

CITY OF MILFORD
REGULAR MEETING
DECEMBER 7, 1999
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Community Room in said City on the 7TH day of December, 1999 at 5:00 P.M. Present were: Mayor Dean Bruha; Councilmembers Dorothy Bockoven, Scott Burroughs, Gary Cooper, Rick Fortune; City Clerk J. Elaine Plessel, Deputy City Clerk Jeanne Hoggins. Also present: Tom Forstrom with NE Machinery, Gregory MacLean from Olsson Associates, Todd Neeley with the press.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of publication attached to these minutes. Notice of this meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Bruha called the meeting to order at 5:07 P.M.

MINUTES: A motion was made by Fortune and seconded by Burroughs to approve the minutes of the November 2, 1999 meeting. Roll call vote: Fortune yes, Burroughs yes, Bockoven yes, Cooper yes. Motion carried.

PAYMENT OF BILLS: A motion was made by Cooper and seconded by Bockoven that the following bills, approved by the Auditing Committee be approved for payment. Roll call vote: Cooper yes, Bockoven yes, Burroughs yes, Fortune yes. Motion carried.

SALARIES:

30150	Mark Frey	971.45
30151	Joyce Elaine Plessel	802.67
30152	Mavis Lynn Ferris	39.24
30153	Jeanne M. Hoggins	581.19
30154	Gary Lee TeSelle	574.60
30155	David Lee Smith	980.99
30156	Scott Dean Fosler	971.92
30157	Robert L Hull	684.89
30158	Beverly J Wehrs	364.89
30159	Edna A Riedl	340.57

30160	David R Dahle	675.80
30161	Ann M Miller	248.79
30162	Amanda L Lambe	118.01
30163	Louis J Bialas	655.15
30164	Pamela J Slama	121.92
30165	Robert S DeCoste	690.97
30166	Arlene F Sieck	357.87
30215	Mark Frey	971.45
30216	Elaine J Soukup	14.27
30217	Joyce Elaine Plessel	802.67
30218	Mavis Lynn Ferris	47.57
30219	Jeanne M Hoggins	559.11
30220	Gary Lee TeSelle	570.14
30221	Scott Dean Fosler	976.82
30222	Robert L Hull	702.76
30223	Beverly J Wehrs	377.53
30224	Edna A Riedl	292.69
30225	David R Dahle	657.78
30226	Ann M Miller	150.57
30227	Amanda L Lambe	151.45
30228	Louis J Bialas	635.87
30229	Pamela J. Slama	229.78
30230	Robert S DeCoste	690.97
30231	Arlene F Sieck	507.08
30232	Casey Vandenbroucke	15.36
30234	Gary W. Cooper	138.52
30235	Roger L. Kness	289.37
30236	Ricky Gene Fortune	138.52
30237	Dean Alan Bruha	184.70
30238	Dorothy J. Bockoven	138.52
30239	Scott C. Burroughs	138.52
30240	Mark Frey	971.45
30241	Joyce Elaine Plessel	802.67
30242	Mavis Lynn Ferris	23.79
30243	Jeanne M. Hoggins	559.11
30244	Gary Lee TeSelle	567.98
30245	Scott Dean Fosler	976.82
30246	Robert L Hull	819.99
30247	Beverly J Wehrs	247.99
30248	Edna A Riedl	271.76

30249	David R Dahle	665.00
30250	Ann M Miller	110.12
30251	Amanda L Lambe	103.34
30252	Louis J Bialas	642.88
30253	Pamela J Slama	201.13
30254	Robert S DeCoste	677.94
30255	Arlene F Sieck	513.74
30256	Casey Vandembroucke	37.29

GENERAL FUND:

30148	U.S. Postmaster – Utility Billing Postage	113.62
30149	Subway Motors – 92 Chrysler 5 th Ave	5250.00
30167	Ameritas Life Ins – Retirement	998.00
30168	Alltel – Telephone	591.88
30169	Battery Patrol – Battery	46.68
30170	Dorothy Bockoven – reimburse	230.04
30171	Bob’s Service – Oil filter, lube, battery	161.50
30172	Butch’s Welding – Rod, Serv Call & Labor	53.46
30173	Century Labs/Pro Clean Inc – Mats	179.86
30174	Credit Bureau of Lincoln – Monthly Fee	10.00
30175	Culligan Water Conditioning – Soft Water	16.00
30176	Dorchester Farmers Cooperative – Supplies	114.26
30177	Dorchester Farmers Coop/Gas – Gas & Oil	884.43
30178	Eakes Office Products – Office supplies	232.38
30179	The Garbage Co. Inc – Dumpster for October	65.50
30180	Gerhold Concrete – Fill Sand & Splash Blocks	960.25
30181	Great Plains-One Call Serv – Locate Request	22.00
30182	Heartland Auto Body – Paint Side Railings	298.70
30183	HIS at Milford – Meals at Sr. Center	1407.00
30184	Int’l Conf of Bldg Officials – Annual Dues	85.00
30185	Lincoln Journal Star – Police Chief Ad	770.88
30186	Memorial Health Care – Flu Shots	50.00
30187	Milford Supermarket – Battery	1.99
30188	Milford Times – Notices & Proc, Time Cards	609.78
30189	NE Dept of Env Quality – WW Cert Retests	100.00
30190	NE Dept of Revenue – Oct Sales Tax	1357.20
30191	Nebraska Health Laboratory – Coliform Testing	35.00
30192	NE Motor Parts – key, link, swivel, misc supplies	194.24
30193	NE Public Power District – Electricity	4038.08
30194	Office Depot, Inc. – Computer desk, printer	417.96
30195	Omaha Life Ins Company – Fire Dept Ins	72.00

30196	Omaha World-Herald – Ad for Police Chief	533.88
30197	Peoples Natural Gas – Gas	160.32
30198	Pizza Kitchen – Dinners & Birthday Certificate	160.50
30199	Elaine Plessel – Insurance	124.10
30200	Regional Repair Center (E.S.U.) – Printer ribbon	8.32
30201	Roxanne Roth – Cleaning	215.00
30202	Mrs. Wayne Roth – 2 Birthday Sheet Cakes	25.00
30204	Sack Lumber Co – Paint, rollers & misc.	251.81
30205	Schlegel’s Groceries – Groc, Milk & Food Supply	81.44
30206	Seward County Independent – Police Chief Ad	32.10
30207	Seward County Rural Public Power – Wells 4 & 5	503.87
30208	Sister Act – Gift for Speaker	19.53
30209	U.S. Bank – Bond Admin. Fees	450.00
30210	Uniservice – Pants & Rags	85.20
30211	U S Postal Service – Postage	200.00
30212	Utility Equipment Co – Screw type valve, meters	1778.43
30213	Wal-Mart Store – Ammo, Office supplies, misc	241.96
30214	Beverly Wehrs – Reimburse	42.59
30233	Ameritas Life Insurance Corp – Retirement	998.00
30257	Ameritas Life Insurance Corp – Retirement	1948.00
30258	U.S. Postmaster	118.68
30259	Acco – Ferrule, Seal Ring, Carboy, Deposit, Recond.	143.41
30260	A Better Glass Company – 2 thermopanes	110.00
30261	AT & T – Long distance service	17.71
30262	Alltel – Cellular	18.58
30263	Best Way, Inc. – Disposable ear plugs	36.25
30264	Blevens Law Office – Legal Services	350.00
30265	Capstone Press, Inc. – Books	293.70
30266	Centaur Enterprises, Inc. – Drywall screws	39.04
30267	Chief Supply Corporation – Pager batteries, etc.	624.96
30268	Critics Choice Video – 8 Videos	112.31
30269	Cullum & Brown Inc. – Pressure Switch	35.70
30270	Data Technologies, Inc. – 2000 Summit Lic & Supp	1704.38
30271	Ed M. Feld Equip Co – SCBA Bottle Hydrotest	340.00
30272	Emergency Medical Prod – Soft Stretcher, Disp pil	101.08
30273	Follett Software Co – 1 yr. Maint. Agreement	340.00
30274	The Garbage Co Inc. – 2 Mo Garbage Pickup	34.50
30275	Good Housekeeping – 1 Yr Subscription	21.97
30276	1 st Choice Credit Union – TeSelle Acct #48052	250.00
30277	Heartsong Presents – 4 Books	9.97

30278	Hershberger Insurance – Insurance	29270.00
30279	Hotho & Co – 4 Videos	87.91
30280	Hydraulic Equip Service – Parts & Labor – Hiranger	442.77
30281	Husker Illustrated – 1 Yr Subscription	44.95
30282	Ingram Library Services – Books	36.52
30283	In-Line Suspension Inc – Work on '93 Dodge Pkup	399.38
30284	The Island Supply Company – Crack Filler	1208.20
30285	Lincoln Journal Star – Ad for Asst Librarian	161.00
30286	Law Enforcement Equip Co – Unifrm shirts & pants	147.35
30287	Leisure Arts – La Spirit of Christmas	29.91
30288	Lexus Law Publishing – NE Motor Veh Law Bk '99	25.74
30289	The Library Store – Office Supplies	42.95
30290	MARC – Cut N Tap Cutting & Tapping	73.37
30291	Matt Friend Truck Equip – Connectors	73.85
30292	Milford Economic Development – Engineering Svcs	400.00
30293	Milford Plumbing Co – ¾ Str El, 90 Galv Nipple	19.09
30294	Milford School Dist #5 – Fines	135.00
30295	Mutual of Omaha Companies – Disability Insurance	109.23
30296	Mutual of Omaha Companies – Insurance	3027.53
30297	NE Dept of Motor Vehicles – Handicap Pkng Prmts	20.00
30298	NE Dept of Revenue – State W/H Nov '99	706.10
30299	Old Dominion Brush – Tube Broom w/Nuts	407.82
30300	Omaha World-Herald – Motor Grader Ad	93.94
30301	Omaha World-Herald – 1 Yr Subscription	65.00
30302	Overhead Door Co of Lincoln – Btm Retainer	211.80
30303	Oxmoor House – Afghans '99, Mem Quilts	92.73
30304	Pegler Sysco Food Services Co – Creamer packets	48.25
30305	Pitney Bowes Inc – Qtrly Rental Fee	326.69
30306	Regent Book Co Inc. – 93 Books	1198.83
30307	Edna Riedl – 3 Back up Tapes, Books R Fun	151.33
30308	Resources for the Struggling Reader – Book	20.95
30309	Roxanne Roth – Cleaning	160.00
30310	Rural Apprehension Program – Match amt for RAP	943.00
30311	Sack Lumber Co – 10 bags of Concrete Mix	29.50
30312	Servi-Tech Inc – Wastewater Analysis	102.00
30313	Seward County Treasurer – 911 Comm, Dispatch	300.00
30314	Pam Slama – Cleaning	140.00
30315	Southeast Library Systems – 7 LL Books	14.00
30316	Technical Maint & Svc Co – Labor, Mlg, Bypass	605.03
30317	Watts Up – 300PS25/CL 130V Med, Lights	904.96

30318	World Almanac Education – Dictionary, ACT, SAT	155.69
30319	Matthew Hansen – Water & Sewer Deposit Refund	70.66
30320	Scott Scdoris – Water & Sewer Deposit Refund	50.00
30321	Mark Christensen – Water & Sewer Deposit Refund	50.00

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received were Housing Authority notice of December 14, 1999; Planning & Zoning minutes for November 15, 1999. There being no reports from the Council, Fortune wished everyone a Merry Christmas.

COMMUNICATIONS: Sales tax received for the month of September 1999 was \$9,250.85. Lease payment from Nebraska Public Power Dist. for the 3rd quarter was \$37,700.86. Notice of meeting for January 18, 2000 from the Seward County Board of Commissioners encouraging Economic Development within the County.

Received a letter from ENRON; Northern Natural Gas notifying the community of a transmission pipeline running northeast of town. Burroughs instructed Clerk to notify the Fire Chief and Police Dept. of this pipeline for future reference.

UNFINISHED BUSINESS: Use of Fire Station Community Room by Retired Fire-members: Cooper reported he had been in contact with a fire member but nothing had been presented for the meeting.

NEW BUSINESS: Award Bid-Motor Grader: 3 bids were received and Frey and Cooper reviewed them. After discussion a motion was made by Cooper and seconded by Burroughs to accept the bid from Nebraska Machinery Co. for a 1987 Caterpillar Motor Grader in the amount of \$59,850. Roll call vote: Cooper yes, Burroughs yes, Bockoven yes, Fortune yes. Motion carried.

Approve Paving Dist. 97-1 & 97-2 Payments: A motion was made by Cooper and seconded by Fortune to approve payment of Warrants for the 97-1 & 97-2 Paving Dist. Roll call vote: Cooper yes, Fortune yes, Bockoven yes, Burroughs yes. Motion carried.

Attorney Robert Blevens joined the meeting at 5:20 P.M.

Award Bid-State Street Project: Burroughs questioned the appropriate concrete strength for streets and intersections. He was assured this had been done. Gregory MacLean with Olsson Associates informed Council that the boulevard option was chosen for this project. Some additional sidewalk work would need to be considered. N.P.P.D is currently working on a design for the layout of electrical poles. Recommendation that the project be awarded to M.E. Collins Contracting Co. Inc. was suggested by Olsson Associates. Additive Alternate No. 1 is to cover 750 lineal feet of UGE Conduit in the amount of \$3,600.00. Additive Alternate No. 2 is for separate

30" P.C. Concrete curb & gutter in the amount of \$11,100.00. Grant money is available for landscaping. Construction is scheduled to begin no sooner than May 7, 2000. A motion was made by Cooper and seconded by Fortune to accept M.E. Collins Contracting Co. base bid of \$172,184.42 along with Additive Alternate No. 1 in the amount of \$3,600.00. Roll call vote: Cooper yes, Fortune yes, Bockoven yes, Burroughs yes. Motion carried.

Award Bid- Clair Lane Lift Station: Recommendation was made from Olsson Associates to accept Gen-Mech Contractors bid in the amount of \$32,200.00. A motion was made by Fortune and seconded by Burroughs to accept the bid from Gen-Mech in the amount of \$32,200.00. Roll call vote: Fortune yes, Burroughs yes, Bockoven yes, Cooper yes. Motion carried.

Approve Continuation Order – Webermeier Scholarships: Bockoven reported there are 28 Scholarships at \$362.00 each, totaling \$10,136.00. A motion was made by Bockoven and seconded by Cooper to approve the continuation order for Webermeier Scholarships. Roll call vote: Bockoven yes, Cooper yes, Burroughs yes, Fortune yes. Motion carried.

Introduction and Adoption of Ordinance: Sale of Fireworks: Fortune introduced the following ordinance:

ORDINANCE NO. 698

AN ORDINANCE RELATING TO THE SALE OF FIREWORKS; TO AUTHORIZE THE SALE OF FIREWORKS AT RETAIL BETWEEN DECEMBER 28, 1999 AND JANUARY 1, 2000; TO REPEAL CONFLICTING ORDINANCES AND SECTIONS; AND TO PRESCRIBE THE TIME THIS ORDINANCE SHALL BE IN FORCE AND TAKE EFFECT. (See Ordinance Record)

Let Bids for Painting of Water Tower: Fortune advised Council that they would like to go out for bids on the painting of the outside of the water tower. Olsson Associates will be aiding with this project. A motion was made Fortune and seconded by Cooper to advertise for bids for the painting of the outside of the water tower. Roll call vote: Fortune yes, Cooper yes, Bockoven yes, Burroughs yes. Motion carried.

Change Planning & Zoning Meeting Date: A recommendation from the Planning & Zoning Commission was made to move the regular meeting date from the 3rd Monday of the month to the 3rd Tuesday of each month. A motion was made by Bockoven and seconded by Burroughs to move the regular meeting date of the Planning & Zoning Commission to the 3rd Tuesday of each month. Roll call vote: Bockoven yes, Burroughs yes, Cooper yes, Fortune yes. Motion carried.

City of Milford – SEAL: A new design for a City SEAL was introduced by Plessel and Hoggins. (See attached copy) A motion was made by Fortune

and seconded by Bockoven to approve the new SEAL design and accept the bid from Quick Print. Roll call vote: Fortune yes, Bockoven yes, Burroughs yes Cooper yes. Motion carried.

Youth Girls Basketball Coach: A motion was made by Burroughs and seconded by Bockoven to approve Christin Cordes as the girls basketball coach for grades 3-6 during the 99-2000 season. Roll call vote: Burroughs yes, Bockoven yes, Cooper yes, Fortune yes. Motion carried.

Hire Assistant Librarian: A motion was made by Bockoven and seconded by Cooper to accept the Libraries recommendation of Lucy Honig as Assistant Librarian at an hourly rate of \$6.75. Roll call vote: Bockoven yes, Cooper yes, Burroughs yes, Fortune yes. Motion carried.

Chamber of Commerce-Business Directory Sign: At the time the highway was widened the business directory sign was removed. The Chamber is interested in posting a two-face sign near the intersection of 1st and Hwy 6. The safety issue of the positioning of the sign was a concern. Council felt it would be better if a sign would be placed on 1st Street just west of the intersection that could be viewed as an individual was headed west toward the downtown area. Burroughs asked if the Chamber and Kiwanis Groups had been working together on this, as they are both interested in placing welcome signs for the community. Plessel commented that contact had been made and there was difference of opinion on the purpose of the signs. Council questioned the size of the sign (55"-60" High) and (65"-70" Wide) as they thought it was awfully big. Fortune mentioned that the State of NE, Dept of Roads would need to be contacted for guidelines of placement. Council denied procedure with the Chamber of Commerce sign and advised Clerk to ask Chamber to work together with Kiwanis on a joint effort.

Resignation – City Clerk, J. Elaine Plessel: Mayor Bruha read resignation letter effective January 31, 2000 presented to Council by J. Elaine Plessel. A motion was made by Bockoven and seconded by Cooper to accept resignation of J. Elaine Plessel. Roll call vote: Bockoven yes, Cooper yes, Burroughs yes, Fortune yes reluctantly. Motion carried.

Executive Session – Personnel: A motion was made by Bockoven and seconded by Cooper to adjourn from regular session to executive session for the purpose of personnel matters. Roll call vote: Bockoven yes, Cooper yes, Burroughs yes, Fortune yes. Motion carried and Council went into Executive Session at 5:50 P.M.

A motion was made by Bockoven and seconded by Fortune to adjourn from Executive Session to Regular session. Roll call vote: Bockoven yes, Fortune yes, Burroughs yes, Cooper yes. Motion carried and Council now in Regular Session at 7:05 P.M.

Appointments – Interim Chief of Police and City Clerk: A motion was made by Fortune and seconded by Cooper to appoint Sgt. Scott Fosler as Interim Chief of Police. Roll call vote: Fortune yes, Cooper yes, Bockoven yes, Burroughs yes. Motion carried.

A motion was made by Cooper and seconded by Burroughs to appoint Jeanne Hoggins as City Clerk effective January 1, 2000 at an annual salary of \$25,000. Roll call vote: Cooper yes, Burroughs yes, Bockoven yes, Fortune yes. Motion carried.

ADJOURNMENT: A motion was made by Bockoven and seconded by Fortune to adjourn the meeting. Roll call vote: Bockoven yes, Fortune yes, Burroughs yes, Cooper yes. Motion carried and meeting adjourned at 7:07 P.M.

Deputy City Clerk

Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on December 7, 1999 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, Deputy Clerk