

CITY OF MILFORD  
REGULAR MEETING  
APRIL 7, 1998  
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Fire Station in said City on the 7<sup>th</sup> day of April 1998 at 7:30 P.M. Present were: Mayor Dean Bruha; Councilmembers Dorothy Bockoven, Rick Fortune, Charles Rich, Steve Sauer; Attorney Bob Blevens; City Clerk J. Elaine Plessel. Also present: Joyce Forst, John Olsson, Todd Neeley, Lori Schriener.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of publication attached to these minutes. Notice of this meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

**CALL TO ORDER:** Mayor Bruha called the meeting to order at 7:38 P.M.

**MINUTES:** Bruha advised that the March 7, 1998 meetings should be corrected to show that he met with the Seward County Commissioners instead of the Seward City Council. A motion was made by Fortune and seconded by Sauer to approve the minutes with the above correction. Roll call vote: Fortune yes, Sauer yes, Bockoven yes. Rich yes. Motion carried.

**PAYMENT OF BILLS:** A motion was made by Rich and seconded by Bockoven to pay the bills as approved by the Auditing Committee. Roll call vote: Rich yes, Bockoven yes, Fortune yes, Sauer yes. Motion carried.

**SALARIES:**

27101	Mark Frey	931.59
27102	Joyce Elaine Plessel	717.66
27103	Forrest K. Siebken	845.70
27104	Kendall Arthur Hoggins	967.47
27105	Mavis Lynn Ferris	38.06
27106	Jeanne M. Hoggins	514.25
27107	Gary Lee TeSelle	765.51
27108	David Lee Smith	852.35
27109	Scott Dean Fosler	700.49
27110	Robert L. Hull	600.86

27111	Beverly J. Wehrs	271.72
27112	Edna A. Riedl	276.78
27113	Mandy J. Hain	123.66
27114	David R. Dahle	660.11
27115	Ann M. Miller	217.48
27154	Mark Frey	931.59
27155	Joyce Elaine Plessel	717.66
27156	Forrest K. Siebken	817.49
27157	Kendall Arthur Hoggins	765.99
27158	Mavis Lynn Ferris	40.45
27159	Jeanne M. Hoggins	492.09
27160	Gary Lee TeSelle	668.27
27161	David Lee Smith	852.35
27162	Scott Dean Fosler	837.76
27163	Robert L. Hull	611.24
27164	Beverly J. Wehrs	294.24
27165	Edna A. Riedl	297.46
27166	Mandy J. Hain	122.47
27167	David R. Dahle	645.92
27168	Ann M. Miller	244.82
27170	Roger L. Kness	289.37
27171	Charles Earnest Rich	138.52
27172	Ricky Gene Fortune	138.52
27173	Dean Alan Bruha	184.70
27174	Steven John Sauer	138.52
27175	Dorothy J. Bockoven	138.52

**GENERAL FUND:**

27116	Ameritas Life Ins. Corp. – Retirement	992.15
27117	Aliant Communications – Serv. To 3/1/98	641.64
27118	Aliant Cellular – Mobile Phone	17.06
27119	Butch’s Welding & Repair – Labor, Material	524.61
27120	Culligan Water Conditioning – Soft Water	27.00
27121	Countryside Co-op – Supplies	157.22
27122	Countryside Co-op – Gas	648.98
27123	Eakes Office Products – Supplies	498.01
27124	Farmers & Merchants Bank – Loan Payment	1,122.79
27125	The Garbage Co. – Serv. For Feb.	65.50
27126	Gene’s Electric – Material, labor	135.20
27127	Great Plains – One Call Serv. – Locate Requests	3.92
27128	Jeanne Hoggins – Mlg. To Kearney, Clerks School	58.81

27129	MCI – Long Distance Service	16.81
27130	Milford Community Chamber – 98 Dues	75.00
27131	Milford Plbg. & Htng, Inc. – Materials, Line & Valves	1,784.74
27132	Milford Times – Publications	444.37
27133	Milford Volunteer Fire Dept. – Contr. Fire School	200.00
27134	NE Dept. of Revenue – Feb. Sales Tax	1,122.17
27135	NE Motor Parts – Supplies	529.65
27136	NE Public Power District – Serv. To 2/23	3,459.28
27137	NE Rural Water Assoc. – Mtg. McCool Junction	24.00
27138	New Frontier Ins. – Insurance, Police Car Camera	338.00
27139	Olsson Associates – Hwy 6 Sewer Project	184.47
27140	Omaha Life Ins. – Fire Dept. Ins.	90.00
27141	Peoples Natural Gas – Serv. To 2/26	494.43
27142	Pitney Bowes – Meter Rental	69.00
27143	Elaine Plessel – Insurance	115.89
27144	Mrs. Wayne Roth – 2 Cakes	24.00
27145	Schlegel’s Groceries – Supplies	86.81
27146	Seward County Independent – Notice, Sub., Ad	97.65
27147	Seward County Rural Public Power – Wells 4 & 5	429.37
27148	SCC Lincoln Campus – Video Fees	7.50
27149	Uniservice, Inc. – Pants & Rags	76.20
27150	Wal-Mart Store #885 – Supplies , Coffee Maker	58.99
27151	Dan Gustafson – Deposit Refund	50.00
27152	LaDawn Hale – Deposit Refund	20.74
27153	Daniel Screws – Deposit Refund	8.96
27169	Ameritas Life Insurance – Retirement	992.15
27177	Aliant Cellular – Mobile Phone	17.46
27178	Badger Body Company – Motor Snow Blade	201.99
27179	Better Books, Inc – 5 Books	72.43
27180	Blevens Law Office – Legal Service	350.00
27181	Thomas Bouregy & Co., Inc- 5 Books	57.35
27182	City of Milford – Petty Cash	70.20
27183	Community Care of Milford – 322 February Meals	966.00
27184	Sylvia Cecelia Dimas – February Cleaning	340.00
27185	Donley Medical – Gloves	87.60
27186	Farm Plan – Oil for Tractors	224.58
27187	Great Events Publishing – Program Information	54.45
27188	Health Care Federal – TeSelle Acct.	200.00
27189	Heartsong Presents – 4 Books	9.97
27190	Hoffmaster – Place Mats, Napkins	107.90

27191	Ingram Book – 1 Book	7.35
27192	Lincoln Journal Star – 1 Yr. Subscription	124.80
27193	Kids Discover – 1 Yr. Subscription	19.95
27194	Layne Christensen Co – Chemically Treat Well #3	14491.82
27195	The Library Store – Supplies	45.84
27196	Linweld – Compressed Air	21.15
27197	Matrix Medical, Inc – Gloves, Bags, Collar	403.02
27198	M & S Auto – Work on Transmission	70.00
27199	Menard’s – Plumbing Supplies	122.68
27200	Ann Miller – Summer Reading Program	10.00
27201	Milford School Dist. #5 – Fines	90.00
27202	Milford Supermarket – Dog Food	7.71
27203	Mutual of Omaha – Disability Ins	256.30
27204	National Geographic Society – Book	14.90
27205	NE Library Association – Dues for Edna Riedl	40.00
27206	NE Health Laboratory – Coliform Test	28.00
27207	New Frontier Ins. – Trailer Insurance	24.00
27208	NAPE – Police ’98 Membership	20.00
27209	Olsson Associates – Hwy 6 project	1120.44
27210	Pizza Kitchen – Evening Meal/Chicken	151.20
27211	Ramada Inn – Hoggins Clerk School	152.69
27212	Rediger Chevrolet – Fire Dept. Grommett	3.50
27213	Edna Riedl – Summer Reading Program	10.00
27214	Mrs. Wayne Roth - Cake	24.00
27215	Seward County Communications	300.00
27216	Share Corp. – Degreaser	124.33
27217	Silver Creek Const. – Const for Elevator	6,000.00
27218	Smart Apple Media – 33 Books	356.64
27219	Taste of Home – Subscription	29.98
27220	The Tool House – Teeth for Pipe Cutters	41.33
27221	The Trophy Shop – Engraving	7.00
27222	United Healthcare – Insurance	2,923.00
27223	Vermeer Equipment of NE – Redi Haul Trailer	5,115.00
27224	Watts Up – 8’ Bulbs	467.00
27225	Wheelers – Hose and Parts for Gas Pump	61.71
27226	Beverly Wehrs – Coffee, Napkins, Volunteer Items	50.50
27227	World Almanac Education – Almanac/Atlas	80.34
27228	Young Modern – 1 Yr. Subscription	13.97

**REPORTS OF OFFICERS, BOARDS AND COMMITTEES:** Written reports received: Housing Authority minutes for March 9, 1998 meeting and

notice of the April 13, 1998 meeting; Planning and Zoning minutes for March 16, 1998 meeting; Pool Board minutes for March 30, 1998; Aging Services Commission minutes for March 15, 1998.

Sauer advised they are still planning to get the guttering done at the pool. It was noted that when they had asked for bids before, nothing came in for the concrete, but with the new lid for bids being \$20,000 they can go out and negotiate without bidding.

Bruha met with Olssons and reviewed the Hiway 6, Lagoon and Golf Course storm sewer projects. It was noted that more rock will be brought in for the storm sewer project and then decision will be made as to how this will be paid for.

A meeting of Glenn Pasho, Mark Frey and Bruha was had March 24 for the purpose of going over the backflow program.

Let it be noted that item q. -Housing Corp-CDBG Housing Study Agreement will be moved ahead of item p. -Executive Session-Personnel.

**COMMUNICATIONS:** No Items.

**UNFINISHED BUSINESS:** Dump Truck Rich advised that the budget for this fiscal year is short of funds for the truck. It could be moved to the next fiscal year budget, having time to check out more thoroughly what is available.

Uptown Real Estate-Acceptance of Option to Purchase It was noted the only offer received for purchase of Real Estate was from Gerry A Dunlap in the amount of \$20,000 and that Mr. Dunlap was aware of the stipulations. Councilmember Rich introduced the following ordinance:

**ORDINANCE NO. 682**

AN ORDINANCE AUTHORIZING THE SALE AND CONVEYANCE OF REDEVELOPMENT REAL ESTATE; AND PRESCRIBING THE TIME THIS ORDINANCE SHALL BE IN FORCE AND TAKE EFFECT. (See Ordinance Record)

**NEW BUSINESS:** Fire Dept. List During discussion it was noted that the Workman's Comp covers those members who are 65 or older. Ins., but they are not covered by life insurance. The list of names was read by Bruha and is attached to these minutes. A motion was made by Rich and seconded by Fortune that the list be approved with stipulation that those 65 or over sign a waiver that they know they are not covered by life insurance. Roll call vote: Rich yes, Fortune yes, Bockoven yes, Sauer abstain. Motion carried.

Concession Stand Bid One bid was received. A motion was made by Sauer to accept the bid from Steve and Marcy Fougerson with the City receiving 18% of the net proceeds and seconded by Bockoven. During discussion Sauer asked that we be sure they are aware of the Coke contract due to the

scoreboards provided. Roll call vote: Sauer yes, Bockoven yes, Fortune yes, Rich yes. Motion carried.

Hire Pool Employees Sauer advised that the Pool Board had met and have made their recommendations for the 1998 pool staff. He noted that Camille Troyer, if hired as Manager, said she was also interested in lifeguarding at no additional cost over the regular Manager's salary. It was noted that the board considered experience plus availability when selecting the staff. A motion was made by Sauer and seconded by Bockoven to accept the Pool Board's recommendation and hire the following contingent upon certificates be received by Anika Stutzman and Travis Wehrs: Manager-Camille Troyer; Assistant Manager-Cindy Maury; Lifeguards-Ascha Armstrong, Cati Troyer, Tiffany Troyer, Anika Stutzman, Travis Wehrs; Substitute Lifeguards-Valerie Piening, Sara Roether, Tami Troyer. Entry level wages are \$4.75 with .15 additional for each additional year working at Milford pool. Roll call vote: Sauer yes, Bockoven yes, Fortune yes, Rich yes. Motion carried.

Fun Festival-Street Blocked Joyce Forst, represent the Milford Community Chamber of Commerce asked for permission to block off streets as had been done in the past. The Family Fun Day will be held August 22<sup>nd</sup>. The streets to be blocked off would be 2<sup>nd</sup> and 3<sup>rd</sup> between B & C and B Street South of the alley between 1<sup>st</sup> and 2<sup>nd</sup> to 4<sup>th</sup> street. A motion was made by Sauer and seconded by Rich that blocking off said streets will be approved with the provision that the Chief of Police agrees. Roll call vote: Sauer yes, Rich yes, Bockoven yes, Fortune yes. Motion carried.

Approve Payment Olsson Assoc. A motion was made by Fortune and seconded by Rich to approve the payment in the amount of \$1,265.43 for the Wastewater project. Roll call vote: Fortune yes, Rich yes, Bockoven yes, Sauer yes. Motion carried.

A motion was made by Fortune and seconded by Bockoven to approve payment in the amount of \$1,120.44 for the Hiway 6 project. Roll call vote: Fortune yes, Bockoven yes, Rich yes, Sauer yes. Motion carried.

A motion was made by Fortune and seconded by Sauer to approve payment in the amount of \$184.47 for the Hiway 6 project. Roll call vote: Fortune yes, Sauer yes, Bockoven yes, Rich yes. Motion carried.

Park Score Boards Sauer updated Council on score boards which had been donated by Coke. The Ball Association was responsible for the wiring and the bids have been much higher than was anticipated. The scoreboard will be put up and we may not be able to light them up this year. The beams have been ordered and will be paid for by Ball Association. Sauer will be meeting with the State inspector and will know more what is needed.

UPS-City Hall The City has been approached to be the shipping site. Following discussion it was consensus of Council that we will not handle this.

Review of Updated City Personnel Manual Bockoven, Bruha and Rich met to work on updating manual. Several items reviewed and discussed: Whether or not the police could be required to live within the city limits. It was suggested that perhaps there should be a time limit instead of within city limits. A check will be made as to whether or not this requirement can be made.

Grounds for immediate dismissal including the statement of drinking while in city uniform was discussed. The last part of sentence should be deleted.

In the overtime it was noted that over 40 hours worked would be paid 1.5 times the regular hourly. The Personnel Manual will be placed on the May agenda.

Approve Payment-Silver Creek Const.-Elevator A motion was made by Sauer and seconded by Fortune to approve payment in the amount of \$6,000 which is on the preparation and not the elevator. Roll call vote: Sauer yes, Fortune yes, Bockoven yes, Rich yes. Motion carried.

Sanitary Sewer system, Sunrise Country Manor, John Olsson Olsson was representing Kenton Rohren. It was noted that an easement of City property would be needed for construction of line. It was felt that a description of exactly what is going to be done such as what is being installed and who would be responsible for the upkeep of the line and construction drawings should be furnished. It appears that the location of the easement is satisfactory. A statement needs to be in the easement that the area will be restored to its original condition when construction is completed.

Approve Payment-General Excavating-Sewer Line Project A motion was made by Fortune and seconded by Sauer to approve the payment in the amount of \$44,147.70. During discussion it was brought to the attention of the Council that they were allowed to put the clay in the park parking lot and that the lot was in poor condition and needed rock. Olsson advised Council that the area should be left in the same condition as it was found. There are also 5 trees that need to be replaced for a private individual. Roll call vote: Fortune yes, Sauer yes, Bockoven yes, Rich yes. Motion carried.

Water Study Fortune informed Council that the City had received an Administration Order for Copper level. A letter will be put in the newspaper and then every 3 months one will need to be published. Another item that needs to be done is to have an engineering firm do a study to determine what we can do to take care of this. An estimate of \$3,000 to \$6,000 would be

cost for Olssons to do the study. It was consensus for them to proceed with the study.

“98” Paving Projects. Rich noted that last year no projects of repair had been done. There is a list of projects which had been compiled last year and over the winter that are several more projects to be added to the list. More money may have to be appropriated for maintenance and repair of the streets and alleys.

“98” Main Projects. Fortune advised that he had Kendall Hoggins list items which would be needed for a cost for the water loop on Welch Park Road and Hiway 6. The cost would be approximately \$65,000. Other items would be work on the water tower of between \$15,000 and \$20,000, and also the possibility of having to replace 2 wells which are getting high in nitrate. Projects will need to be prioritized and then we will go from there.

Off Street Parking Bruha commented on the rental properties and the parking problems which we have around town. Citizens have expressed concerned with the congestion on the streets from the amount of cars that are parked on streets. It was also noted that there are also cars parked in front yards and on the right of ways. This would be hard to control, and to enforce.

Housing Corp.-CDBG Housing Study Agreement The Seward County Housing Corporation would like to continue with some affordable housing grants and need a current housing study. SENDD will apply for grant for CDBG funds and local match would be provided but that would not involve municipal funds. We would need to provide location for town meetings. A motion was made by Bockoven and seconded by Fortune to approve the Interlocal Agreement and authorize the Mayor to sign. Roll call vote: Bockoven yes, Fortune yes, Rich yes, Sauer yes.

Executive Session – Personnel A motion was made by Bockoven and seconded by Sauer to adjourn to Executive Session. Roll call vote: Bockoven yes, Sauer yes, Fortune yes, Rich yes. Motion carried and Council went into Executive Session at 10:10 P.M.

A motion was made by Bockoven and seconded by Fortune to return to Regular session. Roll call vote: Bockoven yes, Fortune yes, Rich yes, Sauer yes. Motion carried and Council returned to regular session at 11:00 P.M.

**ADJOURNMENT:** A motion was made by Fortune and seconded by Bockoven to adjourn the meeting. Roll call vote: Fortune yes, Bockoven yes, Rich yes, Sauer yes. Motion carried and meeting adjourned at 11:00 P.M.



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J Elaine Plessel , City Clerk

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Dean A Bruha, Mayor

### CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on April 7, 1998; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

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J. Elaine Plessel, City Clerk