

CITY OF MILFORD
REGULAR MEETING
APRIL 1, 2003
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Community Room in said City on the 1ST day of April 2003 at 7:30 pm. Present were: Mayor J. Elaine Plessel; Council members: Robert Anderson, Dean Bruha, Rick Fortune, Lyle Neal; Attorney Robert Blevens; Chief of Police Forrest Siebken; City Clerk Jeanne Hoggins. Also present: Charlie Pierce and Building Inspector Roger Kness.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of this meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Plessel called the meeting to order at 7:33 p.m.

MINUTES: A motion was made by Fortune and seconded by Anderson to approve the minutes of the March 4, 2003 meeting. Roll call vote: Fortune yes, Anderson yes, Bruha yes, Neal yes. Motion carried.

PAYMENT OF BILLS, BOND INTEREST AND PRINCIPLE: A motion was made by Bruha and seconded by Neal that the following bills in the amount of bond principle \$45,000.00, bond interest \$29,854.46, regular accounts payable \$82,073.89 totaling \$156,928.35 approved by the Auditing Committee be approved for payment. Roll call vote: Bruha yes, Neal yes, Anderson yes, Fortune yes. Motion carried.

SALARIES:

| | | |
|-------|-------------------|---------|
| 36489 | Mark Frey | 1097.63 |
| 36490 | Forrest K Siebken | 1040.69 |
| 36491 | Mavis Lynn Ferris | 27.01 |
| 36492 | Jeanne M. Hoggins | 929.22 |
| 36493 | Gary Lee TeSelle | 722.50 |
| 36494 | Scott Dean Fosler | 868.50 |
| 36495 | Robert L Hull | 675.74 |
| 36496 | Beverly J Wehrs | 361.82 |
| 36497 | Edna A Riedl | 366.66 |

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| 36498 | David R Dahle | 779.77 |
| 36499 | Ann M Miller | 20.69 |
| 36500 | Louis J Bialas | 791.68 |
| 36501 | Pamela J. Slama | 261.47 |
| 36502 | Bryce C Johnson | 694.20 |
| 36503 | Philip Winkelmann | 694.20 |
| 36504 | Lindsey S. Troyer | 565.05 |
| 36505 | Regan Beranek | 111.19 |
| 36551 | Mark Frey | 1097.63 |
| 36552 | Forrest K Siebken | 1040.69 |
| 36553 | Mavis Lynn Ferris | 25.72 |
| 36554 | Jeanne M. Hoggins | 929.22 |
| 36555 | Gary Lee TeSelle | 722.50 |
| 36556 | Scott Dean Fosler | 909.67 |
| 36557 | Robert L Hull | 675.74 |
| 36558 | Beverly J Wehrs | 420.39 |
| 36559 | Edna A Riedl | 352.02 |
| 36560 | David R Dahle | 833.63 |
| 36561 | Louis J Bialas | 811.65 |
| 36562 | Pamela J. Slama | 274.94 |
| 36563 | Lucy B. Honig | 156.25 |
| 36564 | Zachary D. Eden | 89.23 |
| 36565 | Bryce C Johnson | 694.20 |
| 36566 | Philip Winkelmann | 694.20 |
| 36567 | Lindsey S. Troyer | 630.23 |
| 36568 | Regan Beranek | 134.46 |
| 36571 | Roger L Kness | 150.85 |
| 36572 | Joyce Elaine Plessel | 184.70 |
| 36573 | Ricky Gene Fortune | 138.53 |
| 36574 | Dean Alan Bruha | 138.53 |
| 36575 | Emerson L. Neal | 138.53 |
| 36576 | Robert E Anderson | 138.53 |

GENERAL FUND:

| | | |
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| 36506 | U.S. Postmaster – Utility Billing Postage | 130.27 |
| 36507 | Alltel – Service for February | 284.09 |
| 36508 | Alltel – Long Distance | 2.49 |
| 36509 | Anaconda Sports – Chin Straps, Umpire Brush | 178.50 |
| 36510 | All Pro Landscaping – Work of Ball Fields | 13345.00 |
| 36511 | Barco – Hand Held Wheeler | 52.82 |
| 36512 | Butchs Welding – Labor & Weld on Blade | 142.50 |

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| 36513 | Century Labs – Traffic Paint | 1842.77 |
| 36514 | Culligan Water – Soft Water | 18.00 |
| 36515 | Farmers Coop – Gas/Diesel for February | 1175.25 |
| 36516 | Crete News – Pool Help Ad | 32.00 |
| 36517 | Don’s Pioneer Uniforms – Utility Belts | 88.50 |
| 36518 | Eakes – Stamp | 8.25 |
| 36519 | Farm Plan – Nut Hose, Innertube | 296.55 |
| 36520 | The Garbage Company – Service for February | 90.50 |
| 36521 | Gene’s Electric – Building Wire | 2752.63 |
| 36522 | Great Plains – Emer Locate, Locate Request | 14.66 |
| 36523 | Heiman – Traffic Directors | 133.15 |
| 36524 | Menard’s – Cheesecloth,Nails,Blades | 137.07 |
| 36525 | Milford Times – Ntcs,Ball Ad & Pool Ad | 475.90 |
| 36526 | Milford Fire – Squad Membership | 1778.00 |
| 36527 | Midwest Service – Heat treated plow blade | 230.40 |
| 36528 | Miller – Monroe – Prem Adjustment | 440.00 |
| 36529 | Mutual of Omaha – Disability Insurance | 69.23 |
| 36530 | NE Dept of Revenue – Sales tax for February | 1374.26 |
| 36531 | Nebraska Health Laboratory – Coliform Test | 32.00 |
| 36532 | Nebraska Motor Parts – Car Wash, Wax | 114.88 |
| 36533 | Nebraska Public Power – Service For February | 4287.90 |
| 36534 | Nebraska Tech & Telecomm – Service for February | 492.98 |
| 36535 | Newman Traffic Signs – Stop Street Signs | 255.50 |
| 36536 | Aquila – Service for February | 1250.23 |
| 36537 | Pizza Kitchen – Feb 20 Meal | 112.00 |
| 36538 | Rami’s – Photo Lab | 12.12 |
| 36539 | B & R Electronics – Computer Repair on Check | 258.00 |
| 36540 | Roxanne Roth – Cleaning | 275.00 |
| 36541 | Mrs. Wayne Roth – 2 Birthday Cakes | 28.00 |
| 36542 | Schlegel’s Groceries – Milk & Groceries | 27.77 |
| 36543 | Seward County Independent – Pool Help Ad | 26.20 |
| 36544 | Seward Co Public Power Dist – Wells 1 & 2 | 418.35 |
| 36545 | Subway Motors – Water Pump | 127.25 |
| 36546 | Sunrise Country Manor – 246 Feb Meals | 799.50 |
| 36547 | Brandi Roeder – Water/Sewer Refund | 30.85 |
| 36548 | Chad Timm – Water/Sewer Refund | 23.64 |
| 36549 | Funk Machine – Wall Tube | 75.00 |
| 36550 | Bonnie Anderson – Water/Sewer Refund | 27.21 |
| 36570 | United Health Care – Group Health | 6463.52 |
| 36577 | American Girl – 2 yr. Subscription | 33.90 |

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| 36578 | Alltel – Service For March | 26.35 |
| 36579 | Anaconda Sports – Chin Straps | 9.00 |
| 36580 | Thomas, Bourgegy, & Co. – One Book | 12.45 |
| 36581 | Centaur Enterprises – Screws, Nylon Tie Strap | 16.62 |
| 36582 | Christian Book Distributors – 5 Books | 39.99 |
| 36583 | Days Inn – Fire School Lodging | 999.00 |
| 36584 | Doubleday Book Club – 5 Books | 84.91 |
| 36585 | Gateway Companies – Upgrade Computers | 5531.95 |
| 36586 | Heartsong Presents – 4 Books #302 | 10.99 |
| 36587 | Jeanne Hoggins – Meeting, supply Travel | 23.56 |
| 36588 | Ingram Library Services – Credit Memo 30 Books | 277.05 |
| 36589 | JEO Consulting – Lead & Copper Service | 2140.00 |
| 36590 | Lesco Inc. – Muffler Gasket & Filter | 13.50 |
| 36591 | Linweld – Fuel Surcharge | 147.05 |
| 36592 | Menard’s – Wood Protect, Treated Wood | 533.08 |
| 36593 | Milford School – Bar License, Parking Tickets | 195.00 |
| 36594 | Milford Volunteer – Fire School Fees | 585.00 |
| 36595 | National Geographic Society – One Book | 15.90 |
| 36596 | Olsson Associates - #57976,57977,57978 | 6143.42 |
| 36597 | Omaha Life Insurance – Group Life | 62.35 |
| 36598 | People – 3 Year Subscription | 294.84 |
| 36599 | Powerplan – Bolts, Nuts,Hygard Oil | 302.27 |
| 36600 | Quill Corp. – Office Supplies | 317.94 |
| 36601 | Edna Riedl – Travel to Meetings | 35.65 |
| 36602 | MSMSS Rogge Enterprises – Lead & Copper | 4420.80 |
| 36603 | Rogge Engineering – Payment for water main | 16561.62 |
| 36604 | Roxanne Roth – Cleaning | 320.00 |
| 36605 | SLS League – League Fees | 500.00 |
| 36606 | Sack Lumber Company – Fasteners & Anchors | 10.54 |
| 36607 | Southeast Library Systems - Summer Reading | 4.50 |
| 36608 | Tractor Supply – Rotary Hand Pump | 42.98 |
| 36609 | Tvrdy’s Lock & Key – Rekey 6 Master Padlocks | 27.50 |
| 36610 | Union Bank – Gary TeSelle Account | 300.00 |
| 36611 | Uniservice – Uniform Services | 230.36 |
| 36612 | Utility Equipment – Saddle, Brass Nipple, Adapter | 459.13 |
| 36613 | Walmart – Markers, Trash Bags, Tax Book | 35.92 |
| 36614 | Void | |
| 36615 | Danielle Sheldon – Water/Sewer Deposit Refund | 50.00 |
| 36616 | Bruce Stutzman – City Volleyball League | 750.00 |
| 36617 | Home Life – One Year Subscription | 29.00 |

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| 36618 | Todd Stutzman – Water/Sewer Deposit Refund | 50.00 |
| 36619 | Bill Johnson – Water/Sewer Deposit Refund | 50.00 |
| 36620 | Hazel Stutzman – Water/Sewer Deposit Refund | 50.00 |
| 36621 | Glady’s Stephens – Water/Sewer Deposit Refund | 50.00 |
| 36622 | Mike Stinson – Water/Sewer Deposit Refund | 50.00 |

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received were Library Board minutes for March 20, 2003; Milford Aging Commission minutes for February 27, 2003; Planning & Zoning minutes for March 31, 2003; Police Dept. Activity Report for March 2003. Neal – Recreation Board met and decided on field rates. Anderson submitted a report for book circulation in February and March. Library has 3 computers and 2 printers they need to get rid of. Siebken total calls for service for the month of March are 1001, with a year to date total of 2966. 911 Agency Board will be receiving approximately \$33,000.00 from Homeland Security to offset the cost of the new radio system.

COMMUNICATIONS: Sales tax received for the month of January 2003 was \$11,461.03.

PUBLIC HEARING - Citizens Advisory Committee: Mayor Plessel opened the Public Hearing at 7:40 pm. Dean Bruha reported no new activity but has been contacted by a firm to build housing units. Milford is one of 3 communities being considered for this project. President Roger Wittrock of the Chamber of Commerce approached Dean to use funds for promoting the community. The Chamber is currently working on the 2003 directory. No further comments the public hearing closed at 7:43 pm.

UNFINISHED BUSINESS:

Planning & Zoning Procedures for Building Permits: Discussion was held as how to distribute the information. Mailing to everyone seemed costly. It was decided to place a Public information ad in the Milford Times along with posting the same ad at several locations in town. Discussion was held as to surveying, locating corner stakes and supplying a site map to the Planning and Zoning when construction is scheduled. As long as corner stakes can be located from a legal description, a new survey would not need to be done, but a site map will still need to be provided. Fortune suggested setting precedence by requesting 5/8” rebar used for corner stakes of any new development. A motion was made by Fortune and seconded by Bruha to approve the P & Z Procedures for Building Permits and to hand them out as permits are applied for. Roll call vote: Fortune yes, Bruha yes, Anderson yes, Neal yes. Motion carried. Reporter Tim Laux arrived.

Introduction and Adoption of Ordinance – Cemetery Board: Revisions of the cemetery board ordinance were discussed and the Council decided to table item to the special meeting for final approval.

Discuss 8.204 – Sidewalks; Repair: Discussion was held on the amount of time that should be given to make arrangements for repair and to complete the repair. It was noted that contractors are hard to get for small projects like sidewalk repair. Item tabled until the regular May meeting when Blevens will have an ordinance to review for final approval.

NEW BUSINESS:

Approve Fire Dept. Roster: A motion was made by Fortune and seconded by Neal to approve the Fire Dept. membership roster submitted. Roll call vote: Fortune yes, Neal yes, Anderson yes, Bruha yes. Motion carried. (Roster attached)

Hire Pool Employees & Set Wages: A motion was made by Neal and seconded by Bruha to approve the following individuals as Pool employees for the 2003 season: Manager, Jamie Opfer – salary \$4,088.07; Assistant Manager, Pat Whitney – salary \$3,160.00; Head Lifeguard, Amanda Fichtner - \$7.10 per hr; Lifeguards: Sheri Condrey - \$6.85 per hr., Joel Condrey - \$6.55 per hr., Dustin Lindgren - \$6.70 per hr., Beth Dierberger - \$6.40 per hr., Ashley Fosler - \$6.40 per hr., Kristin Larsen - \$6.40 per hr. and Whitney Troyer - \$6.40 per hr. Roll call vote: Neal yes, Bruha yes, Anderson yes, Fortune yes. Motion carried.

Private Wells: A motion was made by Fortune and seconded by Bruha to approve the renewal of private well applications made by Melodie Peterson 742 1st St., Miles McGonigle 303 N. “F” St., Beth Stutzman 465 North “F” St., Rick Bell 905 Park Ave. Roll call vote: Fortune yes, Bruha yes, Anderson yes, Neal yes. Motion carried.

Approve Payments – Olsson Assoc., Water Storage Tank: A motion was made by Fortune and seconded by Neal to approve payment of invoice #57976 in the amount of \$1,140.61, #57977 in the amount of \$3,094.12 and #57978 in the amount of \$1,908.69. Roll call vote: Fortune yes, Neal yes, Anderson yes, Bruha yes. Motion carried.

J.E.O. – OCCT Implementation: A motion was made by Fortune and seconded by Bruha to approve payment of invoice #29866 in the amount of \$2,140.00. Roll call vote: Fortune yes, Bruha yes, Anderson yes, Neal yes. Motion carried.

Rogge Engineering – Water System Implementation: A motion was made by Fortune and seconded by Bruha to approve payment of certificate #3 in the amount of \$16,561.62 for water system improvements.

Roll call vote: Fortune yes, Bruha yes, Anderson yes, Neal yes. Motion carried.

MSMSS Rogge Ent. – OCCT Implementation: A motion was made by Fortune and seconded by Neal to approve payment of application #1 in the amount of \$4,420.80. Roll call vote: Fortune yes, Neal yes, Anderson yes, Bruha yes. Motion carried.

Change May Council meeting date to May 7, 2003. Mayor and Council agreed to change meeting date.

Stop Sign – Park Ave. & “E” Street: Charlie Pierce presented a petition with signatures of individuals concerned about the speed of traffic and the need for stop signs at the corners of Park Ave. and “E” Streets. In the last 7 years the number of families with small children has increased. It was noted that many “walkers” use this area and the corner seems very dangerous. Chief Siebken noted the advantages of placing stop signs at Park Ave. for westbound traffic and “E” Street for southbound traffic. It was also noted that “Children at Play” signs should be posted on Park Ave. east of Clair Lane and on “E” Street north of Linden Ave. A motion was made by Bruha and seconded by Fortune to place stop signs and children at play signs at the locations noted above. Roll call vote: Bruha yes, Fortune yes, Anderson yes, Neal yes. Motion carried.

Set Special meeting date – Webermeier Scholarships: Mayor Plessel noted that a special meeting would be held on Friday, April 11, 2003 at 5:00 pm.

Williams Addition Plat Approval: Roger Kness informed the Council that the homeowner, Bryan Miller, would like to add 110’ to his north property line. All requirements for the subdivision have been met. Planning & Zoning recommended the approval of the plat. A motion was made by Bruha and seconded by Neal to approve the Williams Addition Plat as presented. Roll call vote: Bruha yes, Neal yes, Anderson yes, Fortune yes. Motion carried.

Permanent/Semi-Permanent Encroachment in alley: Bruha submitted a list of 50 addresses from individuals that have items encroaching the alley. The items mentioned were junk, debris and some structural buildings. S.C.C. surveying dept. would be interested in shooting these alleys and marking their original placement. Fortune noted that alleys have a tendency to shift over the years. The month of May is very busy for the maintenance dept. but they may be able to clean up some of the alleys during June. Bruha wanted to inform the Council of this situation and what was being planned for implementation.

Off Street Parking Concerns: Bruha noted a problem with some single-family dwellings turned into multi-family dwellings and the lack of parking space available for multiple tenants. Bruha questioned whether the Council could enact policy where the property owner would have to provide adequate parking for the number of tenants residing at a house. The city has parking regulations for any new construction but is concerned about existing homes. Blevens will look into enforcement of this situation and the Council will readdress it at the May meeting.

ADJOURNMENT: A motion was made by Fortune and seconded by Neal to adjourn the meeting. Roll call vote: Fortune yes, Neal yes, Anderson yes, Bruha yes. Motion carried and meeting adjourned at 9:06 pm.

Jeanne Hoggins, City Clerk

J. Elaine Plessel, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council of April 1, 2003 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk