

CITY OF MILFORD
REGULAR MEETING
AUGUST 5, 2008
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Library Community Room in said City on the 5th day of August 2008 at 7:30 pm. Present were: Mayor J. Elaine Plessel; Council members: Jeff Baker, Dean Bruha, Rick Fortune, Lyle Neal; Attorney Robert Blevens; Chief of Police Forrest Siebken; City Clerk Jeanne Hoggins. Also present: Olsson Associates representatives Carter Hubbard and Brian Chaffin, Brian Bashore, Larry Lindquist, Terry Stutzman and Rhoda Wahl.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of this meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Plessel called the meeting to order at 7:30 p.m. Mayor Plessel publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall of the Webermeier Community Room.

MINUTES: A motion was made by Fortune and seconded by Neal to approve the minutes of the July 1, 2008 meeting. Roll call vote: Fortune yes, Neal yes, Baker yes, Bruha abstain. Motion carried.

A motion was made by Bruha and seconded by Baker to approve the minutes of the July 22, 2008 meeting. Roll call vote: Bruha yes, Baker yes, Fortune yes, Neal yes. Motion carried.

PAYMENT OF BILLS AND BOND INTEREST: A motion was made by Neal and seconded by Bruha that the following bills in the amount of \$49,569.85 Bond Interest of \$2,665.00 totaling \$52,234.85 approved by the Auditing Committee be approved for payment. Roll call vote: Neal yes, Bruha yes, Baker yes, Fortune yes. Motion carried.

SALARIES:

46317	Mark Frey	1356.27
46318	Forrest K Siebken	1286.25
46319	Mavis Lynn Ferris	47.29

46320	Jeanne M Hoggins	1273.78
46321	Gary Lee TeSelle	839.48
46322	Scott Dean Fosler	1051.94
46323	Robert L Hull	939.59
46324	Beverly J Wehrs	471.23
46325	David R Dahle	987.97
46326	Louis J Bialas	936.22
46327	Bryce C Johnson	1015.72
46328	Philip Winkelmann	973.83
46329	Lindsey S Troyer	292.62
46330	Elizabeth A Dierberger	645.05
46331	George A Matzen	493.26
46332	Joshua S Wiley	130.22
46333	Tracy L Yeackley	634.18
46334	Josh Steven TeSelle	538.70
46335	Brett Allan Muller	648.67
46336	Paige M McAvoy	233.62
46337	Whitney J Lauber	391.37
46338	Jenna M Jolly	181.97
46339	Courtney L Bashore	67.05
46340	Anna E Tremmel	94.98
46341	David Tell Jensen	276.73
46342	Kyle Herman	202.65
46343	Keaton Brent Schweitzer	405.28
46344	Austin Lee Heckman	223.81
46345	Larisa M Roth	99.95
46346	Celena R Malmkar	236.48
46347	Megan Ashley Kremer	216.24
46348	Tori J Blair	270.20
46349	Michael L Troyer	320.14
46412	Mark Frey	1356.27
46413	Forrest K Siebken	1286.25
46414	Mavis Lynn Ferris	50.24
46415	Jeanne M Hoggins	1273.78
46416	Gary Lee TeSelle	815.07
46417	Scott Dean Fosler	961.92
46418	Robert L Hull	822.61
46419	Beverly J Wehrs	507.04
46420	David R Dahle	1091.27
46421	Louis J Bialas	1037.54
46422	Bryce C Johnson	1037.54

46423	Philip Winkelmann	888.33
46424	Lindsey S Troyer	333.93
46425	Elizabeth A Dierberger	645.05
46426	George A Matzen	565.59
46427	Joshua S Wiley	146.83
46428	Tracy L Yeackley	573.08
46429	Josh Steven TeSelle	538.70
46430	Brett Allan Muller	462.27
46431	Paige M McAvoy	272.03
46432	Whitney J Lauber	415.56
46433	Courtney L Bashore	94.98
46434	Anna E Tremmel	94.98
46435	David Tell Jensen	143.66
46436	Kyle Herman	78.64
46437	Keaton Brent Schweitzer	107.36
46438	Austin Lee Heckman	49.91
46439	Larisa M Roth	135.33
46440	Celena R Malmkar	281.79
46441	Megan Ashley Kremer	332.69
46442	Tori J Blair	403.58
46443	Michael L Troyer	213.14
46445	Jenna M Jolly	227.00
46460	Mark Frey	1356.27
46461	Forrest K Siebken	1286.25
46462	Mavis Lynn Ferris	60.49
46463	Jeanne M Hoggins	1273.78
46464	Gary Lee TeSelle	888.28
46465	Scott Dean Fosler	961.92
46466	Robert L Hull	822.61
46467	Beverly J Wehrs	518.24
46468	David R Dahle	927.46
46469	Louis J Bialas	919.69
46470	Bryce C Johnson	936.64
46471	Philip Winkelmann	888.33
46472	Lindsey S Troyer	332.15
46473	Elizabeth A Dierberger	645.05
46474	George A Matzen	565.59
46475	Tracy L Yeackley	646.39
46476	Josh Steven TeSelle	538.70
46477	Brett Allan Muller	451.16
46478	Paige M McAvoy	246.87

46479	Whitney J Lauber	198.00
46480	Jenna M Jolly	179.31
46481	Courtney L Bashore	181.47
46482	Anna E Tremmel	175.42
46483	David Tell Jensen	151.23
46484	Kyle Herman	116.44
46485	Keaton Brent Schweitzer	287.33
46486	Austin Lee Heckman	164.83
46487	Larisa M Roth	235.17
46488	Celena R Malmkar	174.32
46489	Megan Ashley Kremer	483.91
46490	Tori J Blair	236.53
46491	Michael L Troyer	69.57
46455	Joyce Elaine Plessel	184.70
46456	Ricky Gene Fortune	138.52
46457	Dean Alan Bruha	138.52
46458	Emerson L Neal	138.52
46459	Jeffrey M Baker	138.52

GENERAL FUND:

46304	Ryan Bedore – WA/SW Deposit Refund	49.33
46305	Andy Cada – WA/SW Deposit Refund	35.55
46306	James & Julie Cast – WA/SW Deposit Refund	28.21
46307	Clayton Chase – WA/SW Deposit Refund	27.74
46308	Michael C Cook – WA/SW Deposit Refund	41.42
46309	Nate Graham – WA/SW Deposit Refund	39.36
46310	Cameron Hayes – WA/SW Deposit Refund	31.43
46311	Steve Kallweit – WA/SW Deposit Refund	18.79
46312	Eric Martin – WA/SW Deposit Refund	71.69
46313	Chris Richards – WA/SW Deposit Refund	13.02
46314	Duane Roth – WA/SW Deposit Refund	21.14
46315	Kelly Schubauer – WA/SW Deposit Refund	27.52
46316	Patricia Vest – WA/SW Deposit Refund	31.50
46350	Ameritas Group – Pension	1607.52
46351	US Postmaster – Utility Billing Postage	165.74
46352	Roger Remmers – WA/SW Deposit Refund	75.00
46353	Ameritas Group – Dental & Vision	1066.76
46354	Alltel – Cellular	100.12
46355	Windstream – Long Distance for June	6.08
46356	All Pro Landscaping – Control Valve, Sprinklers	282.40
46357	Aramark Uniform – Pants & Rags	386.38
46358	Assured Fire Protection – Fire Extinguisher Maint.	284.00

46359	Atco International – Apolcalypse	210.00
46360	Bonsall Pool Co – Chemical Water Supplies	35.80
46361	Butch’s Welding – Rod, Washer, Labor	44.71
46362	Culligan Water Conditioning – Soft Water	20.00
46363	Farmers Cooperative – Gas & Diesel for June	1772.90
46364	Diode Communications – Service for June	54.16
46365	Deep Rock – Drinking Water	21.21
46366	Insurenebraska – Renew Yeackley-Sec Bond	175.00
46367	Farm Plan – Wheel, Spacers, Frt.	28.95
46368	G & P Development Landfill	55.60
46369	The Garbage Co – Garbage Pickup	167.91
46370	Gerhold Concrete Co – Fill Sand	63.75
46371	Great Plains One-Call – Locate Requests	29.11
46372	IKON Office Solutions – Lease Rental 4/22-7/21/08	504.00
46373	Kremer Electric – Labor & Supplies Well House	838.95
46374	Menard’s Lincoln – Scraper, Cable Trim	67.89
46375	Milford Mini Mart – Batteries	3.79
46376	Milford Plumbing – Install New Water Heater	1200.24
46377	Milford Supermarket – Dog Food	21.43
46378	Municipal Supply – Jug, Foggs Flush, Fill Gauge	1994.86
46379	NE Dept of Revenue – Sales Tax For June	2230.32
46380	NE Motor Parts – Filter, Belt, Pad, BK Stripper	111.77
46381	DHHS – Final Fee for Well 3	12.14
46382	NPPD – Service for June	5869.82
46383	NT&T – Service for June	410.94
46384	Office Depot – Batteries	31.73
46385	OMB’s Express Police Supply	103.94
46386	Black Hills Utility Holdings – Service for June	1145.24
46387	Pizza Kitchen – Birthday Meal	82.50
46388	Poolmart – Lightning Detector	330.50
46389	Roxanne Roth – Cleaning Services	250.00
46390	Mrs. Wayne Roth – Birthday Cakes	16.00
46391	Sam’s Club – Candy for Pool	1179.89
46392	Seward County Independent – Mtg Notices, Ord.	183.85
46393	SPPD – Wells 1 & 2	209.81
46394	Meyer Ford – Bracket package, Step boards	280.03
46395	Shell Fleet Plus – Car gas	33.05
46396	Shell Fleet Plus – Gas for June	235.01
46397	Stutzman Digging – Work on Water Service	2370.59
46398	TCA Outdoor Power – Sheave, parts for mower	105.15
46399	Sunrise Country Manor – June Meals	981.50

46400	Van Diest Supply Co – Vecotobac, Biomist	923.50
46401	VOID	
46402	Beverly Wehrs – Food, Paper Products	49.84
46403	Windstream – Local/Internet, Pool Phone, Civil Defense	552.56
46404	Zim International – Grease	279.76
46405	National Police Supply – Ear Molds for Portables	54.75
46406	Rose Kenney – Swimming Lesson Refund	25.00
46407	United Rentals – 3 Belts	67.47
46408	Voss Lighting – Elevator Bulbs	28.10
46409	AFLAC – Dis, Cancer, Acc, Suppl	406.26
46410	Coventry Health Care of NE Inc – Health Insurance	8282.50
46411	Mutual of Omaha – Disability	79.33
46444	Ameritas – Pension	1607.52
46446	Fort Dearborn Life Insurance – Life Insurance	123.84
46447	Shell Fleet Plus – Fuel for June	915.92
46493	Blevens Law Office – Legal Services for July	350.00
46494	Eakes Office – ½ of Copier Contract	96.80
46495	EMP – Gloves, Mask, Blades	241.25
46496	Holiday Inn Express – Rooms for EMT Conference	822.08
46497	Ingram Library Services – Books	95.59
46498	Kelly-Creswell – Filter, Gaskets, Repair Kit	214.62
46499	George Matzen – Whiteboard Calendars	30.00
46500	Menard’s – Lamp, Cords, Tubing, Security Snap	99.61
46501	Milford Chamber of Commerce – ½ Fee Clean-up day	386.76
46502	Milford School Dist – Parking Fines	10.00
46503	Milford Volunteer Fire Dept – NSVFA & Chief Dues	635.00
46504	Municipal Supply – Clamp, Coupling, Tax	438.17
46505	NE Library Comm – Cat Express/NEBASE	155.00
46506	NE Dept of Env Quaility – Gary Renewal	150.00
46507	NE Public Health – Coliform Test	54.00
46508	Roxanne Roth – Cleaning Services	250.00
46509	Meyer Ford – Oil Change	24.95
46510	Sur-Tec – Alarm Clock/Camera Diagnostc	85.00
46511	Tools Plus Industries – Earplugs	144.54
46512	Union Bank – Gary TeSelle Acct #556293	300.00
46513	Vermeer High Plains – Bolts, Washer, Spacer	185.87
46514	Walmart Community – Paint for Crafts, Telephone	69.28
46515	Wergins Lawn Service – Fertilizer B St & Sr. Center	83.00
46516	Randall Williams – Setup new Server	945.00
46517	Windstream – Paging Wide-Area, Local	13.61
46518	Local Insight Yellow Pages – Directory Advertising	14.60

46519 Riverside Manufacturing – Uniform Pants 128.50
46520 TJ Buchli – 2 Wheel Cart, Mileage 176.33

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received were Library Board minutes for July 17, 2008; Planning & Zoning minutes for August 4, 2008; Economic Development Board minutes for August 4, 2008; Fire and Rescue NARSIS report for July 2008; Milford Police Dept. activity report for July 2008. Baker – Sr. Center: repair window; Cemetery: fix N.E. ditch to repair drainage issues and replace the flagpole before budget year end.

Lana Zumbrunn arrived.

Bruha – asphalt alley’s are breaking up and need to be repaired. Priority behind Coop and Subway Sandwich at surface grate. Streets and alley’s still need gravel removed due to previous storm water. Citizens are blowing grass clippings into the street while mowing. Chief Siebken advised that they have had contact with individuals regarding this issue. People are responding positively and removing the grass from the street.

COMMUNICATIONS: *Sales tax received for the month of May 2008 was \$6,397.51. *Bruha updated the Council on the meeting held on July 30, 2008 regarding Hammond Dam. The integrity of the dam is being considered since the flood waters washed away much of the bank. Removing the dam completely is not a good idea as it could affect the river as far west as the Milford Bridge. Partial removal of the vertical structure is being considered. October 1, 2008 is the earliest the bridge may be open.

UNFINISHED BUSINESS:

Introduction and Adoption of Ordinance – Annexation, Final Reading: A motion was made by Bruha and seconded by Baker to approve the final reading and adoption of Ordinance No. 811. Mayor Plessel opened the floor for discussion: Terry Stutzman has consulted with an Attorney regarding his sewer main. Once the annexation is approved he plans to disconnect from the sewer main, the City will be required to provide sewer service to his property. He asked, “if the City was willing to put themselves into this position”. He is offering to sell the sewer main to the City. Fortune noted that this would need to be placed on the agenda for further discussion. Bruha confirmed. Mayor Plessel called for roll: Bruha yes, Baker yes, Fortune yes, Neal yes. Motion carried.

ORDINANCE NO. 811

AN ORDINANCE PROVIDING FOR THE ANNEXATION OF CERTAIN LANDS THAT ADJOIN THE BOUNDARY OF THE CITY OF MILFORD, SEWARD COUNTY, NEBRASKA TO THE CORPORATE LIMITS OF SAID CITY AND EXTENDING THE CITY LIMITS OF SAID CITY ACCORDINGLY; TO DECLARE SAID LANDS AS

CONTINGUOUS AND ADJACENT TO THE CITY OF MILFORD, NEBRASKA; AND TO PRESCRIBE THE TIME THIS ORDINANCE SHALL BE IN FORCE AND TAKE EFFECT. (See Ordinance Record)

Drainage Study Proposal Review: Brian Chaffin with Olsson Associates noted an addition to their proposal to include the ETJ (Extra-Territorial Jurisdiction) of one mile outside the city limits. Olsson's proposal will also include selected areas of the community. If a developer would show interest in a specific area the City could present the developer with a detailed survey showing drainage elevations and recommended culvert size. Contours of 10' would be used on the USGS map.

Jackie/Postmaster arrived.

Bruha liked the idea of hiring a firm that would be representing "our" interests. Fortune asked where the funding would come from. The Economic Development would provide the funding. Future areas for residential growth depend on a study such as this. Before making a decision the Council decided to wait on the recommendation from Accountant Dennis Kubicek and his outlook on next year's budget. Item tabled until next month if proposed budget figures are approved.

NEW BUSINESS:

Approve Initial Order for Webermeier Scholarships: A motion was made by Neal and seconded by Fortune to approve 26 scholarship orders at \$384.62 each totaling \$10,000.12. Roll call vote: Neal yes, Fortune yes, Baker yes, Bruha yes. Motion carried.

Approve Meal Bid for Sr. Center: Item tabled as Milford Aging Commission has not seen the bid.

Hire Assistant Librarian Director and Set Wage: A motion was made by Baker and seconded by Neal to hire Julia Wang as the Assistant Library Director at \$8.00 per hour starting August 6, 2008. Roll call vote: Baker yes, Neal yes, Bruha yes, Fortune yes. Motion carried. This position is scheduled for 16 hours a week.

Introduction and Adoption of Resolution – Economic Development, Sales Tax Request: A motion was made by Bruha and seconded by Fortune to adopt the following resolution:

RESOLUTION NO. 440

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF MILFORD, NEBRASKA, AS FOLLOWS:

WHEREAS, Milford seeks to be progressive to ensure a high quality of life and a stable future for the community businesses and residents;

WHEREAS, there is a high degree of competition among states and municipalities to provide incentives for business expansion and/or location and at

the time when such incentives are necessary, municipalities do not have sufficient time to raise capital for the incentive;

WHEREAS, the Nebraska Legislature has empowered municipalities to affect the economic well-being of their community as well as the state of Nebraska through funds raised in advance through local taxation via the Local Option Municipal Economic Development Act, LB 840, when the voters in the municipality determine that it is in the best interest of their community to do so;

WHEREAS, the voters of Milford elected to utilize LB840 for the benefit of the community in 1998 through 2008;

WHEREAS, the re-election of LB840 will not increase current taxes but rather continue the one-tenth of one percent of sales tax appropriation for economic development;

THEREFORE BE IT RESOLVED by the Mayor and the City Council of Milford, Nebraska that said plan for economic development entitled "Milford, Nebraska Economic Development Plan" enclosed herein and hereby adopted by the City of Milford shall be presented to the voters of Milford, Nebraska for approval at the next general election on November 4, 2008 and that the language of the ballot question as it will appear on the ballot shall be as follows:

"SHALL THE CITY OF MILFORD CONTINUE AN ECONOMIC DEVELOPMENT PROGRAM AS DESCRIBED IN THE 'MILFORD, NEBRASKA ECONOMIC DEVELOPMENT PLAN' APPROPRIATING ANNUALLY FROM CITY SALES TAX 1/10 OF 1% FOR A PERIOD OF 10 YEARS?"

_____ YES
_____ NO"

Milford, Nebraska Economic Development Plan

Milford's economic development strategy involves building on existing strengths, promoting our existing businesses, working to retain existing jobs, expanding current businesses, promoting entrepreneurship, and recruiting new businesses. It is also beneficial to strengthen our workforce, develop community resources, attract new capital investment, broaden the community's tax base, and provide local community services needed to maintain a good quality of life.

The City of Milford recognizes that retention and expansion, along with the attraction of new businesses, is occurring in a very competitive market place. In order to make Milford as competitive as possible, the community would like to use all financial and human resources available by using federal, state, municipal, and private sources. The community seeks to provide viable and unique financing opportunities for expansion, retention, and new business ventures.

General Intent

The Local Option Municipal Economic Development Act was passed by Milford voters in 1998 with some successes yielded. The goal of implementing a non-volunteer development coordinator was realized in the creation of Seward County Economic Development in 2006. Businesses have been assisted with loans and a process including application for funding applicants has been created.

It is the intent of the City of Milford to continue the economic development program implemented in 1998 with expanded utilization due to Milford's participation in the newly formed county-wide Economic Development effort. The purposes of the Milford Economic Development program will be to:

- create and retain jobs and generate employment opportunities within the area labor market;
- attract new capital investment and residents to the community;
- ensure adequate housing opportunities for the workforce
- broaden the tax base; and
- provide economic diversification to ensure economic stability and vitality for the City of Milford and the surrounding area;
- update and develop appropriate online resources including existing or future community and City of Milford economic development-related websites.

Eligible Recipient

Any corporation, partnership, limited liability company, or sole proprietorship, without regard to its principal source of income, shall be a qualifying business under the Milford Economic Development Program. A qualifying business need not be located within the territorial boundaries of the City, but will need to meet requirements as set out by the acting Economic Development group.

Other entities, organizations and causes may be determined eligible recipients by the Review Committee only if the project qualifies as an eligible activity.

Eligible Activities

Eligible activities under Milford's Economic Development shall include any project or program for the purpose of providing direct or indirect financial assistance to a qualifying applicant and the payment of related costs and expenses.

Examples of eligible activities include, but are not limited to:

- 1) The purchase of real estate, options for such purchases, and the renewal or extension of such options;
- 2) Public works improvements essential to the location or expansion of a qualifying business;
- 3) Expenses for locating a qualifying business into the area or relocating an existing business to a more suitable location;
- 4) Job creation incentives;
- 5) Grants to qualifying businesses;
- 6) Loans to qualifying businesses;
- 7) Loan guarantees to qualifying businesses;

- 8) The provisions of technical assistance such as marketing assistance, management counseling, preparing business plans, engineering assistance, recruitment activities, etc.;
- 9) Job training grants or agreements;
- 10) Tourism promotion related activities;
- 11) Activities created to facilitate the intent of the economic development program as listed above;
- 12) All other activities allowed by law, both now and through future amendments to the Local Option Municipal Economic Development Act.

Real estate purchases or option to purchase shall be approved by the City Council. The proceeds from the sale or lease of land purchased and/or developed with funds generated may be used for the purchase and development of additional real estate or for any other eligible activities under the program.

Source of Funding for the Economic Development Program

The Milford Economic Development Program will receive funding from a 1/10 (one-tenth) of a 1 (one) percent local sales and use tax for a period of 10 years.

Duration of Program

The time period during which the program will be in existence will be from November 1, 2008 to November 30, 2022. Although the sales tax will be collected for a period of 10 years (November 1, 2008 to November 30, 2018), the program will continue until November 30, 2022 so that unused funds within the program (and funds generated through leases, real estate sales, loan repayments, and interest) can continue to be spent on program activities. Income may also include interest, sale of property, and loan repayments.

Future Funding/Bonding Authority

Milford may have a business opportunity or other economic development project that requires initial funds that exceed funds on hand. In order to take advantage of such an opportunity, the City of Milford shall have the authority to issue bonds pursuant to the Local Option Municipal Economic Development Act to provide funds to carry out the program, following a public hearing. The City shall also have the authority to commit future funding through contracting and other methods available to the City to respond to opportunities in which time is of the essence.

Application Process

To be considered for direct financial assistance under the Milford Economic Development Program, an applicant must provide the following unless waived by the Program Administrator:

A completed application form as designated by the acting Economic Development group. (The existing application may be revised from time to

time to include pertinent information. Applications will be made available at the City of Milford offices.);

Additional information, to determine the economic viability of the proposed project(s), may be requested by the Program Administrator.

Generally, applications will be reviewed in the order in which they are received. When an application is received that is deemed “urgent” by the Program Administrator, it may be reviewed and approved, before other applications received. Other pending applications will then be addressed in a timely manner.

Administrative Process

A description of the administration of the plan follows. Additional responsibilities, as well as positions may be needed to carry out the program during the course of the economic development program and may be approved by the City Board at some point in the future.

It is the intent of the City of Milford that the county-wide economic development director will serve as the Program Administrator for the Milford’s Economic Development Program. The Program Administrator will facilitate the review through a Review Committee, whose members are knowledgeable in areas pertaining to business, economic development, the community of Milford and/or areas pertaining to the goals of the program.

Although, it is the intent of the City Council to contract the administration of Milford’s Economic Development Program to the county-wide economic development group, the City retains the option to contract with another appropriate organization or may choose to administer the program within City government.

The Program Administrator will be responsible for procedures to insure that all applicable laws, regulations and requirements are met by the municipality and the qualifying businesses that receive financial assistance. These procedures will be subject to review and approval by the City Council.

The Program Administrator may use the City Attorney to review all contracts, official documents, land transactions, and other official actions related to the economic development program, as well as applicable laws annually, to ensure compliance with applicable laws, regulations, and requirements.

Citizen Advisory Review Committee

As per the Act, the ordinance establishing the economic development program shall provide for the creation of a Citizen Advisory Review Committee. This committee is a supervisory committee and not a committee that influences the decision-making process in regard to where program funds are spent. The committee shall consist of not less than five or more than ten registered voters of the City who shall be appointed by the Mayor subject to approval by the City Council. At least one member of the committee shall have expertise or

experience in the field of business finance or accounting. No member of the Citizen Advisory Review Committee shall be an elected or appointed City official, an employee of the City, a participant in a decision-making position regarding the expenditure of funds, or an official or employee of any qualifying business receiving financial assistance under the economic development program or of any financial institution participating directly in the economic development program.

Upon roll call vote as follows Bruha yes, Fortune yes, Baker yes, Neal yes.

Motion carried.

Dated this 5th day of August 2008.

Attest: _____
Jeanne Hoggins, City Clerk

J. Elaine Plessel, Mayor

(SEAL)

Administrative Plat – Randy Wahl: 5.01 Acres at the SE Corner of Grover Rd. and VanDorn. A motion was made by Bruha and seconded by Baker to approve the Administrative Plat presented by Randy Wahl as the Wahl Addition. Roll call vote: Bruha yes, Baker yes, Fortune yes, Neal yes. Motion carried.

Time limit on parking in front of Post Office: The Postmaster mentioned parking concerns of some of the elderly patrons. Sometimes it is hard to find a parking spot. Jackie asked the Council for a limited parking sign (5 minute) in front of one stall. This could not be enforced as it is public parking. Neal asked about the chained area east of the building. Jackie noted that was done before she arrived. Chief Siebken informed Neal that a curb has been established in the old driveway area. Siebken also informed the council of the red painted curb required on either side of the crosswalk. It was noted by Baker that the post office is a federal building and they could place a sign on their building. Neal suggested a short term parking sign. What is considered “short term”. It was suggested to place the sign on the building if the Post Office wanted to create awareness. Fortune recommended leaving the parking as it is currently.

ADJOURNMENT: A motion was made by Bruha and seconded by Baker to adjourn the meeting. Roll call vote: Bruha yes, Baker yes, Fortune yes, Neal yes. Motion carried and meeting adjourned at 8:27 pm.

Jeanne Hoggins, City Clerk

J. Elaine Plessel, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on August 5, 2008 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk