

CITY OF MILFORD
REGULAR MEETING
FEBRUARY 3, 2004
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Community Room in said City on the 3rd day of February 2004 at 7:30 pm. Present were: Mayor J. Elaine Plessel; Council members: Robert Anderson, Dean Bruha, Rick Fortune; City Clerk Jeanne Hoggins; Attorney Robert Blevens; Chief of Police Forrest Siebken. Absent: Lyle Neal. Also present: Dennis Kubicek with Marvin E. Jewell, and Sandi Danskin with the press.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of this meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Plessel called the meeting to order at 7:35 p.m.

MINUTES: A motion was made by Fortune and seconded by Anderson to approve the minutes of the January 6, 2004 meeting. Roll call vote: Fortune yes, Anderson yes, Bruha yes, Neal absent. Motion carried.

PAYMENT OF BILLS: A motion was made by Bruha and seconded by Fortune that the following bills in the amount of \$51,091.77 approved by the Auditing Committee be approved for payment. Roll call vote: Bruha yes, Fortune yes, Anderson yes, Neal absent. Motion carried.

SALARIES:

38088	Mark Frey	1141.92
38089	Forrest K Siebken	1099.92
38090	Mavis Lynn Ferris	26.55
38091	Jeanne M Hoggins	970.87
38092	Gary Lee TeSelle	779.58
38093	Scott Dean Fosler	1079.27
38094	Robert L Hull	842.62
38095	Beverly J Wehrs	429.78
38096	Edna A Riedl	292.10
38097	David R Dahle	932.85
38098	Louis J Bialas	919.24
38099	Pamela J. Slama	251.01

38100	Lucy B. Honig	141.39
38101	Bryce C Johnson	730.12
38102	Philip Winkelmann	730.12
38103	Lindsey S. Troyer	561.92
38104	Regan Beranek	103.91
38145	Mark Frey	1141.92
38146	Forrest K Siebken	1099.92
38147	Mavis Lynn Ferris	35.84
38148	Jeanne M Hoggins	970.87
38149	Gary Lee TeSelle	719.39
38150	Scott Dean Fosler	945.07
38151	Robert L Hull	734.68
38152	Beverly J Wehrs	456.66
38153	Edna A Riedl	357.33
38154	David R Dahle	808.73
38155	Louis J Bialas	800.82
38156	Pamela J. Slama	302.48
38157	Lucy B. Honig	294.50
38158	Bryce C Johnson	777.05
38159	Philip Winkelmann	756.94
38160	Lindsey S. Troyer	580.40
38161	Regan Beranek	141.21
38165	Roger L Kness	164.70
38166	Joyce Elaine Plessel	184.70
38167	Ricky Gene Fortune	138.52
38168	Dean Alan Bruha	138.52
38169	Emerson L. Neal	138.52
38170	Robert E. Anderson	138.52

GENERAL FUND:

38086	Ameritas – Filing Fees	585.00
38087	U.S. Postmaster – Utility Billing Postage	140.13
38105	Ameritas – Retirement Plan	1319.19
38106	Jalic G. T. – Group Health	7912.59
38107	Alltel – Pager, Cellular, Pay Phone	325.71
38108	Alltel – Long Distance for Nov. & Dec.	1.89
38109	Atco International – Buster	135.00
38110	Buman’s Mechanical – Safety Cover Assembly	34.76
38111	Butch’s Welding – Washers, Nut	6.31
38112	Central States Lab – Triple Melt	2124.32
38113	City Cleaners – Dry Cleaning	20.50
38114	Culligan Water Conditioning – Soft Water	18.00
38115	Farmers Coop – Gas/Diesel for December	1310.89

38116	Deep Rock – Bottled Water	30.39
38117	Eakes – Rolodex	7.99
38118	Galls – Order #0013 & #0021	411.96
38119	The Garbage Co. – Service for December	90.50
38120	Gene’s Electric – Work on Well #5 Labor	164.60
38121	Great Plains – Emer. Locate, Locate Request	7.83
38122	Heartland Auto Body – Drivers Side Door Repair	50.85
38123	Heyen Tax – 3 1099 Forms	3.30
38124	Kustom Signals – Wireless Transmitter	156.00
38125	Milford Supermarket – Paper Towels	9.79
38126	The Milford Times – Notices, Min, & Ord	429.61
38127	Midwest Radar – 2 Radar	90.00
38128	Miller-Monroe – ’04 Ford Crown Insured	556.00
38129	Municipal Supply – Elbow,Gauge,Curb Box	829.94
38130	NE Dept of Revenue – NE Sales Tax for Dec	1757.83
38131	Nebraska Motor Parts – Antenna, Tool Table	133.60
38132	Nebraska Public Power – Service for December	4407.38
38133	Nebraska Tech & Telecomm – Service for Dec.	529.98
38134	Pack n Ship – Equip. For Repair Shipped	9.47
38135	Aquila – Service for December	1395.20
38136	Pizza Kitchen – Catered Meal – 42 Served	169.25
38137	Powerplan – Fixed Leak, Serv, Truck Ele	186.07
38138	Rediger Chevrolet – Oil Filter	7.70
38139	Roxanne Roth – Cleaning Services	250.00
38140	Mrs. Wayne Roth – Birthday Cakes	28.00
38141	Schlegel’s – Supplies, Milk & Groceries	45.32
38142	Seward Co. Public Power – Wells 1 & 2	174.66
38143	Share Corp. – Floating Dg	996.85
38144	Sunrise Country Manor – Meals for December	1199.30
38162	Ameritas – Retirement	1319.19
38163	United States Treasury	125.00
38164	United States Treasury – Rev. Proc. 2003-72	250.00
38171	Aflac – Acc, Dis, Cancer, Supp’l	295.16
38172	Alltel – Directory Advertising, Paging	28.30
38173	Badger Body Co. – 1 Cyl. For ‘74 blade	145.60
38174	Backyard Living – 2 yr. Subscription	19.96
38175	Blevens Law Office – Legal Services for Jan.	350.00
38176	Blue River Implement – Rear weights, cylinder	374.14
38177	Christian Book Dist. – 4 Books	45.96
38178	D & D Comm. – Equip Repair/ Maint.	105.60
38179	EDM Field Equipment – Ranger Boot Size	271.10
38180	Educational Service Unit – Ink for printer	25.79

38181	Emergency Medical Products – Laerdal Stifneck	812.42
38182	Great American Leasing – Monthly Fee, Setup Fee	144.50
38183	HTM Sales – New Pump, Slide Bracket	2991.27
38184	Heartsong Presents – 4 Books	21.98
38185	Heartland Auto Body – Install New Graphics	197.40
38186	Hawkins Water Treatment – Water Treatment	14.65
38187	Holiday Inn – Inv. #3401 through #3407	407.70
38188	IACP – Annual Membership	100.00
38189	Ingram Library Services – Credit & Books	407.30
38190	Marvin E Jewell – Audit Services Sept '03	4350.00
38191	JEO Consulting – Road Program	550.00
38192	Lincoln Journal Star – 1 yr. Subscription	93.60
38193	Lesco Inc. – Marking Paint	26.70
38194	The Library Store – Library Supplies	57.90
38195	Memorial Health Care – Craig Wolf Shot	82.00
38196	Milford Plumbing – Repair leak in bathroom @ library	44.10
38197	Milford School Dist. – Parking Fines, Tobacco Lic.	110.00
38198	Milford Vol. Fire Dept – Reimburse from Smoke Eater	203.50
38199	Midwest Mailing – Ink Jet Cartridge, Labels	263.45
38200	Mutual of Omaha – Disability Insurance	69.23
38201	National Geographic – One Book	15.90
38202	Nebraska Health Lab – Routine Coliform	56.00
38203	Office Depot – Printer, Cleaner, Cartridge	776.58
38204	Omaha Life Ins. – Group Life	141.90
38205	OMB Police Supply – Corner Strobes	185.07
38206	Perma Bound – 3 Books	39.54
38207	Edna Riedl – 53 miles @ .31	16.43
38208	Roxanne Roth – Cleaning Services for Jan.	305.00
38209	Sack Lumber Co. – Foam Insulation, lumber	32.60
38210	Servi-Tech – Waste Water Analysis	44.00
38211	Stephenson School Supply – Office Supplies	8.32
38212	Subway Motors – Tires, balance, Mount	650.53
38213	Super Spray Car Wash – Car Wash Tokens	100.00
38214	Tvrdy's Lock & Key – Keys Recut, Key Labor	30.00
38215	Union Bank – Gary TeSelle Acct.	300.00
38216	Uniservice – Pants & Rags	159.83
38217	Walmart – Heater, Hangers, Paper & Cleaning Suppl.	54.41
38218	Young Adult Resources – 6 Books	157.34
38219	Nebraska Life – One yr. Subscription	19.00
38220	Midwest Tape – 5 Tapes	104.95
38221	J & L Lee Co. – One Book	18.95
38222	Jones Automotive – VCR Repair in Car Video	130.00

38223	Electronic Engineering – Strobe Install	94.04
38224	Junior Library Guild – 6 Books	143.40
38225	Array Environmental – Underground Tank	7779.20

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received were Planning & Zoning minutes for January 8, 2004, Recreation Board minutes for January 20, 2004; Milford Aging Services Commission minutes for January 21, 2004 and Police Dept. Activity Report for January 2004. Fortune – The Fire Dept. would like to color code the fire hydrants for the purpose of recognizing main size and pressure. The Fire Dept. is working with Mark Frey to establish a filling station somewhere in the community. Anderson – The Sr. Center is offering a packet “File for Life”, which is to be placed on the refrigerator at an individuals residence, to inform rescue personnel of any medical information that may be needed at the time of a rescue call. These packets are available at the Sr. Center. Bruha – The maintenance dept. is working as hard as they can to remove all the snow and keep up with their daily activities. Chief Siebken reviewed the monthly report for January and reported the new police car should be here tomorrow (2/4/04). Plessel noted that the new recycling trailer has been ordered.

COMMUNICATIONS: *Sales tax received for the month of November 2003 was \$10,847.93. *Wayne Stohlman received his certificate for successfully completing the requirements of the Basic Certification Program for NE Emergency Management.

PUBLIC HEARING – One & Six Year Plan: Mayor Plessel opened the public hearing at 7:42 pm and asked for comments regarding the One & Six Year Plan. Plessel noted the finance sheets for the One & Six Year Plan had been included in the January packets. Bruha commented that the plan is primarily maintenance projects. With no further comments Mayor Plessel closed the Public Hearing at 7:44 pm.

NEW BUSINESS:

Amend Ordinance #720: Council member Bruha introduced the following ordinance:

ORDINANCE NO. 752

AN ORDINANCE TO AMEND CHAPTER 5, ARTICLE 5, SECTION 518 OF THE MUNICIPAL CODE RELATING TO UNLAWFUL PARKING OF TRUCKS, AND DESIGNATED TRUCK PARKING AREA; TO AMEND ALL ORDINANCES IN CONFLICT HEREWITH; AND TO PRESCRIBE THE TIME THIS ORDINANCE SHALL BE IN FORCE AND TAKE EFFECT. (See Ordinance Record)

Introduction and Adoption of Resolution – One & Six Year Plan:

RESOLUTION NO. 395

The following resolution was introduced by Bruha, who moved its adoption, seconded by Fortune,

“WHEREAS, the City Street Superintendent has prepared and presented a One Year and Six Year Plan for Street Improvement Program for the City of Milford, Nebraska, and

WHEREAS, a public meeting was held on the 3rd day of February, 2004, to present this plan and there were no objections to said plan;

THEREFORE, BE IT RESOLVED BY THE Mayor and City Council of Milford, Nebraska, that the plans and data as furnished are hereby in all things accepted and adopted.”

Upon roll call vote as follows: Bruha yes, Fortune yes, Anderson yes, Neal absent. Motion carried.

Attest: _____

City Clerk

Mayor

Introduction and Adoption of Resolution – Depository of Funds, Jones

Bank: Council member Fortune introduced the following Resolution of Corporate Authorization #396 attached and made a permanent part of these minutes. Roll call vote: Fortune yes, Anderson yes, Bruha yes, Neal absent. Motion carried.

Fiscal Audit Report, 2002-2003 – Dennis Kubicek, Marvin E. Jewell:

Mr. Kubicek reviewed the Financial Statement for year end Sept. 30, 2003. The opinions of cash and accrual funds were discussed and also the control of internal checks and balances. Financially the City is in fine shape. The council thanked Dennis Kubicek for coming out to review the year end financials.

Appointments: A motion was made by Fortune and seconded by Bruha to approve the Mayor’s recommendation of appointing Roger Kontor and Molly Dickinson to the Planning & Zoning Commission for a three year term starting March 1, 2004. Roll call vote: Fortune yes, Bruha yes, Anderson yes, Neal absent. Motion carried.

A motion was made by Fortune and seconded by Anderson to approve the Mayor’s recommendation of appointing Josette Dalton and Craig Bontrager to the Pool Board for a three year term starting immediately. Roll call vote: Fortune yes, Anderson yes, Bruha yes, Neal absent. Motion carried.

Re-appointments: A motion was made by Bruha and seconded by Anderson to approve the Mayor’s recommendation of re-appointing Bruce Policky and Sue Fortune to the Planning & Zoning Commission for another three year term. Roll call vote: Bruha yes, Anderson yes, Neal absent, Fortune yes. Motion carried.

A motion was made by Bruha and seconded by Anderson to approve the Mayor's recommendation of re-appointing Paula Martin and Sue Fortune to the Pool Board for another three year term. Roll call vote: Bruha yes, Anderson yes, Fortune yes, Neal absent. Motion carried.

ADJOURNMENT: A motion was made by Fortune and seconded by Bruha to adjourn the meeting. Roll call vote: Fortune yes, Bruha yes, Anderson yes, Neal absent. Motion carried and meeting adjourned at 8:24 pm.

Jeanne Hoggins, City Clerk

J. Elaine Plessel, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council of February 3, 2004 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk