interviews will be conducted in January. They will have a name to present at the February meeting. Two new scoreboards have arrived for fields 1 & 2 out at Welch Park. The Recreation Board will be meeting in January to review registration fees. City Clerk Hoggins – Brad & Roxie Roth will no longer be cleaning City Hall after 15+ years of service. NIMS Training is available on January 28, 2015 in Dorchester. We will be looking at different health insurance due to the rehabilitation of Co-Oportunity Health. We are launching the City of Milford website hopefully on or before January 15, 2015. Snow removal procedure and parking regulations will be included in a mailing with the water and sewer bills this month.

**COMMUNICATIONS:** \*Sales tax received for the month of October 2014 in the amount of \$14,211.98. \*Letter of resignation received from Planning and Zoning member Bill Wiley.

**PUBLIC HEARING: Amend the Milford Comprehensive Plan adding the Energy Element to comply with NE State Law:** Mayor Bruha opened the Public Hearing at 7:46 pm. In 2010 Nebraska Legislature passed LB997 requiring the Energy Element be added to all Comprehensive Plans. Phil Luebbert with JEO presented a brief overview of what the Energy Element entails. (Attached to these minutes) Heckman questioned if other communities are going to LED Street Lights. Mr. Luebbert noted that several communities have made that switch due to the efficiency and longevity of the bulbs. Grants are available for this type of lighting upgrade. With no further comments or questions Mayor Bruha closed the Public Hearing at 7:54 pm.

**UNFINISHED BUSINESS: Discuss/Action – Future Technologies Wireless Internet Contract:** Fortune recalled a problem with standing water at Welch Park in the area accessing the water tower. It's not a good idea to have trucks needing immediate access to this area with the potential

problem of tearing up the grass. After due consideration by the Council a motion was made by Fortune and seconded by Kral to deny the request from Future Wireless Technologies of Nebraska Inc. to install equipment on the water tower. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman yes. Motion carried.

**Appointments – Community Betterment Committee:** A motion was made by Baker and seconded by Kral to approve the Mayor’s recommendation to appoint Tony DeLong, Tiffany Fougeron and Alan Minchow to the Community Betterment Committee along with Council members Jeff Baker and Jeff Heckman. Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman yes. Motion carried.

**Discuss/Action – Train Horn/ Silence Crossing:** Fortune did not think we had enough information to move forward on this agenda item. He will try to gather some current information from the RR this next month and report back to the Council. Kral reported seeing some geothermal engineers last month.

**Discuss/Action – Dangerous Buildings, Introduction and Adoption of Ordinance:** Attorney Blevens presented several ordinances pertaining to dangerous buildings. These give the Building Inspector the authority to go into a residence and cause the owner to correct life threatening issues. Fortune questioned who initiates this process; does it come from the tenant? Blevens noted it could come from the tenant, Building Inspector, Chief of Police or Fire Chief. Once the property is determined dangerous, there are steps to take to compel people to fix their property to make it safe or demolish it. The Council is unfamiliar with what the Maintenance Code refers to so they decided to take some time and read thru the material and asked Kendall to look it over as well. A motion was made by Fortune and seconded by Kral to table the item. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman yes. Motion carried.

#### **NEW BUSINESS:**

**Approve 2015 Committee List:** A motion was made by Kral and seconded by Fortune to approve the 2015 Committee list as submitted. Roll call vote: Kral yes, Fortune yes, Baker yes, Heckman yes. Motion carried. (List Attached to these minutes.)

**Review One & Six Year Plan – Troy Johnston, JEO:** Street Superintendent, Troy Johnston with JEO gave a general overview of the Street Program. A very nice brochure provided by JEO is attached to these minutes. Discussion was held on the projects listed in the Milford One & Six Year Plan. Welch Park Rd. - First Street to Hwy 6, estimated cost \$750,000. Completion of Oak Ave. to F Street, estimated cost \$235,000. Normal maintenance of streets does not need to be listed. Fortune

questioned breaking Welch Park Rd. into phases. It was decided to acknowledge 2 phases on Welch Park Rd: Hwy 6 to First Street and First Street to Oak Ave. Heckman questioned whether silencing RR crossings could be added to the One & Six Year Plan. Mr. Johnston recognized the concern and will add the Walnut St & Park Ave. RR Crossing to the One & Six Year Plan.

**Set Public Hearing Date for One & Six Year Plan:** Mayor Bruha set the Public Hearing date for the One & Six Year Plan for February 3, 2015.

**Introduction and Adoption of Ordinance – Energy Element:** Council member Fortune introduced the following ordinance seconded by Heckman:

ORDINANCE NO. 887

AN ORDINANCE OF THE CITY OF MILFORD, NEBRASKA TO AMEND THE COMPREHENSIVE PLAN FOR THE CITY OF MILFORD, NEBRASKA TO INCLUDE THE ENERGY ELEMENT AS PREPARED BY JEO CONSULTING GROUP, INC FOR THE CITY OF MILFORD, NEBRASKA; TO PROVIDE FOR THE REPEAL OF ORDINANCES INCONSISTENT HEREWITH; TO PROVIDE WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT; AND TO PROVIDE FOR THE PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM. (See Ordinance Record)

**Finalize Master Trail Plan:** The City Council accepted the Final Master Trail Plan documents provided by JEO Consulting Group.

**Amend Ordinance No. 764 – adding handicap stall(s) @ 218 F Street, Milford Mennonite Church, Joe Troyer:** Joe Troyer presented a sketch of the proposed handicap stalls they would like to have in front of the Milford Mennonite Church. He is proposing 3 stalls; 2 for standard vehicles and 1 van accessible. There is plenty of room and the vehicles will not protrude onto the sidewalk. The flow of traffic will enter from the south and exit out into the parking lot. They will maintain proper striping and signage. The approach to the alley is busted up and Joe mentioned replacing it and possibly in the future paving part of the alley. Council member Heckman introduced the following ordinance seconded by Kral.

ORDINANCE NO. 888

AN ORDINANCE TO ESTABLISH OR RELOCATE HANDICAPPED PARKING STALLS. (See Ordinance Record)

**Discuss/Action – Addendum to bid for Sr. Center drainage repairs:** The addendum was not yet available so Kendall Hoggins showed the Council the culvert system in which they will be proposing between the buildings.

**Nebraska Department of Economic Development Economic Development Certified Community Application – Jonathan Jank:** Jonathan provided the application to the Council and recognized this effort



on behalf of the City of Milford. Pursuing the application to become a certified city is for many reasons but the Community Downtown Revitalization Project is where they are targeting their current efforts. Becoming a certified city will make us competitive for the funding. Jonathan informed the Council of the purpose of the program as well as outlining some of the benefits of becoming a certified community when it comes to requesting funds. Dozens of community members have worked very hard on this application over the last 6 months. This is the first step in a multi-step process. Once we become certified, one of the carrots is pursuing downtown revitalization dollars. There are 2 phases to the downtown revitalization funding. The initial phase is a \$30,000.00 planning phase and the second phase includes a \$350,000.00 pot of funds which is given to the local community to be matched and parleyed for private and public investment to revitalize downtown. Milford Community Development member Josie Stauffer spoke on behalf of the Main Street Program and noted that becoming a certified community is the first official step in moving forward with the downtown revitalization. She is very passionate about the program and is looking forward to working with the City. Jonathan has been successful with grant applications and receiving funds. There is a \$500.00 application fee for the Main Street Project and the Chamber has agreed to pay half. Josie questioned whether the City would be interested in paying the other half. One of the requirements of the application is to have an option to purchase on a building within the corporate limits of Milford. They have been working with Wayne Hartgerink and have come to an agreement on an option to purchase within a specific time period. Milford's target industries are: light manufacturing or Ag related warehouse/services. Jonathan noted the 3 specific things needed from the City tonight:

**\*Authorize signature – Applicants Community Official:** A motion was made by Heckman and seconded by Baker to authorize Mayor Bruha to sign the application for the Economic Development Certified Community. Roll call vote: Heckman yes, Baker yes, Fortune yes, Kral yes. Motion carried.

**\*Introduction and Adoption of Resolution:** Council member Heckman introduced the following resolution seconded by Fortune:

RESOLUTION NO. 514

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF MILFORD, NEBRASKA:

WHEREAS, local municipal government, county government, and regional economic development entities must provide leadership and coordination for economic development efforts; and;

WHEREAS, economic development needs can best be solved through a

cooperative effort between local, county regional and state economic development organizations and entities; and

WHEREAS, there is a need to recognize and promote our community's organizational readiness, infrastructure investment, ability to respond to business needs, and

WHEREAS, the Economic Development Certified Community Program, administered by the Nebraska Department of Economic Development, has been reviewed and found to be a program promoting our community's economic development preparedness;

THEREFORE, the City Council of Milford does herewith pledge their full support, endorsement and cooperation for participation in Nebraska's Economic Development Certified Community Program by the City of Milford, Nebraska.

Roll call vote: Heckman yes, Fortune yes, Baker yes, Kral yes.

Passed and approved this 6<sup>th</sup> day of January, 2015.

City of Milford, Nebraska

Attest: \_\_\_\_\_

City Clerk

\_\_\_\_\_

Mayor

(SEAL)

**\*Support letter from Mayor and Council:** A motion was made by Heckman and seconded by Baker to authorize Mayor Bruha to sign the support document on behalf of the City of Milford for consideration as an Economic Development Certified Community. Roll call vote: Heckman yes, Baker yes, Fortune yes, Kral yes. Motion carried.

**Amend Ordinance No. 854 increasing water service and usage fees:** Council member Fortune introduced the following ordinance seconded by Kral:

ORDINANCE NO. 889

AN ORDINANCE TO AMEND SECTION 3-106.01 OF THE MUNICIPAL CODE PERTAINING TO MUNICIPAL WATER DEPARTMENT; INCREASING SERVICE CHARGES AND USAGE FEES; TO REPEAL OR AMEND ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND TO PROVIDE THE TIME WHEN THIS ORDINANCE SHALL BE IN FORCE AND TAKE EFFECT. (See Ordinance Record)

**Amend Ordinance No. 817 increasing sewer service and usage fees:** Council member Fortune introduced the following ordinance seconded by Kral:

ORDINANCE NO. 890

AN ORDINANCE TO AMEND SECTION 3-218 OF THE MUNICIPAL CODE PERTAINING TO MUNICIPAL SEWER SERVICE CHARGES

AND SEWER USAGE FEES; TO REPEAL OR AMEND ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND TO PROVIDE THE TIME WHEN THIS ORDINANCE SHALL BE IN FORCE AND TAKE EFFECT. (See Ordinance Record)

**Discuss/Action – Inspection of Rental Properties:** Chief Siebken informed the Council of some of the calls/reports he takes from residents regarding living conditions. Heating is being provided with space heaters; a report of a frozen water heater was then wrapped with insulation and has a space heater on top of it and a back door to an apartment is wired shut, just to name a few. Mayor Bruha would like to see some type of annual inspection of rental properties so these areas of concern can be addressed. The Council addressed numerous concerns: do we act based on complaints, who will handle these inspections, will we continually get called for minimal concerns, what enforcement rights do we have, what guidelines do we follow, do we have the right to gain entrance into the property if we get a complaint by a tenant? Fortune recognized the need but stated we need to go into this gently. It was suggested that we look into this a bit further before any action is taken.

**Accept letter of resignation from Sr. Center Director Robin Kremer:** A motion was made by Baker and seconded by Kral to accept the resignation of Sr. Center Director Robin Kremer as of December 22, 2014. Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman yes. Motion carried.

**Buildings on First Street in C-1 Zoning District:** Building Inspector Kendall Hoggins informed the Council that he has been approached about someone wanting to build another pitched roof building in the C-1 Zoning District of First Street. Kendall asked the Council, if this is what they want to allow in the Business District and if so, then setbacks need to be created for drainage issues. Fortune noted that this is a bad idea in C-1. It was suggested that the Planning & Zoning create guidelines regarding building type in the C-1 Zoning District and present those guidelines to the City Council.

**ADJOURNMENT:** A motion was made by Fortune and seconded by Kral to adjourn the meeting. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman yes. Motion carried and meeting adjourned at 9:30 pm.

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Jeanne Hoggins, City Clerk

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Dean A. Bruha, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on January 6, 2015 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

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Jeanne Hoggins, City Clerk